



**AGENDA**  
**OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS**  
**THURSDAY, JUNE 13, 2024, AT 9:00 A.M.**

**ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**ITEM 2 - ROLL CALL**

**ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA**

**ITEM 4 – CONSENT CALENDAR**

- A. Minutes: The Board approves the Regular Meeting Minutes dated May 9, 2024.
- B. The Board approves Payroll #9 (\$73,429.09), Payroll #10 (\$73,212.49), and Payroll #11 (\$74,181.52).
- C. The Board approves accounts Payable: C/5-2 (\$87,228.25), and C/6-1 (\$316,347.12), and the Accounts Payable Check Register dated 5/01/2024 to 5/31/2024.

**ITEM 5 – GUEST SPEAKERS**

- A. Dana Wingo, Otsego County Board Liaison

**ITEM 6 – PUBLIC COMMENT**

**ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS**

**ITEM 8 – NEW BUSINESS**

- A. Straits Area Council August Meeting
- B. Resolution R24-2: MDOT Contract 24-5206 Sparr Road
- C. Equipment Disposal
- D. Equipment Purchase
- E. MCRC SIP 2024 Board of Directors Election/Ballot

**ITEM 9 – STAFF REPORTS**

- A. Managing Director, Operations Manager, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

**ITEM 10 – COMMUNICATIONS**

- A. Upcoming OCRC Board Meeting Dates: July 11, 2024, August 8, 2024

**ITEM 11 – PUBLIC COMMENT**

**ITEM 12 – COMMISSIONER COMMENT**

**ITEM 13 – ADJOURNMENT**



# Otsego County Road Commission Agenda Item Report

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**FROM:** Rebecca Hilmert, Finance Manager  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 4. A, B, C  
**SUBJECT:** Consent Calendar

## **DESCRIPTION**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated May 9, 2024.
- B. The Board approves Payroll: #9 (\$73,429.09), Payroll #10 (\$73,212.49) and Payroll #11 (\$74,181.52).
- C. The Board approves accounts Payable: C/5-2 (\$87,228.25), and C/6-1 (\$316,347.12) and the Accounts Payable Check Register dated 05/01/2024 to 05/31/2024.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION:**

Motion to **approve/deny** the June 13, 2024, consent calendar as presented.

**Payroll Gross for P/R of 5/2/2024**

PR #9

4/30/2024

4/13/2024 to 4/26/2024

| Emp Nbr and Name          | Regular Hours | Total Hours | Gross Amt  |
|---------------------------|---------------|-------------|------------|
| 001S Vandertuig, Hayleigh | 80.00         | 81.00       | \$1,548.50 |
| 097 Flory, Sean           | 80.00         | 81.00       | \$1,548.50 |
| 277 Fox, David            | 80.00         | 80.00       | \$2,860.00 |
| 280 Kwapis, Earl          | 80.00         | 80.00       | \$1,995.20 |
| 283 Sewell, Dennis        | 80.00         | 80.00       | \$1,995.20 |
| 284 Kwapis Jr., Stanley   | 80.00         | 80.00       | \$1,995.20 |
| 287 Myers, Joseph         | 80.00         | 80.00       | \$1,995.20 |
| 293 Samkowiak, Timothy    | 19.00         | 19.00       | \$473.86   |
| 294 Mench, Steven         | 80.00         | 84.00       | \$3,074.50 |
| 295 Boughner, Alan        | 80.00         | 84.00       | \$2,144.84 |
| 299 Hinton, Justin        | 80.00         | 83.00       | \$2,165.75 |
| 303 Coughlin Jr., Thomas  | 80.00         | 80.00       | \$1,995.20 |
| 307 Stiles, William       | 80.00         | 80.00       | \$1,995.20 |
| 308 Wcisel, David         | 80.00         | 80.00       | \$1,995.20 |
| 311 Wiley, James          | 3.00          | 3.00        | \$74.82    |
| 314 Kucharek, Joseph      | 80.00         | 80.50       | \$2,210.13 |
| 316 Jones, Tianne         | 80.00         | 80.00       | \$2,115.20 |
| 317 Mitchell Jr., Dennis  | 80.00         | 80.00       | \$1,995.20 |
| 318 Huff, Troy            | 0.00          | 0.00        | \$409.09   |
| 319 Prusakiewicz, Luke    | 80.00         | 84.00       | \$2,144.84 |
| 321 Tracey, Benjamin      | 80.00         | 80.00       | \$2,189.61 |
| 323 Falkenhagen, Robert   | 3.00          | 3.00        | \$74.82    |
| 324 Dipzinski, Michael    | 0.00          | 0.00        | \$363.64   |
| 326 Heinz, Kathy          | 0.00          | 0.00        | \$363.64   |
| 327 Garlock, Cody         | 80.00         | 80.00       | \$1,995.20 |
| 328 Harrier, Kirk         | 80.00         | 80.00       | \$3,979.20 |
| 329 Gordon, Lukas         | 0.00          | 0.00        | \$363.64   |
| 330 Wagar, Thomas         | 0.00          | 0.00        | \$363.64   |
| 331 Boettner, Cary        | 80.00         | 80.00       | \$2,109.60 |
| 335 Pettis, Charles       | 80.00         | 80.00       | \$1,824.00 |
| 336 Hilmert, Rebecca      | 80.00         | 80.00       | \$2,616.00 |
| 337 Johnson, Zachary      | 80.00         | 80.00       | \$1,995.20 |
| 338 Coady, Patrick        | 80.00         | 80.00       | \$1,995.20 |
| 342 Alexander, Alexis     | 80.00         | 80.00       | \$1,995.20 |
| 343 Hendrick, Robert      | 80.00         | 80.00       | \$2,109.60 |
| 344 Mayle, Michael        | 74.83         | 74.83       | \$1,866.26 |
| 345 Butkovich, Scott      | 80.00         | 89.00       | \$3,398.67 |
| 346 Ford, Logan           | 80.00         | 80.50       | \$2,013.91 |
| 903 BANK, HORIZON         | 0.00          | 0.00        | \$5,080.43 |

|                                  |                 |                 |                    |
|----------------------------------|-----------------|-----------------|--------------------|
| <b>Total of Employee checks:</b> | <b>2,419.83</b> | <b>2,446.83</b> | <b>\$73,429.09</b> |
|----------------------------------|-----------------|-----------------|--------------------|

**Gross Pay by Fund:**

|       |           |
|-------|-----------|
|       | Total     |
| 201   | 73,429.09 |
| Total | 73,429.09 |

Approved: May 9, 2024

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Troy Huff, Chairman

**Payroll Gross for P/R of 5/16/2024**

PR #10

5/13/2024

4/27/2024 to 5/10/2024

| Emp Nbr and Name                 | Regular Hours        | Total Hours     | Gross Amt       |                    |
|----------------------------------|----------------------|-----------------|-----------------|--------------------|
| 001S                             | Vandertuig, Hayleigh | 80.00           | 80.00           | \$1,520.00         |
| 002S                             | Harris, Jenna        | 30.00           | 30.00           | \$570.00           |
| 097                              | Flory, Sean          | 80.00           | 80.00           | \$1,520.00         |
| 277                              | Fox, David           | 80.00           | 80.00           | \$2,860.00         |
| 280                              | Kwapis, Earl         | 80.00           | 80.00           | \$1,995.20         |
| 283                              | Sewell, Dennis       | 80.00           | 80.00           | \$1,995.20         |
| 284                              | Kwapis Jr., Stanley  | 80.00           | 80.00           | \$1,995.20         |
| 287                              | Myers, Joseph        | 80.00           | 80.00           | \$1,995.20         |
| 293                              | Samkowiak, Timothy   | 16.00           | 16.00           | \$399.04           |
| 294                              | Mench, Steven        | 80.00           | 83.00           | \$3,020.88         |
| 295                              | Boughner, Alan       | 80.00           | 80.00           | \$1,995.20         |
| 299                              | Hinton, Justin       | 80.00           | 80.00           | \$2,024.36         |
| 303                              | Coughlin Jr., Thomas | 80.00           | 80.00           | \$1,995.20         |
| 307                              | Stiles, William      | 80.00           | 80.00           | \$1,995.20         |
| 308                              | Wcisel, David        | 80.00           | 80.00           | \$1,995.20         |
| 311                              | Wiley, James         | 1.00            | 1.00            | \$24.94            |
| 314                              | Kucharek, Joseph     | 80.00           | 80.00           | \$2,189.60         |
| 316                              | Jones, Tianne        | 80.00           | 80.00           | \$2,115.20         |
| 317                              | Mitchell Jr., Dennis | 80.00           | 80.00           | \$1,995.20         |
| 318                              | Huff, Troy           | 0.00            | 0.00            | \$526.09           |
| 319                              | Prusakiewicz, Luke   | 80.00           | 80.00           | \$1,995.20         |
| 321                              | Tracey, Benjamin     | 80.00           | 80.00           | \$2,189.60         |
| 323                              | Falkenhagen, Robert  | 1.00            | 1.00            | \$24.94            |
| 324                              | Dipzinski, Michael   | 0.00            | 0.00            | \$363.64           |
| 326                              | Heinz, Kathy         | 0.00            | 0.00            | \$363.64           |
| 327                              | Garlock, Cody        | 80.00           | 80.00           | \$1,995.20         |
| 328                              | Harrier, Kirk        | 80.00           | 80.00           | \$3,979.20         |
| 329                              | Gordon, Lukas        | 0.00            | 0.00            | \$363.64           |
| 330                              | Wagar, Thomas        | 0.00            | 0.00            | \$363.64           |
| 331                              | Boettner, Cary       | 80.00           | 80.00           | \$2,109.60         |
| 335                              | Pettis, Charles      | 80.00           | 80.00           | \$1,824.00         |
| 336                              | Hilmert, Rebecca     | 80.00           | 80.00           | \$2,616.00         |
| 337                              | Johnson, Zachary     | 80.00           | 80.00           | \$1,995.20         |
| 338                              | Coady, Patrick       | 80.00           | 80.00           | \$1,995.20         |
| 342                              | Alexander, Alexis    | 80.00           | 80.00           | \$1,995.20         |
| 343                              | Hendrick, Robert     | 80.00           | 80.00           | \$2,109.60         |
| 344                              | Mayle, Michael       | 80.00           | 80.00           | \$1,995.20         |
| 345                              | Butkovich, Scott     | 80.00           | 84.00           | \$3,146.24         |
| 346                              | Ford, Logan          | 80.00           | 80.00           | \$1,995.20         |
| 903                              | BANK, HORIZON        | 0.00            | 0.00            | \$5,065.44         |
| <b>Total of Employee checks:</b> |                      | <b>2,448.00</b> | <b>2,455.00</b> | <b>\$73,212.49</b> |

**Gross Pay by Fund:**

|              | Total            |
|--------------|------------------|
| 201          | 73,212.49        |
| <b>Total</b> | <b>73,212.49</b> |

Approved: June 13, 2024

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Troy Huff, Chairman

**Payroll Gross for P/R of 5/30/2024**

PR #11

5/28/2024

5/11/2024 to 5/24/2024

| Emp Nbr and Name                 | Regular Hours        | Total Hours     | Gross Amt       |                    |
|----------------------------------|----------------------|-----------------|-----------------|--------------------|
| 001S                             | Vandertuig, Hayleigh | 80.00           | 80.50           | \$1,534.25         |
| 002S                             | Harris, Jenna        | 80.00           | 80.00           | \$1,520.00         |
| 097                              | Flory, Sean          | 80.00           | 80.00           | \$1,520.00         |
| 277                              | Fox, David           | 80.00           | 80.00           | \$2,860.00         |
| 280                              | Kwapis, Earl         | 80.00           | 80.00           | \$1,995.20         |
| 283                              | Sewell, Dennis       | 80.00           | 80.00           | \$1,995.20         |
| 284                              | Kwapis Jr., Stanley  | 80.00           | 80.00           | \$1,995.20         |
| 287                              | Myers, Joseph        | 80.00           | 80.00           | \$1,995.20         |
| 293                              | Samkowiak, Timothy   | 18.00           | 18.00           | \$448.92           |
| 294                              | Mench, Steven        | 80.00           | 84.00           | \$3,074.59         |
| 295                              | Boughner, Alan       | 80.00           | 80.00           | \$1,995.20         |
| 299                              | Hinton, Justin       | 80.00           | 80.00           | \$1,995.20         |
| 303                              | Coughlin Jr., Thomas | 80.00           | 80.00           | \$1,995.20         |
| 307                              | Stiles, William      | 80.00           | 80.00           | \$1,995.20         |
| 308                              | Wcisel, David        | 80.00           | 80.00           | \$1,995.20         |
| 311                              | Wiley, James         | 4.50            | 4.50            | \$112.23           |
| 314                              | Kucharek, Joseph     | 80.00           | 80.00           | \$2,189.60         |
| 316                              | Jones, Tianne        | 80.00           | 80.00           | \$2,115.20         |
| 317                              | Mitchell Jr., Dennis | 80.00           | 80.00           | \$1,995.20         |
| 318                              | Huff, Troy           | 0.00            | 0.00            | \$409.09           |
| 319                              | Prusakiewicz, Luke   | 80.00           | 80.00           | \$1,995.20         |
| 321                              | Tracey, Benjamin     | 80.00           | 80.00           | \$2,189.60         |
| 323                              | Falkenhagen, Robert  | 4.50            | 4.50            | \$112.23           |
| 324                              | Dipzinski, Michael   | 0.00            | 0.00            | \$363.64           |
| 326                              | Heinz, Kathy         | 0.00            | 0.00            | \$363.64           |
| 327                              | Garlock, Cody        | 80.00           | 80.00           | \$1,995.20         |
| 328                              | Harrier, Kirk        | 80.00           | 80.00           | \$3,979.20         |
| 329                              | Gordon, Lukas        | 0.00            | 0.00            | \$363.64           |
| 330                              | Wagar, Thomas        | 0.00            | 0.00            | \$363.64           |
| 331                              | Boettner, Cary       | 80.00           | 80.00           | \$2,109.60         |
| 335                              | Pettis, Charles      | 80.00           | 80.00           | \$1,824.00         |
| 336                              | Hilmert, Rebecca     | 80.00           | 80.00           | \$2,616.00         |
| 337                              | Johnson, Zachary     | 80.00           | 80.00           | \$1,995.20         |
| 338                              | Coady, Patrick       | 80.00           | 80.00           | \$1,995.20         |
| 342                              | Alexander, Alexis    | 80.00           | 80.00           | \$1,995.20         |
| 343                              | Hendrick, Robert     | 80.00           | 80.00           | \$2,109.60         |
| 344                              | Mayle, Michael       | 80.00           | 80.00           | \$1,995.20         |
| 345                              | Butkovich, Scott     | 80.00           | 81.00           | \$2,938.89         |
| 346                              | Ford, Logan          | 80.00           | 80.00           | \$1,995.20         |
| 903                              | BANK, HORIZON        | 0.00            | 0.00            | \$5,145.56         |
| <b>Total of Employee checks:</b> |                      | <b>2,507.00</b> | <b>2,512.50</b> | <b>\$74,181.52</b> |

**Gross Pay by Fund:**

|              | Total            |
|--------------|------------------|
| 201          | 74,181.52        |
| <b>Total</b> | <b>74,181.52</b> |

Approved: June 13, 2024

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Troy Huff, Chairman

5/29/2024

## Payables Prepay Report

5-29-2024 Prepay

| Invoice Nbr                                     | Invoice Date | Description                       | Invoice Amount   | Amount To Pay    |
|---|--------------|-----------------------------------|------------------|------------------|
| <b>Payment Type: EFTP</b>                       |              |                                   |                  |                  |
| <b>Vendor: IRS: Internal Revenue Service</b>    |              |                                   |                  |                  |
| GFS32211  | 5/9/2024     | J. Wiley                          | 50.88            | 50.88            |
| GFS32211  | 5/10/2024    | R. Falkenhagen                    | 50.88            | 50.88            |
| GFS32211  | 5/14/2024    | J. Wiley                          | 43.62            | 43.62            |
| GFS32211  | 5/15/2024    | J. Wiley                          | 7.27             | 7.27             |
| GFS32211  | 5/16/2024    | R. Falkenhagen                    | 50.88            | 50.88            |
| GFS32211  | 5/22/2024    | J. Wiley                          | 50.88            | 50.88            |
| GFS32211  | 5/24/2024    | R. Falkenhagen/T. Samkowiak       | 167.18           | 167.18           |
| <b>Vendor Totals:</b>                           |              |                                   | <b>421.59</b>    | <b>421.59</b>    |
| <b>Vendor: MERCHANT: Merchants Fleet</b>        |              |                                   |                  |                  |
| 1064740i1                                       | 4/29/2024    | Rest Area Maint. Truck            | 2,522.50         | 2,522.50         |
| <b>Vendor Totals:</b>                           |              |                                   | <b>2,522.50</b>  | <b>2,522.50</b>  |
| <b>Payment Type: Checks</b>                     |              |                                   |                  |                  |
| <b>Vendor: ALERUS: Alerus Financial</b>         |              |                                   |                  |                  |
| <b>Check Nbr: 620024</b>                        |              |                                   |                  |                  |
| Batch 280                                       | 5/15/2024    | Employer 457                      | 601.97           | 601.97           |
| Batch 315                                       | 5/15/2024    | Employer HCSP                     | 2,200.74         | 2,200.74         |
| <b>Check Totals:</b>                            |              |                                   | <b>2,802.71</b>  | <b>2,802.71</b>  |
| <b>Vendor: ATTMOBIL: AT&amp;T Mobility</b>      |              |                                   |                  |                  |
| <b>Check Nbr: 620025</b>                        |              |                                   |                  |                  |
| 287318351177X(                                  | 5/6/2024     | Foreman Phones                    | 169.85           | 169.85           |
| 287339252526X(                                  | 5/6/2024     | MDOT Ipad                         | 72.48            | 72.48            |
| <b>Check Totals:</b>                            |              |                                   | <b>242.33</b>    | <b>242.33</b>    |
| <b>Vendor: BCN: Blue Care Network of MI</b>     |              |                                   |                  |                  |
| <b>Check Nbr: 620026</b>                        |              |                                   |                  |                  |
| 241280032202                                    | 5/7/2024     | Healthcare                        | 46,740.61        | 46,740.61        |
| <b>Check Totals:</b>                            |              |                                   | <b>46,740.61</b> | <b>46,740.61</b> |
| <b>Vendor: CHATERCO: Charter Communications</b> |              |                                   |                  |                  |
| <b>Check Nbr: 620027</b>                        |              |                                   |                  |                  |
| 00540300105012                                  | 5/1/2024     | Telephone/Internet                | 379.94           | 379.94           |
| <b>Check Totals:</b>                            |              |                                   | <b>379.94</b>    | <b>379.94</b>    |
| <b>Vendor: CITYOFGA: City of Gaylord</b>        |              |                                   |                  |                  |
| <b>Check Nbr: 620028</b>                        |              |                                   |                  |                  |
| MCCO-000669-0                                   | 5/15/2024    | Water/Sewer                       | 96.23            | 96.23            |
| <b>Check Totals:</b>                            |              |                                   | <b>96.23</b>     | <b>96.23</b>     |
| <b>Vendor: CONSUME: Consumers Energy</b>        |              |                                   |                  |                  |
| <b>Check Nbr: 620029</b>                        |              |                                   |                  |                  |
| 206792429855                                    | 5/20/2024    | Electricity                       | 1,677.40         | 1,677.40         |
| <b>Check Totals:</b>                            |              |                                   | <b>1,677.40</b>  | <b>1,677.40</b>  |
| <b>Vendor: CRASIF: CRASIF</b>                   |              |                                   |                  |                  |
| <b>Check Nbr: 620030</b>                        |              |                                   |                  |                  |
| CRA0008946                                      | 5/10/2024    | 1st Quarter: July 1-Sept 30, 2024 | 7,812.00         | 7,812.00         |
| <b>Check Totals:</b>                            |              |                                   | <b>7,812.00</b>  | <b>7,812.00</b>  |
| <b>Vendor: DELTADEN: Delta Dental</b>           |              |                                   |                  |                  |
| <b>Check Nbr: 620031</b>                        |              |                                   |                  |                  |
| RIS0005713332                                   | 6/1/2024     | Dental Insurance                  | 3,482.49         | 3,482.49         |
| <b>Check Totals:</b>                            |              |                                   | <b>3,482.49</b>  | <b>3,482.49</b>  |
| <b>Vendor: DTEENERG: DTE Energy</b>             |              |                                   |                  |                  |

|  |           |                          |                               |                  |                  |
|--|-----------|--------------------------|-------------------------------|------------------|------------------|
| <b>Check Nbr: 620032</b>                           |           |                          |                               |                  |                  |
| 9100 208 4696 0                                    | 5/24/2024 | Heat                     | 578.81                        | 578.81           |                  |
| <b>Check Totals:</b>                               |           |                          | <b>578.81</b>                 | <b>578.81</b>    |                  |
| <b>Vendor: GFLENVIR: GFL Environmental</b>         |           |                          |                               |                  |                  |
| <b>Check Nbr: 620033</b>                           |           |                          |                               |                  |                  |
| 0065632060   | 4/30/2024 | Trash Removal            | 145.00                        | 145.00           |                  |
| 0065632090   | 4/30/2024 | Trash Removal            | 208.35                        | 208.35           |                  |
| <b>Check Totals:</b>                               |           |                          | <b>353.35</b>                 | <b>353.35</b>    |                  |
| <b>Vendor: GREATLA: Great Lakes Energy</b>         |           |                          |                               |                  |                  |
| <b>Check Nbr: 620034</b>                           |           |                          |                               |                  |                  |
| 100269003  | 5/15/2024 | TL @ Krys & McCoy        | 47.07                         | 47.07            |                  |
| <b>Check Totals:</b>                               |           |                          | <b>47.07</b>                  | <b>47.07</b>     |                  |
| <b>Vendor: HILMERTR: Rebecca Hilmert</b>           |           |                          |                               |                  |                  |
| <b>Check Nbr: 620035</b>                           |           |                          |                               |                  |                  |
| 05202024   | 5/24/2024 | Mileage                  | 158.12                        | 158.12           |                  |
| <b>Check Totals:</b>                               |           |                          | <b>158.12</b>                 | <b>158.12</b>    |                  |
| <b>Vendor: HUMAN: Humana Insurance Co.</b>         |           |                          |                               |                  |                  |
| <b>Check Nbr: 620036</b>                           |           |                          |                               |                  |                  |
| 692915189  | 5/14/2024 | Retiree Health Insurance | 12,673.05                     | 12,673.05        |                  |
| <b>Check Totals:</b>                               |           |                          | <b>12,673.05</b>              | <b>12,673.05</b> |                  |
| <b>Vendor: JUSTINHI: Justin Hinton</b>             |           |                          |                               |                  |                  |
| <b>Check Nbr: 620037</b>                           |           |                          |                               |                  |                  |
| 042322024  | 5/16/2024 | Uniform Reimbursement    | 11.16                         | 11.16            |                  |
| <b>Check Totals:</b>                               |           |                          | <b>11.16</b>                  | <b>11.16</b>     |                  |
| <b>Vendor: MUTOMA: Mutual of Omaha</b>             |           |                          |                               |                  |                  |
| <b>Check Nbr: 620038</b>                           |           |                          |                               |                  |                  |
| 001707553557                                       | 6/1/2024  | AD&D/STD/LTD/Life        | 3,119.67                      | 3,119.67         |                  |
| <b>Check Totals:</b>                               |           |                          | <b>3,119.67</b>               | <b>3,119.67</b>  |                  |
| <b>Vendor: OCRC: Otsego County Road Commission</b> |           |                          |                               |                  |                  |
| <b>Check Nbr: 620039</b>                           |           |                          |                               |                  |                  |
| 5/14/24-5/20/24                                    | 5/19/2024 | HRA Reimbursement        | 1,792.55                      | 1,792.55         |                  |
| 5/7/24-5/13/24                                     | 5/11/2024 | HRA Reimbursement        | 153.19                        | 153.19           |                  |
| <b>Check Totals:</b>                               |           |                          | <b>1,945.74</b>               | <b>1,945.74</b>  |                  |
| <b>Vendor: SANISW: Sanisweep, Inc</b>              |           |                          |                               |                  |                  |
| <b>Check Nbr: 620040</b>                           |           |                          |                               |                  |                  |
| 111909   | 4/30/2024 | Overpass Sweeping        | 2,000.00                      | 2,000.00         |                  |
| <b>Check Totals:</b>                               |           |                          | <b>2,000.00</b>               | <b>2,000.00</b>  |                  |
| <b>Vendor: TIANNEJ: Tianne Jones</b>               |           |                          |                               |                  |                  |
| <b>Check Nbr: 620041</b>                           |           |                          |                               |                  |                  |
| 05202024   | 5/28/2024 | Mileage                  | 163.48                        | 163.48           |                  |
| <b>Check Totals:</b>                               |           |                          | <b>163.48</b>                 | <b>163.48</b>    |                  |
| <b>Grand Totals:</b>                               |           |                          | <b>20 EFTP Vendors/Checks</b> | <b>87,228.25</b> | <b>87,228.25</b> |

Approved June 13, 2024

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Troy Huff, Chairman

## Payables Prepay Report

6/13/2024 Board Meeting

Show Distributions? (Y/N): N - Do Not Show Distributions

| Invoice Nbr                                  | Invoice Date | Description        | Invoice Amount        | Disc Taken  | Amount To Pay    |
|--|--------------|--------------------|-----------------------|-------------|------------------|
| <b>Payment Type: EFTP</b>                    |              |                    |                       |             |                  |
| <b>Vendor: IRS: Internal Revenue Service</b> |              |                    |                       |             |                  |
| GFS32211                                     | 5/28/2024    | T. Samkowiak       | 50.88                 | 0.00        | 50.88            |
| GFS32211                                     | 5/29/2024    | J. Wiley           | 50.88                 | 0.00        | 50.88            |
| GFS32211                                     | 5/30/2024    | R. Falkenhagen     | 50.88                 | 0.00        | 50.88            |
| GFS32211                                     | 5/31/2024    | J. Wiley           | 14.54                 | 0.00        | 14.54            |
| GFS32211                                     | 6/4/2024     | T. Samkowiak       | 50.88                 | 0.00        | 50.88            |
| GFS32211                                     | 6/5/2024     | J. Wiley           | 36.34                 | 0.00        | 36.34            |
| GFS32211                                     | 6/6/2024     | R. Falkenhagen     | 50.88                 | 0.00        | 50.88            |
| GFS32211                                     | 6/10/2024    | T. Samkowiak       | 43.62                 | 0.00        | 43.62            |
| <b>Vendor Totals:</b>                        |              |                    | <b>348.90</b>         | <b>0.00</b> | <b>348.90</b>    |
| <b>Vendor: MERCHANT: Merchants Fleet</b>     |              |                    |                       |             |                  |
| 1064740i2                                    | 5/30/2024    | Pickup Rental      | 1,722.50              | 0.00        | 1,722.50         |
| 1065657i1                                    | 5/30/2024    | Pickup Rental      | 2,893.50              | 0.00        | 2,893.50         |
| 1065726i1                                    | 5/30/2024    | Pickup Rental      | 2,893.50              | 0.00        | 2,893.50         |
| 1066017i1                                    | 5/30/2024    | Pickup Rental      | 2,522.50              | 0.00        | 2,522.50         |
| 1066018i1                                    | 5/30/2024    | Pickup Rental      | 2,522.50              | 0.00        | 2,522.50         |
| <b>Vendor Totals:</b>                        |              |                    | <b>12,554.50</b>      | <b>0.00</b> | <b>12,554.50</b> |
| <b>Vendor: MERS: MERS of Michigan</b>        |              |                    |                       |             |                  |
| 00155888-7                                   | 5/31/2024    | Retirement         | 72,441.88             | 0.00        | 72,441.88        |
| <b>Vendor Totals:</b>                        |              |                    | <b>72,441.88</b>      | <b>0.00</b> | <b>72,441.88</b> |
| <b>EFTP Grand Totals:</b>                    |              |                    | <b>85,345.28</b>      | <b>0.00</b> | <b>85,345.28</b> |
|  |              |                    | <b>3 EFTP Vendors</b> |             |                  |
| <b>Payment Type: Checks</b>                  |              |                    |                       |             |                  |
| <b>Vendor: ADVANCEE: Advance Electric</b>    |              |                    |                       |             |                  |
| <b>Check Nbr: 620043</b>                     |              |                    |                       |             |                  |
| 421522                                       | 5/10/2024    | Ballast            | 25.80                 | 0.00        | 25.80            |
| <b>Check Totals:</b>                         |              |                    | <b>25.80</b>          | <b>0.00</b> | <b>25.80</b>     |
| <b>Vendor: AIRGAS: AIRGAS USA, LLC</b>       |              |                    |                       |             |                  |
| <b>Check Nbr: 620044</b>                     |              |                    |                       |             |                  |
| 5507463828                                   | 4/30/2024    | Cylinder Rental    | 14.18                 | 0.00        | 14.18            |
| 5508177782                                   | 5/31/2024    | Cylinder Rental    | 14.18                 | 0.00        | 14.18            |
| <b>Check Totals:</b>                         |              |                    | <b>28.36</b>          | <b>0.00</b> | <b>28.36</b>     |
| <b>Vendor: ALERUS: Alerus Financial</b>      |              |                    |                       |             |                  |
| <b>Check Nbr: 620045</b>                     |              |                    |                       |             |                  |
| Batch 282                                    | 5/30/2024    | Employer Match 457 | 591.60                | 0.00        | 591.60           |
| Batch 284                                    | 6/11/2024    | Employer 457 Match | 599.72                | 0.00        | 599.72           |
| Batch 317                                    | 5/30/2024    | Employer HCSP      | 2,209.46              | 0.00        | 2,209.46         |
| Batch 319                                    | 6/11/2024    | Employer HCSP      | 2,205.72              | 0.00        | 2,205.72         |
| <b>Check Totals:</b>                         |              |                    | <b>5,606.50</b>       | <b>0.00</b> | <b>5,606.50</b>  |
| <b>Vendor: ALMA: Alma Tire Service, Inc.</b> |              |                    |                       |             |                  |
| <b>Check Nbr: 620046</b>                     |              |                    |                       |             |                  |
| 517015927                                    | 5/2/2024     | Mount Tire         | 50.00                 | 0.00        | 50.00            |
| 517015996                                    | 5/14/2024    | Foam Fill Tires    | 100.00                | 0.00        | 100.00           |
| 517016015                                    | 5/14/2024    | Tire Change        | 511.32                | 0.00        | 511.32           |
| 517016124                                    | 5/23/2024    | Tires              | 503.70                | 0.00        | 503.70           |
| 517016126                                    | 5/23/2024    | Tire Repair        | 429.85                | 0.00        | 429.85           |



**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr   | Invoice Date | Description                   | Invoice Amount   | Disc Taken  | Amount To Pav    |
|---|--------------|-------------------------------|------------------|-------------|------------------|
| 517016145   | 5/28/2024    | Tire Mount                    | 44.00            | 0.00        | 44.00            |
| <b>Check Totals:</b>  |              |                               | <b>1,638.87</b>  | <b>0.00</b> | <b>1,638.87</b>  |
| <b>Vendor: ALTAEQUI: Alta Equipment Company</b>                     |              |                               |                  |             |                  |
| <b>Check Nbr: 620047</b>  |              |                               |                  |             |                  |
| SR2/193870  | 5/27/2024    | Heavy Equipment Rental        | 5,770.00         | 0.00        | 5,770.00         |
| <b>Check Totals:</b>  |              |                               | <b>5,770.00</b>  | <b>0.00</b> | <b>5,770.00</b>  |
| <b>Vendor: AUTOZONE: AutoZone, Inc.</b>                             |              |                               |                  |             |                  |
| <b>Check Nbr: 620048</b>  |              |                               |                  |             |                  |
| 2278275520  | 5/7/2024     | Oil Dry                       | 104.85           | 0.00        | 104.85           |
| <b>Check Totals:</b>  |              |                               | <b>104.85</b>    | <b>0.00</b> | <b>104.85</b>    |
| <b>Vendor: BBCDIST: BBC Distributing</b>                            |              |                               |                  |             |                  |
| <b>Check Nbr: 620049</b>  |              |                               |                  |             |                  |
| 359417  | 5/16/2024    | Janitorial                    | 31.00            | 0.00        | 31.00            |
| 364265  | 5/23/2024    | Janitorial Supplies           | 118.88           | 0.00        | 118.88           |
| <b>Check Totals:</b>  |              |                               | <b>149.88</b>    | <b>0.00</b> | <b>149.88</b>    |
| <b>Vendor: CADILLAC: Cadillac Culvert Inc.</b>                      |              |                               |                  |             |                  |
| <b>Check Nbr: 620050</b>  |              |                               |                  |             |                  |
| 24230   | 5/23/2024    | Sparr Road Culverts           | 4,172.65         | 0.00        | 4,172.65         |
| 24231   | 5/23/2024    | Sparr Road Culverts           | 5,050.18         | 0.00        | 5,050.18         |
| 24259   | 5/30/2024    | Sparr Road Culverts           | 4,580.38         | 0.00        | 4,580.38         |
| 24260   | 5/30/2024    | Sparr Road Culverts           | 7,500.70         | 0.00        | 7,500.70         |
| <b>Check Totals:</b>  |              |                               | <b>21,303.91</b> | <b>0.00</b> | <b>21,303.91</b> |
| <b>Vendor: CADOCHE: Cadillac Occupational Health &amp; Medicine</b> |              |                               |                  |             |                  |
| <b>Check Nbr: 620051</b>  |              |                               |                  |             |                  |
| 00222270-00   | 5/6/2024     | Non-DOT Drug Screen           | 119.00           | 0.00        | 119.00           |
| 00222820-00   | 5/20/2024    | Non-DOT PreEmploy Drug Screen | 238.00           | 0.00        | 238.00           |
| <b>Check Totals:</b>  |              |                               | <b>357.00</b>    | <b>0.00</b> | <b>357.00</b>    |
| <b>Vendor: CERTIFIE: Certified Laboratories</b>                     |              |                               |                  |             |                  |
| <b>Check Nbr: 620052</b>  |              |                               |                  |             |                  |
| 8687877   | 5/15/2024    | Janitorial Supplies           | 587.95           | 0.00        | 587.95           |
| <b>Check Totals:</b>  |              |                               | <b>587.95</b>    | <b>0.00</b> | <b>587.95</b>    |
| <b>Vendor: CHATERCO: Charter Communications</b>                     |              |                               |                  |             |                  |
| <b>Check Nbr: 620053</b>  |              |                               |                  |             |                  |
| 0054030010601:  | 6/1/2024     | Telephone/Internet            | 379.94           | 0.00        | 379.94           |
| <b>Check Totals:</b>  |              |                               | <b>379.94</b>    | <b>0.00</b> | <b>379.94</b>    |
| <b>Vendor: CINTAS: Cintas Corporation #729</b>                      |              |                               |                  |             |                  |
| <b>Check Nbr: 620054</b>  |              |                               |                  |             |                  |
| 419250156   | 6/14/2024    | Uniforms/Floor Mats           | 102.61           | 0.00        | 102.61           |
| 4193232255  | 5/21/2024    | Uniforms/Floor Mats           | 102.61           | 0.00        | 102.61           |
| 4193867525  | 5/28/2024    | Uniforms/Floor Mats           | 110.43           | 0.00        | 110.43           |
| 4194654769  | 6/4/2024     | Uniforms/Floor Mats           | 126.12           | 0.00        | 126.12           |
| 4195357978  | 6/11/2024    | Uniforms/Floor Mats           | 102.61           | 0.00        | 102.61           |
| <b>Check Totals:</b>  |              |                               | <b>544.38</b>    | <b>0.00</b> | <b>544.38</b>    |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr  | Invoice Date | Description                     | Invoice Amount  | Disc Taken  | Amount To Pav   |
|--|--------------|---------------------------------|-----------------|-------------|-----------------|
| <b>Vendor: CONSUME: Consumers Energy</b>                           |              |                                 |                 |             |                 |
| <b>Check Nbr: 620055</b>   |              |                                 |                 |             |                 |
| 202699333992   | 5/31/2024    | TL Krys/McCoy, 27/N Otsego Lake | 50.30           | 0.00        | 50.30           |
| <b>Check Totals:</b>   |              |                                 | <b>50.30</b>    | <b>0.00</b> | <b>50.30</b>    |
| <b>Vendor: DORNBOS: Dornbos Sign, Inc.</b>                         |              |                                 |                 |             |                 |
| <b>Check Nbr: 620056</b>   |              |                                 |                 |             |                 |
| 76037  | 5/23/2024    | Road Sign                       | 46.49           | 0.00        | 46.49           |
| 76044  | 5/23/2024    | Signs for OCRC Yard             | 158.91          | 0.00        | 158.91          |
| <b>Check Totals:</b>   |              |                                 | <b>205.40</b>   | <b>0.00</b> | <b>205.40</b>   |
| <b>Vendor: ELECTRIC: Electrical Terminal Service, Inc.</b>         |              |                                 |                 |             |                 |
| <b>Check Nbr: 620057</b>   |              |                                 |                 |             |                 |
| 1601523-00   | 5/9/2024     | Bin Stock                       | 198.30          | 0.00        | 198.30          |
| <b>Check Totals:</b>   |              |                                 | <b>198.30</b>   | <b>0.00</b> | <b>198.30</b>   |
| <b>Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH &amp; MEDICINE</b> |              |                                 |                 |             |                 |
| <b>Check Nbr: 620058</b>   |              |                                 |                 |             |                 |
| 00222299-00  | 5/6/2024     | DOT Physical                    | 100.00          | 0.00        | 100.00          |
| 00222849-00  | 5/20/2024    | DOT Physical                    | 100.00          | 0.00        | 100.00          |
| <b>Check Totals:</b>   |              |                                 | <b>200.00</b>   | <b>0.00</b> | <b>200.00</b>   |
| <b>Vendor: FEDERALF: Federal Fluid Power, Inc.</b>                 |              |                                 |                 |             |                 |
| <b>Check Nbr: 620059</b>   |              |                                 |                 |             |                 |
| 117492   | 5/15/2024    | HYD Hose                        | 53.80           | 0.00        | 53.80           |
| 117864   | 5/22/2024    | HYD Hose                        | 64.28           | 0.00        | 64.28           |
| 118189   | 5/29/2024    | Hose                            | 50.56           | 0.00        | 50.56           |
| <b>Check Totals:</b>   |              |                                 | <b>168.64</b>   | <b>0.00</b> | <b>168.64</b>   |
| <b>Vendor: FIRSTB: First National Bank of Omaha</b>                |              |                                 |                 |             |                 |
| <b>Check Nbr: 620060</b>   |              |                                 |                 |             |                 |
| 1408   | 5/29/2024    | D. Fox Card                     | 2,379.60        | 0.00        | 2,379.60        |
| 4288   | 5/29/2024    | S. Butkovich Card               | 956.93          | 0.00        | 956.93          |
| 8324   | 5/29/2024    | R. Hilmert Card                 | 570.72          | 0.00        | 570.72          |
| <b>Check Totals:</b>   |              |                                 | <b>3,907.25</b> | <b>0.00</b> | <b>3,907.25</b> |
| <b>Vendor: FLINTNEW: Flint New Holland, Inc.</b>                   |              |                                 |                 |             |                 |
| <b>Check Nbr: 620061</b>   |              |                                 |                 |             |                 |
| IF16669  | 6/5/2024     | Mower Bearings                  | 2,785.77        | 0.00        | 2,785.77        |
| IF16761  | 6/10/2024    | Tie Rod End                     | 111.34          | 0.00        | 111.34          |
| <b>Check Totals:</b>   |              |                                 | <b>2,897.11</b> | <b>0.00</b> | <b>2,897.11</b> |
| <b>Vendor: GAYLORDM: Gaylord Machine &amp; Fabrication, LLC</b>    |              |                                 |                 |             |                 |
| <b>Check Nbr: 620062</b>   |              |                                 |                 |             |                 |
| 1286-14976   | 5/13/2024    | Steel Sheeting                  | 277.63          | 0.00        | 277.63          |
| <b>Check Totals:</b>   |              |                                 | <b>277.63</b>   | <b>0.00</b> | <b>277.63</b>   |
| <b>Vendor: GFLENVIR: GFL Environmental</b>                         |              |                                 |                 |             |                 |
| <b>Check Nbr: 620063</b>   |              |                                 |                 |             |                 |
| 0066100626   | 5/31/2024    | Trash Removal                   | 145.00          | 0.00        | 145.00          |
| 0066100656   | 5/31/2024    | Trash Removal                   | 208.35          | 0.00        | 208.35          |
| <b>Check Totals:</b>   |              |                                 | <b>353.35</b>   | <b>0.00</b> | <b>353.35</b>   |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr  | Invoice Date | Description                   | Invoice Amount   | Disc Taken  | Amount To Pay    |
|--|--------------|-------------------------------|------------------|-------------|------------------|
| <b>Vendor: GFLNA1: GFL Environmental</b>                       |              |                               |                  |             |                  |
| <b>Check Nbr: 620064</b>                                       |              |                               |                  |             |                  |
| LQ02262810   | 5/21/2024    | Analytical                    | 445.20           | 0.00        | 445.20           |
| LQ02290702   | 6/6/2024     | Waste Water Disposal          | 2,047.58         | 0.00        | 2,047.58         |
| <b>Check Totals:</b>   |              |                               | <b>2,492.78</b>  | <b>0.00</b> | <b>2,492.78</b>  |
| <b>Vendor: GILBERTS: Gilbert Sales &amp; Service, Inc.</b>     |              |                               |                  |             |                  |
| <b>Check Nbr: 620065</b>                                       |              |                               |                  |             |                  |
| 84293  | 5/13/2024    | Steamer Nozzle                | 15.00            | 0.00        | 15.00            |
| <b>Check Totals:</b>   |              |                               | <b>15.00</b>     | <b>0.00</b> | <b>15.00</b>     |
| <b>Vendor: GIVEEMAB: Give Em A Brake Safety</b>                |              |                               |                  |             |                  |
| <b>Check Nbr: 620066</b>                                       |              |                               |                  |             |                  |
| 137264   | 5/31/2024    | Sparr Road Culverts           | 1,525.00         | 0.00        | 1,525.00         |
| <b>Check Totals:</b>   |              |                               | <b>1,525.00</b>  | <b>0.00</b> | <b>1,525.00</b>  |
| <b>Vendor: HURONENG: Huron Engineering and Surveying, Inc.</b> |              |                               |                  |             |                  |
| <b>Check Nbr: 620067</b>                                       |              |                               |                  |             |                  |
| 6162   | 3/8/2024     | Wilkinson Road - OCRC Portion | 5,798.50         | 0.00        | 5,798.50         |
| 6271   | 5/9/2024     | Wilkinson Road - OCRC Portion | 1,995.00         | 0.00        | 1,995.00         |
| 6280   | 5/9/2024     | As Requested Engineering      | 3,482.50         | 0.00        | 3,482.50         |
| <b>Check Totals:</b>   |              |                               | <b>11,276.00</b> | <b>0.00</b> | <b>11,276.00</b> |
| <b>Vendor: HUTSON: Hutson, Inc.</b>                            |              |                               |                  |             |                  |
| <b>Check Nbr: 620068</b>                                       |              |                               |                  |             |                  |
| 10430658   | 5/21/2024    | Fuel Cap                      | 19.67            | 0.00        | 19.67            |
| <b>Check Totals:</b>   |              |                               | <b>19.67</b>     | <b>0.00</b> | <b>19.67</b>     |
| <b>Vendor: J&amp;HFAMIL: Exit 76 Corporation</b>               |              |                               |                  |             |                  |
| <b>Check Nbr: 620069</b>                                       |              |                               |                  |             |                  |
| CP-011245  | 5/31/2024    | Fuel                          | 19,192.82        | 0.00        | 19,192.82        |
| <b>Check Totals:</b>   |              |                               | <b>19,192.82</b> | <b>0.00</b> | <b>19,192.82</b> |
| <b>Vendor: JIMWERNI: Jim Wernig Inc.</b>                       |              |                               |                  |             |                  |
| <b>Check Nbr: 620070</b>                                       |              |                               |                  |             |                  |
| 40727  | 5/8/2024     | Pipe                          | 85.31            | 0.00        | 85.31            |
| <b>Check Totals:</b>   |              |                               | <b>85.31</b>     | <b>0.00</b> | <b>85.31</b>     |
| <b>Vendor: JOHNSONO: Johnson Oil Company</b>                   |              |                               |                  |             |                  |
| <b>Check Nbr: 620071</b>                                       |              |                               |                  |             |                  |
| CP-011122  | 5/31/2024    | Fuel                          | 634.93           | 0.00        | 634.93           |
| <b>Check Totals:</b>   |              |                               | <b>634.93</b>    | <b>0.00</b> | <b>634.93</b>    |
| <b>Vendor: KMINTERN: KM International</b>                      |              |                               |                  |             |                  |
| <b>Check Nbr: 620072</b>                                       |              |                               |                  |             |                  |
| 30169  | 5/8/2024     | Patch Trailer Burner Parts    | 96.35            | 0.00        | 96.35            |
| <b>Check Totals:</b>   |              |                               | <b>96.35</b>     | <b>0.00</b> | <b>96.35</b>     |
| <b>Vendor: LAWSONPR: Lawson Products, Inc.</b>                 |              |                               |                  |             |                  |
| <b>Check Nbr: 620073</b>                                       |              |                               |                  |             |                  |
| 9311542522   | 5/15/2024    | Hyd Fittings/Paint            | 520.60           | 0.00        | 520.60           |
| 9311546251   | 5/16/2024    | Hyd Fittings                  | 322.59           | 0.00        | 322.59           |
| 9311584859   | 6/1/2024     | Hyd. Fittings                 | 226.00           | 0.00        | 226.00           |
| 9311588837   | 6/3/2024     | Hard Hats                     | 65.73            | 0.00        | 65.73            |
| <b>Check Totals:</b>   |              |                               | <b>1,134.92</b>  | <b>0.00</b> | <b>1,134.92</b>  |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr  | Invoice Date | Description                | Invoice Amount   | Disc Taken  | Amount To Pay    |
|--|--------------|----------------------------|------------------|-------------|------------------|
| <b>Vendor: LEWISTON: Lewiston Sand &amp; Gravel</b>      |              |                            |                  |             |                  |
| <b>Check Nbr: 620074</b>                                 |              |                            |                  |             |                  |
| 34857  | 5/31/2024    | 23A Gravel                 | 14,303.72        | 0.00        | 14,303.72        |
| <b>Check Totals:</b>                                     |              |                            | <b>14,303.72</b> | <b>0.00</b> | <b>14,303.72</b> |
| <b>Vendor: M&amp;MEXC: M&amp;M EXCAVATING INC.</b>       |              |                            |                  |             |                  |
| <b>Check Nbr: 620075</b>                                 |              |                            |                  |             |                  |
| 07888  | 6/7/2024     | Bagley Twp. Drainage       | 275.00           | 0.00        | 275.00           |
| <b>Check Totals:</b>                                     |              |                            | <b>275.00</b>    | <b>0.00</b> | <b>275.00</b>    |
| <b>Vendor: MARCOR: Marcor Technologies, LLC</b>          |              |                            |                  |             |                  |
| <b>Check Nbr: 620076</b>                                 |              |                            |                  |             |                  |
| 60589  | 5/15/2024    | Cyber Protect Cloud        | 37.88            | 0.00        | 37.88            |
| <b>Check Totals:</b>                                     |              |                            | <b>37.88</b>     | <b>0.00</b> | <b>37.88</b>     |
| <b>Vendor: MATCO: Matco Tools</b>                        |              |                            |                  |             |                  |
| <b>Check Nbr: 620077</b>                                 |              |                            |                  |             |                  |
| 64791  | 6/10/2024    | Air Tools, Die Grinder     | 298.05           | 0.00        | 298.05           |
| <b>Check Totals:</b>                                     |              |                            | <b>298.05</b>    | <b>0.00</b> | <b>298.05</b>    |
| <b>Vendor: MCVEIGH: McVeigh's Truck Springs</b>          |              |                            |                  |             |                  |
| <b>Check Nbr: 620078</b>                                 |              |                            |                  |             |                  |
| 027667   | 5/6/2024     | Rear Spring Packs          | 1,461.14         | 0.00        | 1,461.14         |
| <b>Check Totals:</b>                                     |              |                            | <b>1,461.14</b>  | <b>0.00</b> | <b>1,461.14</b>  |
| <b>Vendor: MICAT: Michigan CAT</b>                       |              |                            |                  |             |                  |
| <b>Check Nbr: 620079</b>                                 |              |                            |                  |             |                  |
| PD16084438   | 5/15/2024    | Filter                     | 24.33            | 0.00        | 24.33            |
| PD16084440   | 5/15/2024    | Radiator Rank & Seals      | 3,540.89         | 0.00        | 3,540.89         |
| PD16084444   | 5/15/2024    | Filters                    | 78.80            | 0.00        | 78.80            |
| <b>Check Totals:</b>                                     |              |                            | <b>3,644.02</b>  | <b>0.00</b> | <b>3,644.02</b>  |
| <b>Vendor: MIDSTATE: Mid-States Bolt &amp; Screw Co.</b> |              |                            |                  |             |                  |
| <b>Check Nbr: 620080</b>                                 |              |                            |                  |             |                  |
| 32658625   | 5/8/2024     | Adjuster Bolts for Sanders | 512.31           | 0.00        | 512.31           |
| 32659288   | 5/9/2024     | Bolts                      | 5.37             | 0.00        | 5.37             |
| 32661604   | 5/14/2024    | Bolts for Mulcher Teeth    | 14.47            | 0.00        | 14.47            |
| 32663944   | 5/16/2024    | Deck Bolts                 | 21.90            | 0.00        | 21.90            |
| <b>Check Totals:</b>                                     |              |                            | <b>554.05</b>    | <b>0.00</b> | <b>554.05</b>    |
| <b>Vendor: MIKENWOR: Michigan Kenworth, LLC</b>          |              |                            |                  |             |                  |
| <b>Check Nbr: 620081</b>                                 |              |                            |                  |             |                  |
| 022P180271   | 5/10/2024    | Clutch Switch              | 120.97           | 0.00        | 120.97           |
| 022P180915   | 6/4/2024     | Filters                    | 539.29           | 0.00        | 539.29           |
| <b>Check Totals:</b>                                     |              |                            | <b>660.26</b>    | <b>0.00</b> | <b>660.26</b>    |
| <b>Vendor: NORTHERN: Northern Energy, Inc.</b>           |              |                            |                  |             |                  |
| <b>Check Nbr: 620082</b>                                 |              |                            |                  |             |                  |
| 84276  | 5/9/2024     | Engine Oil                 | 186.00           | 0.00        | 186.00           |
| 91362  | 5/21/2024    | Engine Oil                 | 7,974.00         | 0.00        | 7,974.00         |
| <b>Check Totals:</b>                                     |              |                            | <b>8,160.00</b>  | <b>0.00</b> | <b>8,160.00</b>  |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr   | Invoice Date | Description                   | Invoice Amount  | Disc Taken  | Amount To Pav   |
|---|--------------|-------------------------------|-----------------|-------------|-----------------|
| <b>Vendor: NORTHFIR: Northwest Fire</b>                   |              |                               |                 |             |                 |
| <b>Check Nbr: 620083</b>                                  |              |                               |                 |             |                 |
| 9420  | 5/15/2024    | Extinguishers                 | 525.00          | 0.00        | 525.00          |
| <b>Check Totals:</b>                                      |              |                               | <b>525.00</b>   | <b>0.00</b> | <b>525.00</b>   |
| <b>Vendor: OCRC: Otsego County Road Commission</b>        |              |                               |                 |             |                 |
| <b>Check Nbr: 620084</b>                                  |              |                               |                 |             |                 |
| 5/28/24-6/3/24  | 6/2/2024     | HRA Reimbursement             | 1,275.66        | 0.00        | 1,275.66        |
| 6/4/24-6/10/24  | 6/9/2024     | HRA Reimbursement             | 227.02          | 0.00        | 227.02          |
| <b>Check Totals:</b>                                      |              |                               | <b>1,502.68</b> | <b>0.00</b> | <b>1,502.68</b> |
| <b>Vendor: OMSCOM: OMS Compliance Services</b>            |              |                               |                 |             |                 |
| <b>Check Nbr: 620085</b>                                  |              |                               |                 |             |                 |
| 115586  | 5/2/2024     | PreEmploy Drug Test           | 88.25           | 0.00        | 88.25           |
| 115693  | 5/13/2024    | PreEmploy Drug/Physical       | 91.25           | 0.00        | 91.25           |
| 115694  | 5/17/2024    | Non-DOT PreEmploy Drug Screen | 91.25           | 0.00        | 91.25           |
| <b>Check Totals:</b>                                      |              |                               | <b>270.75</b>   | <b>0.00</b> | <b>270.75</b>   |
| <b>Vendor: POSMAS: POSTMASTER</b>                         |              |                               |                 |             |                 |
| <b>Check Nbr: 620086</b>                                  |              |                               |                 |             |                 |
| Box 537   | 5/30/2024    | Post Office Box Service Fee   | 342.00          | 0.00        | 342.00          |
| <b>Check Totals:</b>                                      |              |                               | <b>342.00</b>   | <b>0.00</b> | <b>342.00</b>   |
| <b>Vendor: PURCYL: PURITY CYLINDER GASES, INC.</b>        |              |                               |                 |             |                 |
| <b>Check Nbr: 620087</b>                                  |              |                               |                 |             |                 |
| 0001956915  | 5/10/2024    | Oxygen                        | 295.73          | 0.00        | 295.73          |
| <b>Check Totals:</b>                                      |              |                               | <b>295.73</b>   | <b>0.00</b> | <b>295.73</b>   |
| <b>Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.</b> |              |                               |                 |             |                 |
| <b>Check Nbr: 620093</b>                                  |              |                               |                 |             |                 |
| 5307135   | 5/1/2024     | Hot Patch                     | 227.50          | 0.00        | 227.50          |
| 5307161   | 5/1/2024     | 23A                           | 532.05          | 0.00        | 532.05          |
| 5307162   | 5/2/2024     | 23A                           | 2,559.68        | 0.00        | 2,559.68        |
| 5307163   | 5/3/2024     | 23A                           | 1,284.38        | 0.00        | 1,284.38        |
| 5307195   | 5/6/2024     | 23A                           | 484.35          | 0.00        | 484.35          |
| 5307216   | 5/7/2024     | 23A                           | 1,578.90        | 0.00        | 1,578.90        |
| 5307219   | 5/7/2024     | Hot Patch                     | 391.95          | 0.00        | 391.95          |
| 5307255   | 5/9/2024     | Hot Patch                     | 205.62          | 0.00        | 205.62          |
| 5307259   | 5/9/2024     | 23A Gravel                    | 195.83          | 0.00        | 195.83          |
| 5307260   | 5/9/2024     | Limestone Road Mix            | 3,721.72        | 0.00        | 3,721.72        |
| 5307280   | 5/10/2024    | Hot Patch                     | 397.80          | 0.00        | 397.80          |
| 5307294   | 5/13/2024    | Limestone Road Mix            | 1,861.24        | 0.00        | 1,861.24        |
| 5307306   | 5/13/2024    | Hot Patch                     | 781.08          | 0.00        | 781.08          |
| 5307315   | 5/14/2024    | Hot Patch                     | 926.67          | 0.00        | 926.67          |
| 5307362   | 5/15/2024    | Hot Patch                     | 565.80          | 0.00        | 565.80          |
| 5307368   | 5/10/2024    | 23A Gravel                    | 1,778.48        | 0.00        | 1,778.48        |
| 5307369   | 5/13/2024    | 23A Gravel                    | 415.13          | 0.00        | 415.13          |
| 5307370   | 5/14/2024    | 23A Gravel                    | 849.90          | 0.00        | 849.90          |
| 5307371   | 5/15/2024    | 23A Gravel                    | 1,248.90        | 0.00        | 1,248.90        |
| 5307403   | 5/16/2024    | Hot Patch                     | 526.47          | 0.00        | 526.47          |
| 5307429   | 5/16/2024    | 23A Gravel                    | 510.68          | 0.00        | 510.68          |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr  | Invoice Date | Description                    | Invoice Amount   | Disc Taken  | Amount To Pav    |
|--|--------------|--------------------------------|------------------|-------------|------------------|
| 5307452  | 5/20/2024    | 23A Gravel                     | 2,296.73         | 0.00        | 2,296.73         |
| 5307464  | 5/20/2024    | Hot Patch                      | 1,278.55         | 0.00        | 1,278.55         |
| 5307488  | 5/21/2024    | 23A Gravel                     | 1,581.30         | 0.00        | 1,581.30         |
| 5307505  | 5/22/2024    | Hot Patch                      | 1,250.70         | 0.00        | 1,250.70         |
| 5307512  | 5/22/2024    | 23A Gravel                     | 1,147.65         | 0.00        | 1,147.65         |
| 5307528  | 5/23/2024    | Hot Patch                      | 512.85           | 0.00        | 512.85           |
| 5307535  | 5/23/2024    | 23A Gravel                     | 1,534.65         | 0.00        | 1,534.65         |
| 5307567  | 5/28/2024    | 23A Gravel                     | 334.28           | 0.00        | 334.28           |
| 5307569  | 5/28/2024    | Hot Patch                      | 455.40           | 0.00        | 455.40           |
| 5307590  | 5/29/2024    | 23A Gravel                     | 1,287.60         | 0.00        | 1,287.60         |
| 5307610  | 5/30/2024    | 23A Gravel                     | 735.60           | 0.00        | 735.60           |
| 5307614  | 5/29/2024    | Hot Patch                      | 822.25           | 0.00        | 822.25           |
| 5307625  | 5/30/2024    | Hot Patch                      | 671.45           | 0.00        | 671.45           |
| 792329   | 5/6/2024     | Lake Manuka Road Paving        | 61,871.57        | 0.00        | 61,871.57        |
| <b>Check Totals:</b>   |              |                                | <b>96,824.71</b> | <b>0.00</b> | <b>96,824.71</b> |
| <b>Vendor: RONAUT: RONS AUTO &amp; WRECKER</b>                           |              |                                |                  |             |                  |
| <b>Check Nbr: 620094</b>   |              |                                |                  |             |                  |
| 155981   | 6/4/2024     | Towing                         | 246.00           | 0.00        | 246.00           |
| <b>Check Totals:</b>   |              |                                | <b>246.00</b>    | <b>0.00</b> | <b>246.00</b>    |
| <b>Vendor: ROWWHO: ROWLEYS WHOLESALE</b>                                 |              |                                |                  |             |                  |
| <b>Check Nbr: 620095</b>   |              |                                |                  |             |                  |
| 1426278-01   | 5/28/2024    | Light Bulbs                    | 4.89             | 0.00        | 4.89             |
| 1426747-00   | 2/23/2024    | Return                         | -1.26            | 0.00        | -1.26            |
| <b>Check Totals:</b>   |              |                                | <b>3.63</b>      | <b>0.00</b> | <b>3.63</b>      |
| <b>Vendor: ROYTRU: Royal Truck &amp; Trailer Sales and Service, Inc.</b> |              |                                |                  |             |                  |
| <b>Check Nbr: 620096</b>   |              |                                |                  |             |                  |
| 50011660   | 6/6/2024     | Tie Rod Ends                   | 169.67           | 0.00        | 169.67           |
| <b>Check Totals:</b>   |              |                                | <b>169.67</b>    | <b>0.00</b> | <b>169.67</b>    |
| <b>Vendor: SCIBRA: SCIENTIFIC BRAKE &amp; EQUIP.</b>                     |              |                                |                  |             |                  |
| <b>Check Nbr: 620099</b>   |              |                                |                  |             |                  |
| 0202124537   | 5/9/2024     | Spiral Wrap                    | 56.10            | 0.00        | 56.10            |
| 0202124766   | 5/13/2024    | Life Seals                     | 144.97           | 0.00        | 144.97           |
| 0202125024   | 5/16/2024    | Brake Adjusters                | 477.88           | 0.00        | 477.88           |
| 0202125025   | 5/29/2024    | Oil Hub Cap                    | 271.58           | 0.00        | 271.58           |
| 0202125046   | 5/16/2024    | Brake Shim                     | 3.42             | 0.00        | 3.42             |
| 0202125066   | 5/16/2024    | Brake Adjuster                 | 413.72           | 0.00        | 413.72           |
| 0202125691   | 6/4/2024     | Shocks                         | 283.24           | 0.00        | 283.24           |
| 0202125692   | 5/30/2024    | Brake Dust Shield, Light Bulbs | 89.02            | 0.00        | 89.02            |
| 0202125958   | 6/4/2024     | Air Brake Hoses                | 36.48            | 0.00        | 36.48            |
| 0202125978   | 6/5/2024     | Air Springs                    | 233.70           | 0.00        | 233.70           |
| 0202126082   | 6/6/2024     | Brake Parts                    | 164.00           | 0.00        | 164.00           |
| 0202126246   | 6/10/2024    | Connector                      | 21.81            | 0.00        | 21.81            |
| 0202126250   | 6/10/2024    | Connector Holder               | 42.64            | 0.00        | 42.64            |
| 0202126289   | 6/11/2024    | Tarp, Circuit Breaker          | 34.90            | 0.00        | 34.90            |
| <b>Check Totals:</b>   |              |                                | <b>2,273.46</b>  | <b>0.00</b> | <b>2,273.46</b>  |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr   | Invoice Date | Description                    | Invoice Amount  | Disc Taken  | Amount To Pay   |
|---|--------------|--------------------------------|-----------------|-------------|-----------------|
| <b>Vendor: SHINECLE: Shine Cleaning Service Inc.</b>    |              |                                |                 |             |                 |
| <b>Check Nbr: 620100</b>                                |              |                                |                 |             |                 |
| 833   | 5/31/2024    | Rest Area Cleaning             | 5,739.57        | 0.00        | 5,739.57        |
| <b>Check Totals:</b>                                    |              |                                | <b>5,739.57</b> | <b>0.00</b> | <b>5,739.57</b> |
| <b>Vendor: SHORELIN: SHORELINE POWER SERVICES, INC</b>  |              |                                |                 |             |                 |
| <b>Check Nbr: 620101</b>                                |              |                                |                 |             |                 |
| 22552   | 5/31/2024    | Telephone Service              | 90.00           | 0.00        | 90.00           |
| <b>Check Totals:</b>                                    |              |                                | <b>90.00</b>    | <b>0.00</b> | <b>90.00</b>    |
| <b>Vendor: STAPLES: Staples</b>                         |              |                                |                 |             |                 |
| <b>Check Nbr: 620102</b>                                |              |                                |                 |             |                 |
| 6004195455  | 6/7/2024     | Office Supplies                | 49.59           | 0.00        | 49.59           |
| 8073639708  | 3/16/2024    | Rebate                         | -33.91          | 0.00        | -33.91          |
| <b>Check Totals:</b>                                    |              |                                | <b>15.68</b>    | <b>0.00</b> | <b>15.68</b>    |
| <b>Vendor: STOOPS: Stoops Freightliner Western Star</b> |              |                                |                 |             |                 |
| <b>Check Nbr: 620103</b>                                |              |                                |                 |             |                 |
| X316011214:01   | 5/28/2024    | ABS Sensor/Brake Dust Shields  | 241.35          | 0.00        | 241.35          |
| X316011280:01   | 5/23/2024    | Door Handle                    | 86.44           | 0.00        | 86.44           |
| X316011349:01   | 5/28/2024    | Pressure Switch                | 243.33          | 0.00        | 243.33          |
| X316011550:01   | 6/5/2024     | Hood Cable & Spring            | 154.91          | 0.00        | 154.91          |
| <b>Check Totals:</b>                                    |              |                                | <b>726.03</b>   | <b>0.00</b> | <b>726.03</b>   |
| <b>Vendor: TEDFES: TED FESTERLING LLC</b>               |              |                                |                 |             |                 |
| <b>Check Nbr: 620104</b>                                |              |                                |                 |             |                 |
| 11044   | 5/13/2024    | Pneumatic Swivel Caster        | 846.41          | 0.00        | 846.41          |
| 11051   | 5/15/2024    | Blade Parts                    | 174.99          | 0.00        | 174.99          |
| <b>Check Totals:</b>                                    |              |                                | <b>1,021.40</b> | <b>0.00</b> | <b>1,021.40</b> |
| <b>Vendor: TRUTRA: TRUCK &amp; TRAILER SPECIALTIES</b>  |              |                                |                 |             |                 |
| <b>Check Nbr: 620105</b>                                |              |                                |                 |             |                 |
| BSO024172   | 5/16/2024    | Steel Tube for lifting Sanders | 2,520.69        | 0.00        | 2,520.69        |
| BSO024274   | 6/3/2024     | Wing Rebuild Parts             | 933.84          | 0.00        | 933.84          |
| <b>Check Totals:</b>                                    |              |                                | <b>3,454.53</b> | <b>0.00</b> | <b>3,454.53</b> |
| <b>Vendor: USBANK: US Bank Equipment Finance</b>        |              |                                |                 |             |                 |
| <b>Check Nbr: 620106</b>                                |              |                                |                 |             |                 |
| 530352053   | 5/30/2024    | Office Copier                  | 324.03          | 0.00        | 324.03          |
| <b>Check Totals:</b>                                    |              |                                | <b>324.03</b>   | <b>0.00</b> | <b>324.03</b>   |
| <b>Vendor: VALTRU: VALLEY TRUCK PARTS, INC.</b>         |              |                                |                 |             |                 |
| <b>Check Nbr: 620107</b>                                |              |                                |                 |             |                 |
| 3-1225626   | 5/29/2024    | Drive Line Parts               | 66.26           | 0.00        | 66.26           |
| <b>Check Totals:</b>                                    |              |                                | <b>66.26</b>    | <b>0.00</b> | <b>66.26</b>    |
| <b>Vendor: WELLERTR: Weller Truck Parts</b>             |              |                                |                 |             |                 |
| <b>Check Nbr: 620108</b>                                |              |                                |                 |             |                 |
| 403180512   | 5/13/2024    | Gaskets                        | 4,042.22        | 0.00        | 4,042.22        |
| 403206172   | 6/3/2024     | Steering Bolt                  | 33.78           | 0.00        | 33.78           |
| 403206188   | 6/3/2024     | Stud Kit Return                | -19.43          | 0.00        | -19.43          |
| 403219010   | 6/10/2024    |                                | 825.28          | 0.00        | 825.28          |
| <b>Check Totals:</b>                                    |              |                                | <b>4,881.85</b> | <b>0.00</b> | <b>4,881.85</b> |

**Payables Prepay Report**  
6/13/2024 Board Meeting

| Invoice Nbr                                    | Invoice Date | Description                   | Invoice Amount    | Disc Taken  | Amount To Pay     |
|--|--------------|-------------------------------|-------------------|-------------|-------------------|
| <b>Vendor: WILAUT: WILBER AUTOMOTIVE</b>       |              |                               |                   |             |                   |
| <b>Check Nbr: 620110</b>                       |              |                               |                   |             |                   |
| 326615   | 5/7/2024     | Air Filter                    | 59.81             | 0.00        | 59.81             |
| 327067   | 5/13/2024    | Air Filter                    | 35.57             | 0.00        | 35.57             |
| 327151   | 5/13/2024    | Battery                       | 254.52            | 0.00        | 254.52            |
| 327422   | 5/15/2024    | Fuel Filter                   | 4.76              | 0.00        | 4.76              |
| 328106   | 5/23/2024    | Brake Parts                   | 194.38            | 0.00        | 194.38            |
| 328626   | 5/29/2024    | Filters, Clamps, Radiator Cap | 47.21             | 0.00        | 47.21             |
| 328644   | 5/29/2024    | Core Return                   | -55.56            | 0.00        | -55.56            |
| 329072   | 6/3/2024     | Light Bulbs                   | 30.56             | 0.00        | 30.56             |
| 329259   | 6/4/2024     | Serpentine Belt               | 79.35             | 0.00        | 79.35             |
| 329326   | 6/5/2024     | Brake Fluid                   | 26.45             | 0.00        | 26.45             |
| 329333   | 6/5/2024     | Air Tool, Coupler             | 89.56             | 0.00        | 89.56             |
| 329334   | 6/5/2024     | Coupler                       | 25.46             | 0.00        | 25.46             |
| <b>Check Totals:</b>                           |              |                               | <b>792.07</b>     | <b>0.00</b> | <b>792.07</b>     |
| <b>Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.</b> |              |                               |                   |             |                   |
| <b>Check Nbr: 620111</b>                       |              |                               |                   |             |                   |
| 185464S  | 5/8/2024     | Horn Switch                   | 16.87             | 0.00        | 16.87             |
| 185723S  | 5/15/2024    | Cushion                       | 311.30            | 0.00        | 311.30            |
| 186376S  | 6/3/2024     | A/C Parts                     | 486.30            | 0.00        | 486.30            |
| <b>Check Totals:</b>                           |              |                               | <b>814.47</b>     | <b>0.00</b> | <b>814.47</b>     |
| <b>Check Grand Totals:</b>                     |              | <b>61 Checks</b>              | <b>231,001.84</b> | <b>0.00</b> | <b>231,001.84</b> |
| <b>Grand Totals:</b>                           |              | <b>64 EFTP Vendors/Checks</b> | <b>316,347.12</b> | <b>0.00</b> | <b>316,347.12</b> |



## Accounts Payable Check Register

Low And High Check Date: 05/01/2024 - 05/31/2024  
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes  
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts  
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

| Check Nbr   | Check Date | Vendor Name                             | Net Amount                |
|---|------------|---|---------------------------|
| <b>Electronic Funds Transfer Payments</b>         |            |   |                           |
| EFTP  | 05/09/2024 | Internal Revenue Service                | 50.88                     |
| EFTP  | 05/09/2024 | Internal Revenue Service                | 7.27                      |
| EFTP  | 05/09/2024 | Internal Revenue Service                | 36.34                     |
| EFTP  | 05/09/2024 | Internal Revenue Service                | 65.42                     |
| EFTP  | 05/09/2024 | Internal Revenue Service                | 152.64                    |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 50.88                     |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 50.88                     |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 43.62                     |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 7.27                      |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 50.88                     |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 50.88                     |
| EFTP  | 05/29/2024 | Internal Revenue Service                | 167.18                    |
| EFTP  | 05/29/2024 | Merchants Fleet                         | 2,522.50                  |
| EFTP  | 05/09/2024 | MERS of Michigan                        | 70,331.76                 |
| <b>Electronic Funds Transfer Payments Totals:</b> |            |   | <b>14 Payments Listed</b> |
|   |            |   | <b>73,588.40</b>          |
| <b>Regular Checks Payments</b>                    |            |   |                           |
| 619969  | 05/09/2024 | Action Traffic Maintenance Inc.         | 2,553.00                  |
| 619970  | 05/09/2024 | AIRGAS USA, LLC                         | 14.18                     |
| 619971  | 05/09/2024 | Alerus Financial                        | 2,812.23                  |
| 619972  | 05/09/2024 | Alma Tire Service, Inc.                 | 1,275.92                  |
| 619973  | 05/09/2024 | Alta Equipment Company                  | 8,609.45                  |
| 619974  | 05/09/2024 | Burnham & Flower                        | 262.50                    |
| 619975  | 05/09/2024 | Cadillac Occupational Health & Medicine | 119.00                    |
| 619976  | 05/09/2024 | Cintas Corporation #729                 | 449.58                    |
| 619977  | 05/09/2024 | Consumers Energy                        | 1,997.68                  |
| 619978  | 05/09/2024 | Dornbos Sign, Inc.                      | 680.92                    |
| 619979  | 05/09/2024 | DTE Energy                              | 2,479.82                  |
| 619980  | 05/09/2024 | Federal Fluid Power, Inc.               | 173.16                    |
| 619981  | 05/09/2024 | First National Bank of Omaha            | 4,857.24                  |
| 619982  | 05/09/2024 | Gaylord Machine & Fabrication, LLC      | 1,443.43                  |
| 619983  | 05/09/2024 | GFL Environmental                       | 1,730.16                  |
| 619984  | 05/09/2024 | Gilbert Sales & Service, Inc.           | 761.00                    |
| 619985  | 05/09/2024 | Gill-Roys Hardware                      | 24.18                     |
| 619986  | 05/09/2024 | Give Em A Brake Safety                  | 2,590.00                  |
| 619987  | 05/09/2024 | Huron Engineering and Surveying, Inc.   | 9,045.50                  |
| 619988  | 05/09/2024 | Exit 76 Corporation                     | 20,414.92                 |
| 619989  | 05/09/2024 | Johnson Oil Company                     | 180.51                    |
| 619990  | 05/09/2024 | KM International                        | 653.06                    |
| 619991  | 05/09/2024 | Lewiston Sand & Gravel                  | 744.68                    |
| 619992  | 05/09/2024 | M&M EXCAVATING INC.                     | 2,500.00                  |
| 619993  | 05/09/2024 | Marcor Technologies, LLC                | 2,530.70                  |
| 619994  | 05/09/2024 | Michigan CAT                            | 1,774.88                  |
| 619995  | 05/09/2024 | Mid-States Bolt & Screw Co.             | 76.29                     |

| Check Nbr       | Check Date | Vendor Name                                       | Net Amount      |
|-----------------|------------|---|-----------------|
| 619996          | 05/09/2024 | Michigan Kenworth, LLC                            | 207.44          |
| 619997          | 05/09/2024 | NEW CENTURY SIGNS                                 | 320.00          |
| 619998          | 05/09/2024 | NORTHERN PUMP SERVICE, INC.                       | 78.32           |
| 619999          | 05/09/2024 | Northern Energy, Inc.                             | 957.63          |
| 620000          | 05/09/2024 | Northwest Fire                                    | 2,408.00        |
| 620001          | 05/09/2024 | Otsego County Road Commission                     | 2,514.66        |
| 620002          | 05/09/2024 | OMS Compliance Services                           | 117.92          |
| 620003          | 05/09/2024 | Pomp's Tire Service, Inc.                         | 2,294.38        |
| 620004          | 05/09/2024 | PROTECTION ONE/ADT                                | 298.19          |
| 620005          | 05/09/2024 | PURITY CYLINDER GASES, INC.                       | 180.20          |
| 620006          | 05/09/2024 | RIETH-RILEY CONSTRUCTION CO., INC.                | 8,523.28        |
| 620007          | 05/09/2024 | Romel Logging                                     | 5,000.00        |
| 620008          | 05/09/2024 | RONS AUTO & WRECKER                               | 302.00          |
| <b>620009 *</b> | 05/09/2024 | SCIENTIFIC BRAKE & EQUIP.                         | 1,590.10        |
| <b>620010 *</b> | 05/09/2024 | SCIENTIFIC BRAKE & EQUIP.                         | 2,206.08        |
|                 |            | <b>* Totals For Multi Part Check Nbr: 620010:</b> | <b>3,796.18</b> |
| 620011          | 05/09/2024 | Shine Cleaning Service Inc.                       | 5,739.57        |
| 620012          | 05/09/2024 | Snethkamp   | 1,610.00        |
| 620013          | 05/09/2024 | Stoops Freightliner Western Star                  | 1,096.31        |
| 620014          | 05/09/2024 | Tianne Jones                                      | 67.00           |
| 620015          | 05/09/2024 | Timberline South LLC                              | 7,500.00        |
| 620016          | 05/09/2024 | TRUCK & TRAILER SPECIALTIES                       | 1,637.90        |
| 620017          | 05/09/2024 | US Bank Equipment Finance                         | 324.03          |
| 620018          | 05/09/2024 | VALLEY TRUCK PARTS, INC.                          | 335.24          |
| 620019          | 05/09/2024 | VESCO OIL CORPORATION                             | 101.25          |
| 620020          | 05/09/2024 | VREDEVELD HAEFNER LLC                             | 2,600.00        |
| 620021          | 05/09/2024 | Weller Truck Parts                                | 4,660.12        |
| 620022          | 05/09/2024 | WILBER AUTOMOTIVE                                 | 404.99          |
| 620023          | 05/09/2024 | ZAREMBA EQUIPMENT, INC.                           | 256.10          |
| 620024          | 05/29/2024 | Alerus Financial                                  | 2,802.71        |
| 620025          | 05/29/2024 | AT&T Mobility                                     | 242.33          |
| 620026          | 05/29/2024 | Blue Care Network of MI                           | 46,740.61       |
| 620027          | 05/29/2024 | Charter Communications                            | 379.94          |
| 620028          | 05/29/2024 | City of Gaylord                                   | 96.23           |
| 620029          | 05/29/2024 | Consumers Energy                                  | 1,677.40        |
| 620030          | 05/29/2024 | CRASIF  | 7,812.00        |
| 620031          | 05/29/2024 | Delta Dental                                      | 3,482.49        |
| 620032          | 05/29/2024 | DTE Energy  | 578.81          |
| 620033          | 05/29/2024 | GFL Environmental                                 | 353.35          |
| 620034          | 05/29/2024 | Great Lakes Energy                                | 47.07           |
| 620035          | 05/29/2024 | Rebecca Hilmert                                   | 158.12          |
| 620036          | 05/29/2024 | Humana Insurance Co.                              | 12,673.05       |
| 620037          | 05/29/2024 | Justin Hinton                                     | 11.16           |
| 620038          | 05/29/2024 | Mutual of Omaha                                   | 3,119.67        |
| 620039          | 05/29/2024 | Otsego County Road Commission                     | 1,945.74        |
| 620040          | 05/29/2024 | Sanisweep, Inc                                    | 2,000.00        |

| Check Nbr                              | Check Date | Vendor Name               | Net Amount        |
|--|------------|---------------------------|-------------------|
| 620041                                 | 05/29/2024 | Tianne Jones              | 163.48            |
| <b>Regular Checks Payments Totals:</b> |            | <b>73 Payments Listed</b> | <b>208,368.86</b> |
| <b>All Payments Grand Totals:</b>      |            | <b>87 Payments Listed</b> | <b>281,957.26</b> |

Payment Totals By Fund:

| Fund                | Net Amount        |
|---------------------|-------------------|
| 201                 | 281,957.26        |
| <b>Grand Totals</b> | <b>281,957.26</b> |



# Otsego County Road Commission Agenda Item Report

---

**FROM:** Kirk Harrier, Managing Director  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 8. A  
**SUBJECT:** Straits Area Council August Meeting Status

## **DESCRIPTION**

At the last Straits Area Council meeting it was discussed among the membership if the August meetings should be discontinued. A vote is required per the by-laws.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTIONS**

Options 1—Motion to **CANCEL** the Straits Area Council August meetings.

Options 2—Motion to **KEEP** the Straits Area Council August meetings.

# STRAITS AREA COUNCIL

Alpena County Road Commission

1400 N. Bagley Street

Alpena, MI 49707

(989) 354-3252 #223 office

julie@alpcrc.org

## **AFFILIATED COUNTIES**

ALPENA

CHARLEVOIX

CHEBOYGAN

CHIPPEWA

EMMET

LUCE

MACKINAC

MONTMORENCY

OTSEGO

PRESQUE ISLE

SCHOOLCRAFT

Please mark one of the following boxes to vote. One vote per Road Commission. Please return no later than Monday, June 17, 2024.

Our Road Commission would like to keep the Straits Area Council meeting in August.

Our Road Commission wants to cancel the Straits Area Council meeting in August.

County Road Commission: \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
(e-mail address)

Please respond to: Alpena County Road Commission  
Attn: Julie Patterson  
1400 N. Bagley Street  
Alpena, Michigan 49707

Or email to: julie@alpcrc.org

Email Preferred



# Otsego County Road Commission Agenda Item Report

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**FROM:** Kirk Harrier, Managing Director  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 8. B  
**SUBJECT:** Resolution R24-2 (MDOT Contract 24-5206 Sparr Rd)

**DESCRIPTION**

MDOT requires a resolution approving the contract between the Road Commission and MDOT for the Sparr Rd. improvements from Marquardt Road to Dover Rd. The work will consist of hot mix asphalt base crushing, shaping and resurfacing.

The complete MDOT contract is attached to this agenda item report.

**BUDGET ACTION REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTION**

Motion to **approve/deny** Resolution R24-2 as presented.

**OTSEGO COUNTY ROAD COMMISSION  
RESOLUTION R24-2**

**A RESOLUTION APPROVING MDOT CONTRACT 24-5206 FOR SPARR RD FROM  
MARQUARDT RD TO DOVER RD IMPROVEMENTS**

**WHEREAS**, the Otsego County Board of County Road Commissioners desires to improve Sparr Road consisting of hot mix asphalt base crushing, shaping and resurfacing along Sparr Road from Marquardt Road to Dover Road, including trenching, aggregate base and shoulders and permanent pavement markings; and all together with necessary related work; and

**WHEREAS**, the Michigan Department of Transportation requires the Otsego County Board of County Road Commissioners to approve a contract for cost sharing for funding.

**NOW, THEREFORE, BE IT RESOLVED that:**

- 1.) Contract No. 24-5206, Control Section STL 69555, Job Number 116038CON, by and between the Michigan Department of Transportation and the Otsego County Board of County Road Commissioners is hereby accepted and the Managing Director, Kirk Harrier, is authorized to sign the said contract.
  
- 2.) All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ADOPTED** June 13, 2024

**OTSEGO COUNTY ROAD COMMISSION**

BY: \_\_\_\_\_  
Troy Huff, Chairman

**CERTIFICATION**

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held June 13, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Rebecca Hilmert, Board Secretary

STP

DA

|                 |   |
|-----------------|---|
| Control Section | STL 69555   |
| Job Number      | 116038CON   |
| Project         | 24A0446   |
| CFDA No.        | 20.205 (Highway<br>Research Planning &<br>Construction) |
| Contract No.    | 24-5206   |

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF OTSEGO, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Otsego County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 22, 2024, attached hereto and made a part hereof:

Hot mix asphalt base crushing, shaping and resurfacing along Sparr Road from Marquardt Road to Dover Road, including trenching, aggregate base and shoulders and permanent pavement markings; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

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WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except for construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to the Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

A. Design or cause to be designed the plans for the PROJECT.

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- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PROJECT COST at the established Federal participation ratio equal to 80 percent. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

- 6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 365.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

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9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents

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shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

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17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

BOARD OF COUNTY ROAD  
COMMISSIONERS OF THE  
COUNTY OF OTSEGO

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
*for* Department Director MDOT

By \_\_\_\_\_  
Title:



April 22, 2024

EXHIBIT I

|                 |           |
|-----------------|-----------|
| CONTROL SECTION | STL 69555 |
| JOB NUMBER      | 116038CON |
| PROJECT         | 24A0446   |

ESTIMATED COST

|                 |           |
|-----------------|-----------|
| CONTRACTED WORK |           |
| Estimated Cost  | \$721,500 |

COST PARTICIPATION

|                                    |                  |
|------------------------------------|------------------|
| GRAND TOTAL ESTIMATED COST         | \$721,500        |
| Less Federal Funds                 | <u>\$577,200</u> |
| BALANCE (REQUESTING PARTY'S SHARE) | \$144,300        |

NO DEPOSIT

DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS



## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package  
The Data Collection Form  
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education  
Accounting Service Center  
Hannah Building  
608 Allegan Street  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final



or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
  
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



**APPENDIX B  
TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



# Otsego County Road Commission Agenda Item Report

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**FROM:** David Fox, Equipment & Facilities Manager  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 8. C  
**SUBJECT:** Equipment Disposal

## **DESCRIPTION**

Request for Board approval to dispose of a variety of equipment that is no longer useful to road commission operations. Nonfunctional equipment will be scrapped at current rates. Equipment that still has functionality will be posted publicly with a minimum bid amount required and date bids are to be received. The received sealed bids will be opened publicly. Attached is the list of equipment to be disposed of.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION**

Motion to **approve/deny** the disposal of equipment as presented.

| <u>Equip. No.</u> | <u>Description</u>                 |
|-------------------|------------------------------------|
| 97                | 1973 Gledhill Patching Aid         |
| 411               | 1996 Distance Measuring Machine    |
| 411.2             | 2014 Distance Measuring Machine    |
| 411.3             | 2014 Distance Measuring Machine    |
| 414               | 2000 Distance Measuring Machine    |
| 547               | 1998 IHC Tandem Truck              |
| 550               | 199 IHC Tandem Truck               |
| 631               | 2007 GMC 2500 Pickup               |
| 648.277           | Cell Phone                         |
| 648.296           | Cell Phone                         |
| 651               | 2001 John Deere Lawn Tractor       |
| 652               | 2001 John Deere 54" Mower Deck     |
| 653               | 2001 John Deere Lawn Tractor       |
| 654               | 2001 John Deere 54" Mower Deck     |
| 655               | 2001 John Deere 47" Snowblower     |
| 656               | 2001 John Deere 47" Snowblower     |
| 664               | 2002 Earth Auger                   |
| 702               | 2010 Spaulding Hot Patch Trailer   |
| 708.2             | 2013 Roadwatch Road Temp Indicator |
| 708.8             | 2018 Roadwatch Road Temp Indicator |



# Otsego County Road Commission Agenda Item Report

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**FROM:** Rebecca Hilmert, Finance Manager  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 8. D  
**SUBJECT:** Equipment Purchase (3) 2025 Western Star 49X, (1) 2025 Western Star 47X

## **DESCRIPTION**

Staff is recommending the purchase of Three (3) 2025 Western Star 49X, Cummins X15 565V, Eaton Fuller FRO-18210C transmission truck, and One (1) 2025 Western Star 47X, Cummins X12 500V HP Engine, Eaton Fuller FRO-18210C transmission truck.

The truck chassis purchase is through Sourcewell (Contract 060920-NAF). Sourcewell is a competitively bid program. The Sourcewell program represents a discount from MSRP for governmental units in the program. The Sourcewell price for the tandem truck chassis is \$176,000, and the list price for the single truck chassis is \$159,500.

Equipment will be purchased and installed by Truck and Trailer in Boyne Falls. The equipment cost will be as follows:

- 10 ft Duz-Mor/Right Hand Jr. Wing \$169,758.00
- 14 ft Tandem Duz-Mor/Left Hand Wing \$186,680.00
- 14 ft Tandem Duz-Mor/Right Hand Wing \$186,565.00
- 14 ft Radius Dump Spreader (RDS) Front & Rear Discharge \$198,193.00

Staff is requesting the Board approve the purchase of three (3) tandem trucks for \$528,000, one (1) single axle truck for \$159,500, and equipment for all at \$741,196. A total capital expense of \$1,428,696.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION**

Motion to **approve/deny** the purchase of three (3) 2025 Western Star 49X truck chassis, one (1) 2025 Western Star 47X truck chassis and necessary equipment for snowplowing in an amount of \$1,428,696.



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

5/3/2024

Quote ID#2874HD

Mr. Dave Fox

Otsego County Road Commission  
PO Box 537  
Gaylord, MI 49734

Dear Dave Fox,

National Auto Fleet Group is pleased to quote the following sourced item(s) for your consideration. One (1) New/Unused (2025 Western Star 47X, Cummins X12 500V HP Engine, Eaton Fuller FRO-18210C Transmission with Flaming River) and provided by Mr. Dan Walters with Stoops Western Star of Michigan, each for:

|             | Contract Price |
|-------------|----------------|
| Subtotal    | \$ 159,500.00  |
| Tax (0.00%) | \$ 0.00        |
| <br>        |                |
| Total       | \$ 159,500.00  |

This sourced item(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 060920-NAF. Please reference this Bid Number on all Purchase Orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Ben Rodriguez

HD Contract Manager

[BEN@NationalAutoFleetGroup.com](mailto:BEN@NationalAutoFleetGroup.com)

Office (855) 289-6572

Fax (831) 480-8497





# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

5/3/2024

Quote ID#2875HD

Mr. Dave Fox

Otsego County Road Commission  
PO Box 537  
Gaylord, MI 49734

Dear Dave Fox,

National Auto Fleet Group is pleased to quote the following sourced item(s) for your consideration. Three (3) New/Unused (2025 Western Star 49X, Cummins X15 565V HP Engine, Eaton Fuller FRO-18210C Transmission with Flaming River) and provided by Mr. Dan Walters with Stoops Western Star of Michigan, each for:

|             | Contract Price | Three Units (3) |
|-------------|----------------|-----------------|
| Subtotal    | \$ 176,000.00  | \$ 528,000.00   |
| Tax (0.00%) | \$ 0.00        | \$ 0.00         |
| <br>        |                |                 |
| Total       | \$ 176,000.00  | \$ 528,000.00   |

This sourced item(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 060920-NAF. Please reference this Bid Number on all Purchase Orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Ben Rodriguez

HD Contract Manager

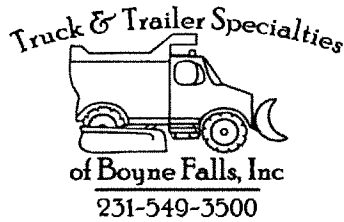
[BEN@NationalAutoFleetGroup.com](mailto:BEN@NationalAutoFleetGroup.com)

Office (855) 289-6572

Fax (831) 480-8497







Date: June 5, 2024

Quote #: 240605BW-3D

Name: Otsego County Road Commission

Address: P.O. Box 537, 669 McCoy Rd. West, Gaylord, MI 49734

Phone: (989) 732-5202

Contact: Dave Fox / [foxd@ocrc-mi.org](mailto:foxd@ocrc-mi.org)

**Sourcewell Contract#: 062222-AEB**

**SKU#: 9TRR002573**

**Customer Sourcewell Account # 175556**

We are pleased to quote you prices and terms in accordance with specifications described below. Prices are in effect through 7/1/24 only. Federal excise tax and sales tax are not included but will be added if applicable.

## 10 FT DUZ-MOR / RIGHT HAND JR. WING

### A. FRONT PLOW HITCH

- Build and install custom front plow hitch 12" channel bumper top-plated, 3"x12" tie rod lift cylinder.

### B. PLOW LIGHTS

- Auxiliary plow lights and turn signals. Buyers model 131200 LED hood mounted, custom built ¼" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

### C. MONROE MODEL HD 4500 UNDERBODY SCRAPER

- **Hangerboard:** Designed and engineered for optimum strength. ½" formed plate reinforced by ½" X 7-½" flat plate to make full 1" thickness. 3.25" X .344" mechanical tube outer hinge tubes. ¾" bar reinforced full length of the hinge. ¾" thick trunion arms. Outer trunion arms will be bolted to hangerboard. Includes a Manifold bracket for the grease line kit, one installed on each side of the hangerboard.
- **Hinge Shaft:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) ½" wrap-around gusset, center hinge is 3 ¼" OD X 10 ¾" long with .344 wall and have (2) ½" thick wrap-around gussets, including thrust bearing wear plates to prevent side-to-side shifting of moldboard.

- **Moldboard:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- **Shocks & Housings:** Cushioned by two (2) extra heavy-duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.
- **Actuating Cylinders:** 3-1/2" bore x 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, ½" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve will be supplied.
- **Circle:** 1" solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45-degree angle for maximum circle bearing surface. 5" ID X 6.5" OD X 1" hardened center pin bushing.
- **Center Pin:** Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.
- **Clamps:** 20.5 long X 7" deep X 1" thick. Shaped to follow the contour of the circle. 3/8" UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.
- **Reverse Cylinders and Hardware:** (2) 4" double-acting cylinders containing ½" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD-2 ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince cross-over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.
- **Mounting System:** ¾" thick 25x26 full mounting plates. Attached to the truck using ¾" grade 8 bolts, SAE washers, and prevailing lock nuts that are electronically plated for corrosion resistance.
- **Paint:** Shot-blasted, washed, and powder coat paint TGIC polyester black. All parts are powder-coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.
- **Serrated Grade Safety Step:** 12"x12" welded to outer end of the moldboard on driver's side.
- **Grease Line Kit:** Remote grease kit that allows grease to be applied to the 4 power reverse pivot pins and center pin.

#### D. FUEL AND HYDRAULIC COMBINATION RESERVOIR

- Supply and install Combination fuel and hydraulic reservoir 7ga stainless steel construction (4) mounting pads with heavy motor mount type bushings, 110-gal fuel, 40-gal hydraulic reservoir capacity. 5" sight/temp gauge on the hydraulic reservoir, 3" suction port to accept 2" suction screen, top of tank return filter flange. Solid state low oil sending unit. ¼ turn full-flow brass shut-off valves on supply, case drain, and fuel system. ISSPRO-Fuel Sender.
- 2" TFS-2030-03 Zinga suction strainer.
- Zinga RF1215 return filter head with RE409 element.
- (1) 2 ½" ball valve
- (1) ¾" ball valve – case drain
- (2) ½" ball valve – fuel supply and return
- (1) Low oil light
- (1) Monetary override switch
- (2) Relays with relay holders
- SS Tank Step
- Custom Tank Saddle-primed and painted, gloss Black

**E. WING PLOW - MONROE 7' JUNIOR WING WITH PARAGLIDE FRONT WING POST AND OTTAWA COUNTRY STYLE CLAMP**

- 3/16-gauge wing moldboard, 27" intake height, and 28" discharge height. 84" long.
- 3/8" thick one-piece flame cut reinforcement ribs.
- 3/4" thick bottom angle.
- 5/8" X 8" X 84" AASHO punched recurved cutting edge.
- Moldboard is equipped with (2) 751 B cast iron shoes.
- Paraglide design front post, 3" bore lift cylinder, 1 ½" rod, 5" stroke.
- 3" X 10" heel cylinder.
- Sequencing valve with adjustable flow controls and built-in lock valve.
- Spring cushioned rear push arm.
- Rubber bumper stops.
- HD front and rear cross tube with ½" and 5/8" side plates.
- Front tube to include flanges – one each side, for ease of removal. No flange needed on rear.
- Powder-coated orange moldboard with black attachments.
- Stainless steel oval 60 series light box, LED Buyers strobe, model SL66AG amber/green LED ICC indicator light mounted top end of moldboard.
- One set of heavy-duty tow hooks installed side of frame and wing side plates.

Notes:

- Lightbox to be mounted horizontally.
- We have pictures of how flanges were installed.

**F. MONROE HEAVY DUTY MATERIAL SPREADER - MONROE MODEL DM-120-86-48  
10FT DUZ-MOR, 304 STAINLESS STEEL CONSTRUCTION**

- 10' FT Long X 48" height approximate 6-yard capacity, 304 stainless steel.
- 3/16 stainless steel sides and ends for heavy-duty material use.
- ¼" Bolt-In (removable floor)
- ¼" Stainless steel long members
- 45-degree sloped sides for free flow of material
- 100% Welded body to prevent moisture entrapment.

00399 US 131 North / PO Box 473, Boyne Falls, MI 49713  
Phone: (231) 549-3500 / Toll-Free: 888-603-5506 / Fax: (231) 525-0054

- Full opening rear tailgate
- Dual 6:1 Spur gearboxes mounted on 2" driveshaft. Two Drive motors, one with a speed sensor.
- 34" Conveyor pintle chain 28,000 # tensile strength
- ½" x 1 ½" crossbars, 4 ½" on center with 3/16" removable chain shields.
- Feed gate is 24"x14", 7 gauge with self-locking screw type jack.
- Greaseable tailgate latch
- Standard bare stainless steel
- Federal 108 lighting-standard-to include: (4) reflectors (1) three light cluster, shielded: (2) clearance lights, shielded.
- 3/16"x30" smooth stainless catwalks full length both sides
- Bracket kit, light, DM, 304, central, 3-hole-60 series, one each side.
- Cabshield WLDMT, ½ cab, 24" coverage
- Ladder Assy, RDS, Swing-Up, Ausst.
- Hydraulic Line Kit, DM, SS Lines, Series Valve, 7-Lines, SS hydraulic line kit installed on a stainless-steel body
- Spring-loaded mounting kit
- Heavy Duty ¾" Thick x 2" Bar stock on edge, elevated 18" top screens
- SS Swing up ladder
- No grease line kits
- SS front adjusters
- Install ½" thick poly on top of the truck frame rails.
- Body installation includes 3" x 2" x ¼" thick stainless-steel tubing to be welded to the long sills, crossways to elevate the body 2" to give room to wash carry-over material out from under the body. Otsego County to be involved in the design.

#### G. LIGHTS AND WIRING PACKAGE:

- Three-hole stainless steel oval style enclosure, one on each side, rear of the body to house lighting. Oval 60 series lights.
  - Top LED strobe #ENFSLRV12 Green/Amber combo.
  - Middle and bottom LED stop/tail/turn, #M63322RDF. **\*Double stop/tail/turn**
  - Betts Dri-Seal #35104 junction box with waterproof choke seal installed on the left rear outside of the body.
  - Front strobe amber, Federal Signal spire, center of bac shield mounted, 360-degree visibility, including non-rusting stainless brackets and lens guard.
  - Rear strobe (1) center of tailgate mounted, model ELB45BCHOPC. Light to include weather pac ends and SS brackets.
  - (6) MWL-29 work lights installed; (1) each side to shine on the underbody scraper and (1) rear bottom of body corner post for sander spinner discharge.
  - (1) to shine on wing discharge
  - (1) each side of the 3-hole lightbox
  - Road Watch temperature sensor to work in conjunction with Dickey-John Control Point.
- All wiring behind the truck cab is 7 conductor made continuous from Betts 18-pin junction box #1 ran in PVC. (located in cab; per OCRC approval) to Betts 18-pin junction #2 (located on left rear outside of the body) and from all lights and backup alarm as described below.
  - All lights and backup alarm have a common ground lead on box/frame through junction box #2.

- All lamp connections and all junction box post connections are treated with a corrosion inhibitor, NYK 77 compound.
  - All harnesses and bolt holes through the box are treated with silicone sealant and/or rubber grommet choke seals.
  - All added wiring is run in PVC where possible and/or in protective loom. Taillights, backup lights and alarm, strobe wires, and trailer connector. All connections are made with weatherproof connectors. (Heat shrink connector-tubing with mastic seal filled.)
- Junction Box Terminal Use:
    - Strobes, taillights, clearance
    - Stop and right turn signal lights
    - Stop and left turn signal lights
    - Backup lights and backup alarm
    - Blade and rear spinner lights

#### **H. TARP SYSTEM**

- Roll-rite, model 6416, fully automatic, 3-spring system, wind deflector, tarp spool, aluminum tension and tarp bows, in-cab switch indicator light and circuit breaker, 16' heavy-duty mesh tarp, complete and installed.

#### **I. SUPPLY AND INSTALL LOAD SENSE HYDRAULIC SYSTEM**

- Danfoss 8.9 CIR load sense pump.
- 12 Volt shut-off valve assembly.
- Drive line assembly.
- Pump bracket.
- 6-Port return manifold.
- Rexroth – 9 Bank- 5-Air and 4 EPC
- Plow, Scraper U-D-Scraper angle dump body and wing-Air
- Main chain, cross conveyor, pre-wet, and spinner – EPC
- Dickey-John Control Point for Granular and pre-wet
- 5-Apsco feathering controls
- Cab console for Apsco air controls and Dickey-John Control point
- To include Road Watch system
- Supply air lines.
- Hydraulic hoses and SS tubing, plow, scraper, box, Duz-Mor-Cross Conveyor, and wing unit. Including JIC hose ends - no couplers (will discuss at installation) on cross conveyor, spinner, and wing.
- Clamp hanger supports.
- Suction lines.
- Return lines.
- Hydraulic oil
- Valves to be installed in a SS valve box installed under the cab passenger side behind the steps, like previous builds.
- All hoses and fittings for a complete hydraulic system installation.
- Installed and tested.

Note: Dump box valve capped off.

**J. REAR PINTLE HITCH:**

- Heavy-duty forged steel pintle hitch, 30,000 lbs. gross trailer weight, mounted to ¾” full plate with reinforcements. Includes tow ¾” safety chain D-rings 26,500 lbs. rated breaking strength. Relocate 7-prong trailer connector and air glad hands supplied by truck manufacturer. Height of pintle hitch and layout of D-rings 7-prong connector and glad hands to be decided at installation by Otsego County Road personnel.

**K. OTHER NOTES:**

- Relocate Chassis components and D.E.F. system.
- Final paint, touch-up, and detail - as needed.

**Price for Above Equipment Installed: \$169,758.00**

**FOB: Boyne Falls**

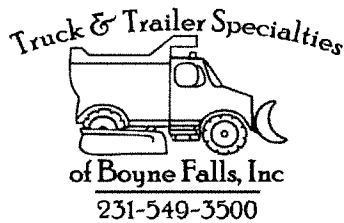
**Prices are valid through: 7/1/24**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted by: Butch Cone and Jason Johnson \_\_\_\_\_

*For Truck and Trailer Specialties of Boyne Falls, Inc.*



Date: June 5, 2024

Quote #: 240605KFM-1D

Name: Otsego CRC

Address: P.O. Box 537, 669 McCoy Rd. West, Gaylord, MI 49734

Phone: (989) 732-5202

ATTN: Dave Fox / [foxd@ocrc-mi.org](mailto:foxd@ocrc-mi.org)

**Sourcewell Contract#: 062222-AEB**

**SKU#: 9TRR002573**

**Customer Sourcewell Account # 175556**

We are pleased to quote you prices and terms in accordance with specifications described below. Prices are in effect through 7/1/24 only. Federal excise tax and sales tax are not included but will be added if applicable.

## **14 FT TANDEM DUZ-MOR / LEFT HAND WING**

### **A. FRONT PLOW HITCH**

- Build and install custom front plow hitch as previous builds- except hitch to be built as wide as the truck frame. (Will discuss prior to building,) 12" channel bumper top-plated, 3"x12" tie rod style lift cylinder.

### **B. PLOW LIGHTS**

- Auxiliary plow lights and turn signals. Buyers model 131200 LED hood mounted, custom built 1/4" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

### **C. MONROE MODEL HD 4500 UNDERBODY SCRAPER**

- **Hangerboard:** Designed and engineered for optimum strength. 1/2" formed plate reinforced by 1/2" X 7-1/2" flat plate to make full 1" thickness. 3.25" X .344" mechanical tube outer hinge tubes. 3/4" bar reinforced full length of the hinge. 3/4" thick trunion arms. Outer trunion arms will be bolted to hangerboard. Includes a Manifold bracket for the grease line kit, one installed on each side of the hangerboard.
- **Hinge Shaft:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) 1/2" wrap-around gusset, center hinge is 3 1/4" OD X 10 3/4" long with .344 wall and have (2) 1/2" thick wrap-around gussets, including thrust bearing wear plates to prevent side-to-side shifting of moldboard.

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- **Moldboard:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- **Shocks & Housings:** Cushioned by two (2) extra heavy-duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.
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- **Center Pin:** Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.
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- **Mounting System:** ¾" thick 25x26 full mounting plates. Attached to the truck using ¾" grade 8 bolts, SAE washers, and prevailing lock nuts that are electronically plated for corrosion resistance.
- **Paint:** Shot-blasted, washed, and powder coat paint TGIC polyester black. All parts are powder-coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.
- **Serrated Grade Safety Step:** 12"x12" welded to outer end of the moldboard on driver's side.
- **Grease Line Kit:** Remote grease kit that allows grease to be applied to the 4 power reverse pivot pins and center pin.

#### D. FUEL AND HYDRAULIC COMBINATION RESERVOIR

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 Phone: (231) 549-3500 / Toll-Free: 888-603-5506 / Fax: (231) 549-0054



- Supply and install Combination fuel and hydraulic reservoir 7ga stainless steel construction (4) mounting pads with heavy motor mount type bushings, 110-gal fuel, 40-gal hydraulic reservoir capacity. 5" sight/temp gauge on the hydraulic reservoir, 3" suction port to accept 2" suction screen, top of tank return filter flange. Solid state low oil sending unit. ¼ turn full flow brass shut off valves on supply, case drain and fuel system. ISSPRO-Fuel Sender.
- 2" TFS-2030-03 Zinga suction strainer.
- Zinga RF1215 return filter head with RE409 element.
- (1) 2 ½" ball valve
- (1) ¾" ball valve – case drain
- (2) ½" ball valve – fuel supply and return
- (1) Low oil light
- (1) Monetary override switch
- (2) Relays with relay holders
- SS Tank Step
- SS Grab handle- location determined at installation.
- Custom Tank Saddle-primed and painted, gloss Black.
- This system is designed for behind the cab emissions.

**E. MONROE MODEL 9D FWMB PARA-GLIDE PATROL, BEHIND SCRAPER MOUNT, 9FT LEFT HAND WING PLOW**

- Wing is designed to mount behind the underbody blade, moldboard length is 113 inches at the top and 108 inches at the bottom, height will measure 33" Scrapper Mount, inboard and 33" outboard including cutting edge.
- Moldboard is 3/16" A36 steel; top of moldboard formed into a 2-3/4" X 1" channel for additional strength. All seams and joints are 100% continuously welded.
- Bottom angle is 4" X 4" X ¾", reinforced between the cutting-edge holes with ten (10) 3" X 3" X ½" gussets. Will include six (6) ½" moldboard reinforcement ribs tapered from 4" at the bottom to 2-1/2" at the top.
- There are two (2) horizontal reinforcement angles between the discharge end last two ribs, bottom 4" X 3" X ½" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment, top 4" X 4" X ½" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment.
- Pivot pin is constructed of 1-1/2" steel. Front attachment pivot plate will be ½" steel, completely boxed and supported with ½" and 3/16" plate. Pivot tube for the 1-1/2" pivot bolt has .625" wall and be welded 100% to the inside of the ½" plate and outside of the moldboard.
- A ½" safety stop eyelet and a ½" centered lip loop is on the front of the moldboard.
- Cutting edge is 9' in length 5/8" thick X 8" tall AASHO punched recurved style. Moldboard is equipped with three (3) shoes. Shoes will be bolted on with the cutting edge. One (1) shoe will be installed on both the toe end and the heel end, and one center mounted and will be heavy-duty cast iron construction. Cast iron shoes weigh approximately 75 lbs. each. Bottom of shoe will be cut at approximately 10 degrees to match attack angle of moldboard.

- ½" X 4" X 6" cross tube passes behind the underbody blade circle and passing through two (2) mounting plates, 36" tall X 12" wide X 1/2" for mounting the wing to the frame of the truck with flanges, one each side, for tube removal.
- Para-Glide structure is no more than 24" high and 14" wide. Post weldment is manufactured with a .750" inside mounting plate and a matching .500" outer plate. A .375" Ex-Ten 50 front base plate will set the width of the post, support the .500" inner lower hinge brackets and the .750" bottom cylinder mounts. Internal reinforcement with a .500 HSLA radius plate will be welded to both side plates and the front base plate. The post weldment will serve as anchor for three trailing link assemblies. The upper and lower link arms will be .750" radius bar with a 1.750" machined hole on each end. The upper arm assembly will be reinforced with a 2.500" schedule 80 pipe at the front. The lower arm assembly will be reinforced with a 2.500" schedule pipe at the front anchor and .500 HSLA x 5.000 plate to the rear. The lift/float link will be .500" bar with a radius at the anchor end, reinforced with a 2.500" schedule pipe. The rear of the lift link will be 1.000" plate reinforced with .625" bar and will include two .625" upper cylinder mounts. The rear lift weldment will have an outer 1.000" and inner .500" bar with radius ends and machined 1.750" holes. Bars are spaced and supported with two 2.500" schedule pipes and two .500" x 4.000" triangular gussets. The hinge consists of three 1.000" thick radius ears that have 1.438" machined holes, spaced evenly and reinforced with two .250" x 2.000" x 2.000" x 2.000" angles. All 1.750" machined holes will have Rc 50 hardened bushings. Hinge pins are 1.500" OD, case hardened to Rc 55-60. Hinge pins will be retained with machine bushings and .250" roll pins. There will be 10 grease zerks. Lift cylinder is a 3.000" ID x 5.000" stroke with a 1.500" industrial hard chrome rod. Hydraulic port(s) are .562-18 ORB. Cylinder will be attached within the post with 1.000" stress proof pins, machine washers and roll pins. Prior to assembly, the post will be shot blasted, washed, and prepped prior to power coating black.
- The bolt for retaining the moldboard is 1-1/2 – 6 X 7 G8 HHCS Zinc plated with castle nut and cotter pin. Bolt will be drilled for the cotter pin.
- Lifting action for the heel end of the wing is a single 3" ID x 15" stroke, 2" nitrated rod, ¾ - 16 ORB ports, poly pak seals, double acting hydraulic cylinder. Heel cylinder is attached to the upper rear pusharm slide assembly.
- Wing will be operated by hydraulic lift.
- Rear wing mount is fabricated from 5" X 7" X 3/8" mild steel tubing and includes two (2) 28" X 18" X ½" frame attachment plates with 5" X 7" openings. Rear channel pusharm/cylinder mounting plate includes two (2) ½" plates, flame cut with three (3) offset mounting holes to mount the rear pusharms and the heel lift cylinder. The rear upper pusharm is equipped with an external slide assembly to allow for mechanical float and attachment of the heel lift cylinder, the rear pusharms, and heel lift cylinder, attached with 1-1/4" hard bolts. To include flanges, one each side, for tube removal.
- There are two (2) rear wing heavy duty, 2-1/2" schedule 80, adjustable, spring cushioned lift arms including safety shear pins, 6' long fully extended. Wing is capable of mounting with an overlap to the scraper discharge to prevent a window between the scraper and the wing moldboard.

- All fabricated components will be shot blasted and washed prior to powder coating; mounting components will be powder coated black, Moldboard will be powder-coated orange, with a minimum curing time of 25 minutes, at temperature of no less than 400 degrees.
- Mounting hardware includes (3) schedule 80 pipe bracing, six (6) pipe balls, a flame cut ¾" support plate, Grade 8 nuts, bolts, and washers necessary for a complete installation.
- One (1) sequencing valve will be supplied with the wing and is adjustable for both the up sequencing of the wing and the down sequencing of the wing. Lock valves are built into the sequencing valve to prevent both the toe and heel cylinder from drifting when in the stored position. The sequencing valve allows wing to hydraulically drift up when in the plowing position and are equipped with an adjustable metering valve to control the speed at which the blade drops when going from the stored position to the plow position.
- Installation also includes:
  - Stainless steel quick couplers, caps, and plugs.
  - 3/8" Hi-Test safety chain and grab hook.
  - Stand Alone 60 Series LED strobe light (green) and LED ICC light – both installed in a stainless steel 60 Series lightbox, mounted on discharge end of moldboard and to include in cab switch and weather pac for ease of removable.
  - One set of heavy-duty tow hooks installed side of frame and wing side plates.

**F. MONROE HEAVY DUTY MATERIAL SPREADER – MODEL DM-168-86-54**  
 14FT DUZ-MOR, 304 STAINLESS STEEL CONSTRUCTION

- 14' Long X 54" height approximate 11.1-yard capacity.
- 3/16 stainless steel sides and ends for heavy-duty material use.
- ¼" Bolt-In. (removable floor)
- ¼" Stainless steel long members.
- 45-degree sloped sides for free flow of material.
- 100% Welded body to prevent moisture entrapment.
- Full opening rear tailgate.
- Dual 6:1 Spur gearboxes mounted on 2" driveshaft. Two Drive motors, one with a speed sensor.
- 34" Conveyor pintle chain 28,000 # tensile strength.
- ½" x 1 ½" crossbars, 4 ½" on center with 3/16" removable chain shields.
- Feed gate is 24"x14", 7 gauge with self-locking screw type jack.
- Greasable tailgate latch.
- Standard bare stainless steel.
- Federal 108 lighting- standard- to include: (4) reflectors, no three-light cluster on the gate. (2) clearance lights, rear only shielded.
- 3/16"x30" smooth stainless catwalks full length both sides
- Bracket kit, light, DM, 304, central, 3-hole-60 series, one each side.
- Cabshield WLDMT, ½ cab, 24" coverage.
- Hydraulic Line Kit, DM, SS Lines, Series Valve, 9-Lines, SS hydraulic line kit installed on a stainless-steel body- above the pre-wet tanks.
- Spring-loaded mounting kit.
- Heavy Duty ¾" Thick x 2" Bar stock on edge top screens, elevated 18"- extended on the rear
- SS swing up ladder

- No grease line kits
- SS front adjusters
- Install ½" thick poly on top of the truck frame rails.
- Body installation includes 3" x 2" x ¼" thick stainless-steel tubing to be welded to the long sills, crossways to elevate the body 2" to give room to wash carry-over material out from under the body. Otsego County to be involved in the design.

#### G. LIGHTS AND WIRING PACKAGE:

- Three-hole stainless steel oval style enclosure, one on each side, rear of the body to house lighting. Oval 60 series lights.
  - Top LED strobe #ENFSLRV12 Green/Amber combo.
  - Middle and bottom LED stop/tail/turn, #M63322RDF. **\*Double stop/tail/turn**
  - Betts Dri-Seal #35104 junction box with waterproof choke seal installed on the left rear outside of the body.
  - Front strobe amber, Federal Signal spire, center of bac shield mounted, 360-degree visibility, including non-rusting stainless brackets and lens guard.
  - Rear strobe (1) center of tailgate mounted, model ELB45BCHOPC. Light to include weather pac ends and SS brackets.
  - (6) MWL-29 work lights installed; (1) each side to shine on the underbody scraper and (1) rear bottom of body corner post for sander spinner discharge.
  - (1) to shine on wing discharge
  - (1) each side of the 3-hole lightbox
  - Road Watch temperature sensor to work in conjunction with Dickey-John Control Point.
- All wiring behind the truck cab is 7 conductor made continuous from Betts 18-pin junction box #1 ran in PVC. (located in cab; per OCRC approval) to Betts 18-pin junction #2 (located on left rear outside of the body) and from all lights and backup alarm as described below.
  - All lights and backup alarm have a common ground lead on box/frame through junction box #2.
  - All lamp connections and all junction box post connections are treated with a corrosion inhibitor, NYK 77 compound.
  - All harnesses and bolt holes through the box are treated with silicone sealant and/or rubber grommet choke seals.
  - All added wiring is run in PVC where possible and/or in protective loom. Taillights, backup lights and alarm, strobe wires, and trailer connector. All connections are made with weatherproof connectors. (Heat shrink connector-tubing with mastic seal filled.)
- Junction Box Terminal Use:
  - Strobes, taillights, clearance
  - Stop and right turn signal lights
  - Stop and left turn signal lights
  - Backup lights and backup alarm
  - Blade and rear spinner lights

#### **H. TARP SYSTEM**

- Roll-rite, model 6416, fully automatic, 4-spring system, wind deflector, tarp spool, aluminum tension and tarp bows, in-cab switch indicator light and circuit breaker, 20' heavy-duty mesh tarp, complete and installed.

#### **I. MONROE SNOW & ICE DUZ-MOR ON-BOARD PRE-WET SYSTEM**

- (2) 120-gallon polypropylene  $\frac{3}{8}$ " thick UV stabilized tanks, 1  $\frac{1}{4}$ " ports, molded gauge calibration in US gallons.
- (2) 304 stainless steel tank mounting saddles with heavy duty polyester retaining straps
- Nema weather tight enclosure to house Gems flow meter, 7 GPM product pump with stainless steel shaft, direct drive hydraulic motor
- (1) Cross over hose kit
- (1) Bulk fill and flush kit
- Suction Strainer
- (1) Nozzle kit - (3) nozzles, 3 GMP brass tips and caps, SS nozzle bracket, EPDM 150 PSI hoses, 5 PSI in-line check valve. Nozzle kit loose
- Tanks are designed to mount on top of reinforced catwalks, and not run interference with tarp system.
- Pre-wet system to include all necessary components and installation, tested, to be ground speed controlled by Dickey-John system.

#### **J. REAR CROSS AUGER**

- Supplied and installed by Otsego CRC.

#### **K. SUPPLY AND INSTALL LOAD SENSE HYDRAULIC SYSTEM**

- Danfoss 8.9 CIR load sense pump.
- 12 Volt shut-off valve assembly.
- Drive line assembly.
- Pump bracket.
- 6-Port return manifold.
- Rexroth – 9 Bank- 5-Air and 4 EPC
- Plow, Scraper U-D-Scraper angle dump body and wing-Air
- Main chain, cross conveyor, pre-wet, and spinner – EPC
- Dickey-John Control Point for Granular and pre-wet
- 5-Apsco feathering controls
- Cab console for Apsco air controls and Dickey-John Control point
- To include Road Watch system
- Supply air lines.
- Hydraulic hoses and SS tubing, plow, scraper, Duz-Mor-Cross Conveyer, and wing unit. Including JIC hose ends- no couplers (will discuss at installation) on cross conveyer, spinner, and wing.
- Clamp hanger supports.
- Suction lines.
- Return lines.
- Hydraulic oil

- Valves to be installed in a SS valve box installed under the cab passenger side behind the steps, like previous builds.
- All hoses and fittings for a complete hydraulic system installation.
- Installed and tested.

**Note:** Dump box valve capped off.

**L. REAR PINTLE HITCH:**

- Heavy-duty forged steel pintle hitch, 30,000 lbs. gross trailer weight, mounted to ¾" full plate with reinforcements. Includes tow ¾" safety chain D-rings 26,500 lbs. rated breaking strength. Relocate 7-prong trailer connector and air glad hands supplied by truck manufacturer. Height of pintle hitch and layout of D-rings 7-prong connector and glad hands to be decided at installation by Otsego County Road personnel.

**M. OTHER NOTES:**

- Relocate Chassis components and D.E.F. system.
- Final paint, touch-up, and detail - as needed.

**Price for Above Equipment Installed: \$186,680.00**

**FOB: Boyne Falls**

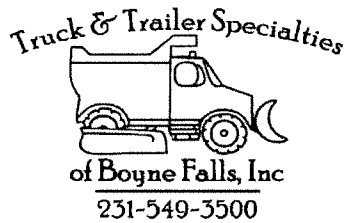
**Prices are valid through: 7/1/24**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted by: Butch Cone and Jason Johnson

*For Truck and Trailer Specialties of Boyne Falls, Inc.*



Date: June 5, 2024

Quote #: 240605KFM-2D

Name: Otsego CRC

Address: P.O. Box 537, 669 McCoy Rd. West, Gaylord, MI 49734

Phone: (989) 732-5202

ATTN: Dave Fox / [foxd@ocrc-mi.org](mailto:foxd@ocrc-mi.org)

**Sourcewell Contract#: 062222-AEB**

**SKU#: 9TRR002573**

**Customer Sourcewell Account # 175556**

We are pleased to quote you prices and terms in accordance with specifications described below. Prices are in effect through 7/1/24 only. Federal excise tax and sales tax are not included but will be added if applicable.

## **14 FT TANDEM DUZ-MOR / RIGHT HAND WING**

### **A. FRONT PLOW HITCH**

- Build and install custom front plow hitch as previous builds- except hitch to be built as wide as the truck frame. (Will discuss prior to building,) 12" channel bumper top-plated, 3"x12" tie rod style lift cylinder.

### **B. PLOW LIGHTS**

- Auxiliary plow lights and turn signals. Buyers model 131200 LED hood mounted, custom built ¼" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

### **C. MONROE MODEL HD 4500 UNDERBODY SCRAPER**

- **Hangerboard:** Designed and engineered for optimum strength. ½" formed plate reinforced by ½" X 7-½" flat plate to make full 1" thickness. 3.25" X .344" mechanical tube outer hinge tubes. ¾" bar reinforced full length of the hinge. ¾" thick trunion arms. Outer trunion arms will be bolted to hangerboard. Includes a Manifold bracket for the grease line kit, one installed on each side of the hangerboard.
- **Hinge Shaft:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) ½" wrap-around gusset, center hinge is 3 ¼" OD X 10 ¾" long with .344 wall and have (2) ½" thick wrap-around gussets, including thrust bearing wear plates to prevent side-to-side shifting of moldboard.

00399 US 131 North / PO Box 473, Boyne Falls, MI 49713  
Phone: (231) 549-3500 / Toll-Free: 888-603-5506 / Fax: (231) 549-0054

- **Moldboard:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- **Shocks & Housings:** Cushioned by two (2) extra heavy-duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.
- **Actuating Cylinders:** 3-1/2" bore x 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, ½" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve will be supplied.
- **Circle:** 1" solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45-degree angle for maximum circle bearing surface. 5" ID X 6.5" OD X 1" hardened center pin bushing.
- **Center Pin:** Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.
- **Clamps:** 20.5 long X 7" deep X 1" thick. Shaped to follow the contour of the circle. 3/8" UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.
- **Reverse Cylinders and Hardware:** (2) 4" double-acting cylinders containing ½" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD-2 ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince cross-over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.
- **Mounting System:** ¾" thick 25x26 full mounting plates. Attached to the truck using ¾" grade 8 bolts, SAE washers, and prevailing lock nuts that are electronically plated for corrosion resistance.
- **Paint:** Shot-blasted, washed, and powder coat paint TGIC polyester black. All parts are powder-coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.
- **Serrated Grade Safety Step:** 12"x12" welded to outer end of the moldboard on driver's side.
- **Grease Line Kit:** Remote grease kit that allows grease to be applied to the 4 power reverse pivot pins and center pin.

#### D. SUPPLY AND INSTALL FUEL AND HYDRAULIC COMBINATION RESERVOIR

00399 US 131 North / PO Box 473, Boyne Falls, MI 49713  
 Phone: (231) 549-3500 / Toll-Free: 888-603-5506 / Fax: (231) 549-0054



- Supply and install Combination fuel and hydraulic reservoir 7ga stainless steel construction (4) mounting pads with heavy motor mount type bushings, 110-gal fuel, 40-gal hydraulic reservoir capacity. 5" sight/temp gauge on the hydraulic reservoir, 3" suction port to accept 2" suction screen, top of tank return filter flange. Solid state low oil sending unit. ¼ turn full flow brass shut off valves on supply, case drain and fuel system. ISSPRO-Fuel Sender.
- 2" TFS-2030-03 Zinga suction strainer.
- Zinga RF1215 return filter head with RE409 element.
- (1) 2 ½" ball valve
- (1) ¾" ball valve – case drain
- (2) ½" ball valve – fuel supply and return
- (1) Low oil light
- (1) Monetary override switch
- (2) Relays with relay holders
- SS Tank Step
- SS Grab handle- location determined at installation.
- Custom Tank Saddle-primed and painted, gloss Black.
- This system is designed for behind the cab emissions.

**E. MONROE MODEL 9D FWMB PARA-GLIDE PATROL, BEHIND SCRAPER MOUNT, 9FT RIGHT HAND WING PLOW**

- Wing is designed to mount behind the underbody blade, moldboard length is 113 inches at the top and 108 inches at the bottom, height will measure 33" Scraper Mount, inboard and 33" outboard including cutting edge.
- Moldboard is 3/16" A36 steel; top of moldboard formed into a 2-3/4" X 1" channel for additional strength. All seams and joints are 100% continuously welded.
- Bottom angle is 4" X 4" X ¾", reinforced between the cutting-edge holes with ten (10) 3" X 3" X ½" gussets. Will include six (6) ½" moldboard reinforcement ribs tapered from 4" at the bottom to 2-1/2" at the top.
- There are two (2) horizontal reinforcement angles between the discharge end last two ribs, bottom 4" X 3" X ½" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment, top 4" X 4" X ½" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment.
- Pivot pin is constructed of 1-1/2" steel. Front attachment pivot plate will be ½" steel, completely boxed and supported with ½" and 3/16" plate. Pivot tube for the 1-1/2" pivot bolt has .625" wall and be welded 100% to the inside of the ½" plate and outside of the moldboard.
- A ½" safety stop eyelet and a ½" centered lip loop is on the front of the moldboard.
- Cutting edge is 9' in length 5/8" thick X 8" tall AASHO punched recurved style. Moldboard is equipped with three (3) shoes. Shoes will be bolted on with the cutting edge. One (1) shoe will be installed on both the toe end and the heel end, and one center mounted and will be heavy-duty cast iron construction. Cast iron shoes weigh approximately 75 lbs. each. Bottom of shoe will be cut at approximately 10 degrees to match attack angle of moldboard.

- $\frac{1}{2}$ " X 4" X 6" cross tube passes behind the underbody blade circle and passing through two (2) mounting plates, 36" tall X 12" wide X  $\frac{1}{2}$ " for mounting the wing to the frame of the truck with flanges, one each side, for tube removal.
- Para-Glide structure is no more than 24" high and 14" wide. Post weldment is manufactured with a .750" inside mounting plate and a matching .500" outer plate. A .375" Ex-Ten 50 front base plate will set the width of the post, support the .500" inner lower hinge brackets and the .750" bottom cylinder mounts. Internal reinforcement with a .500 HSLA radius plate will be welded to both side plates and the front base plate. The post weldment will serve as anchor for three trailing link assemblies. The upper and lower link arms will be .750" radius bar with a 1.750" machined hole on each end. The upper arm assembly will be reinforced with a 2.500" schedule 80 pipe at the front. The lower arm assembly will be reinforced with a 2.500" schedule pipe at the front anchor and .500 HSLA x 5.000 plate to the rear. The lift/float link will be .500" bar with a radius at the anchor end, reinforced with a 2.500" schedule pipe. The rear of the lift link will be 1.000" plate reinforced with .625" bar and will include two .625" upper cylinder mounts. The rear lift weldment will have an outer 1.000" and inner .500" bar with radius ends and machined 1.750" holes. Bars are spaced and supported with two 2.500" schedule pipes and two .500" x 4.000" triangular gussets. The hinge consists of three 1.000" thick radius ears that have 1.438" machined holes, spaced evenly and reinforced with two .250" x 2.000" x 2.000" x 2.000" angles. All 1.750" machined holes will have Rc 50 hardened bushings. Hinge pins are 1.500" OD, case hardened to Rc 55-60. Hinge pins will be retained with machine bushings and .250" roll pins. There will be 10 grease zerks. Lift cylinder is a 3.000" ID x 5.000" stroke with a 1.500" industrial hard chrome rod. Hydraulic port(s) are .562-18 ORB. Cylinder will be attached within the post with 1.000" stress proof pins, machine washers and roll pins. Prior to assembly, the post will be shot blasted, washed, and prepped prior to power coating black.
- The bolt for retaining the moldboard is 1-1/2 – 6 X 7 G8 HHCS Zinc plated with castle nut and cotter pin. Bolt will be drilled for the cotter pin.
- Lifting action for the heel end of the wing is a single 3" ID x 15" stroke, 2" nitrated rod,  $\frac{3}{4}$  - 16 ORB ports, poly pak seals, double acting hydraulic cylinder. Heel cylinder is attached to the upper rear pusharm slide assembly.
- Wing will be operated by hydraulic lift.
- Rear wing mount is fabricated from 5" X 7" X  $\frac{3}{8}$ " mild steel tubing and includes two (2) 28" X 18" X  $\frac{1}{2}$ " frame attachment plates with 5" X 7" openings. Rear channel pusharm/cylinder mounting plate includes two (2)  $\frac{1}{2}$ " plates, flame cut with three (3) offset mounting holes to mount the rear pusharms and the heel lift cylinder. The rear upper pusharm is equipped with an external slide assembly to allow for mechanical float and attachment of the heel lift cylinder, the rear pusharms, and heel lift cylinder, attached with 1-1/4" hard bolts. To include flanges, one each side, for tube removal.
- There are two (2) rear wing heavy duty, 2-1/2" schedule 80, adjustable, spring cushioned lift arms including safety shear pins, 6' long fully extended. Wing is capable of mounting with an overlap to the scraper discharge to prevent a window between the scraper and the wing moldboard.

- All fabricated components will be shot blasted and washed prior to powder coating; mounting components will be powder coated black, Moldboard will be powder-coated orange, with a minimum curing time of 25 minutes, at temperature of no less than 400 degrees.
- Mounting hardware includes (3) schedule 80 pipe bracing, six (6) pipe balls, a flame cut ¾" support plate, Grade 8 nuts, bolts, and washers necessary for a complete installation.
- One (1) sequencing valve will be supplied with the wing and is adjustable for both the up sequencing of the wing and the down sequencing of the wing. Lock valves are built into the sequencing valve to prevent both the toe and heel cylinder from drifting when in the stored position. The sequencing valve allows wing to hydraulically drift up when in the plowing position and are equipped with an adjustable metering valve to control the speed at which the blade drops when going from the stored position to the plow position.
- Installation also includes:
  - Stainless steel quick couplers, caps, and plugs.
  - 3/8" Hi-Test safety chain and grab hook.
  - Stand Alone 60 Series LED strobe light (green) and LED ICC light – both installed in a stainless steel 60 Series lightbox, mounted on discharge end of moldboard and to include in cab switch and weather pac for ease of removable.
  - One set of heavy-duty tow hooks installed side of frame and wing side plates.

**F. MONROE HEAVY DUTY MATERIAL SPREADER – MODEL DM-168-86-54**  
 14FT DUZ-MOR, 304 STAINLESS STEEL CONSTRUCTION

- 14' Long X 54" height approximate 11.1-yard capacity.
- 3/16 stainless steel sides and ends for heavy-duty material use.
- ¼" Bolt-In. (removable floor)
- ¼" Stainless steel long members.
- 45-degree sloped sides for free flow of material.
- 100% Welded body to prevent moisture entrapment.
- Full opening rear tailgate.
- Dual 6:1 Spur gearboxes mounted on 2" driveshaft. Two Drive motors, one with a speed sensor.
- 34" Conveyor pintle chain 28,000 # tensile strength.
- ½" x 1 ½" crossbars, 4 ½" on center with 3/16" removable chain shields.
- Feed gate is 24"x14", 7 gauge with self-locking screw type jack.
- Greasable tailgate latch.
- Standard bare stainless steel.
- Federal 108 lighting- standard- to include: (4) reflectors, no three-light cluster on the gate. (2) clearance lights, rear only shielded.
- 3/16"x30" smooth stainless catwalks full length both sides
- Bracket kit, light, DM, 304, central, 3-hole-60 series, one each side.
- Cabshield WLDMT, ½ cab, 24" coverage.
- Hydraulic Line Kit, DM, SS Lines, Series Valve, 9-Lines, SS hydraulic line kit installed on a stainless-steel body- above the pre-wet tanks.
- Spring-loaded mounting kit.
- Heavy Duty ¾" Thick x 2" Bar stock on edge top screens, elevated 18"- extended on the rear
- SS swing up ladder

- No grease line kits
- SS front adjusters
- Install ½" thick poly on top of the truck frame rails.
- Body installation includes 3" x 2" x ¼" thick stainless-steel tubing to be welded to the long sills, crossways to elevate the body 2" to give room to wash carry-over material out from under the body. Otsego County to be involved in the design.

#### G. LIGHTS AND WIRING PACKAGE:

- Three-hole stainless steel oval style enclosure, one on each side, rear of the body to house lighting. Oval 60 series lights.
  - Top LED strobe #ENFSLRV12 Green/Amber combo.
  - Middle and bottom LED stop/tail/turn, #M63322RDF. **\*Double stop/tail/turn**
  - Betts Dri-Seal #35104 junction box with waterproof choke seal installed on the left rear outside of the body.
  - Front strobe amber, Federal Signal spire, center of bac shield mounted, 360-degree visibility, including non-rusting stainless brackets and lens guard.
  - Rear strobe (1) center of tailgate mounted, model ELB45BCHOPC. Light to include weather pac ends and SS brackets.
  - (6) MWL-29 work lights installed; (1) each side to shine on the underbody scraper and (1) rear bottom of body corner post for sander spinner discharge.
  - (1) to shine on wing discharge
  - (1) each side of the 3-hole lightbox
  - Road Watch temperature sensor to work in conjunction with Dickey-John Control Point.
- All wiring behind the truck cab is 7 conductor made continuous from Betts 18-pin junction box #1 ran in PVC. (located in cab; per OCRC approval) to Betts 18-pin junction #2 (located on left rear outside of the body) and from all lights and backup alarm as described below.
  - All lights and backup alarm have a common ground lead on box/frame through junction box #2.
  - All lamp connections and all junction box post connections are treated with a corrosion inhibitor, NYK 77 compound.
  - All harnesses and bolt holes through the box are treated with silicone sealant and/or rubber grommet choke seals.
  - All added wiring is run in PVC where possible and/or in protective loom. Taillights, backup lights and alarm, strobe wires, and trailer connector. All connections are made with weatherproof connectors. (Heat shrink connector-tubing with mastic seal filled.)
- Junction Box Terminal Use:
  - Strobes, taillights, clearance
  - Stop and right turn signal lights
  - Stop and left turn signal lights
  - Backup lights and backup alarm
  - Blade and rear spinner lights

#### **H. TARP SYSTEM**

- Roll-rite, model 6416, fully automatic, 4-spring system, wind deflector, tarp spool, aluminum tension and tarp bows, in-cab switch indicator light and circuit breaker, 20' heavy-duty mesh tarp, complete and installed.

#### **I. MONROE SNOW & ICE DUZ-MOR ON-BOARD PRE-WET SYSTEM**

- (2) 120-gallon polypropylene  $\frac{3}{8}$ " thick UV stabilized tanks, 1  $\frac{1}{4}$ " ports, molded gauge calibration in US gallons.
- (2) 304 stainless steel tank mounting saddles with heavy duty polyester retaining straps
- Nema weather tight enclosure to house Gems flow meter, 7 GPM product pump with stainless steel shaft, direct drive hydraulic motor
- (1) Cross over hose kit
- (1) Bulk fill and flush kit
- Suction Strainer
- (1) Nozzle kit - (3) nozzles, 3 GMP brass tips and caps, SS nozzle bracket, EPDM 150 PSI hoses, 5 PSI in-line check valve. Nozzle kit loose
- Tanks are designed to mount on top of reinforced catwalks, and not run interference with tarp system.
- Pre-wet system to include all necessary components and installation, tested, to be ground speed controlled by Dickey-John system.

#### **J. REAR CROSS AUGER**

- Supplied and installed by Otsego CRC.

#### **K. SUPPLY AND INSTALL LOAD SENSE HYDRAULIC SYSTEM**

- Danfoss 8.9 CIR load sense pump.
- 12 Volt shut-off valve assembly.
- Drive line assembly.
- Pump bracket.
- 6-Port return manifold.
- Rexroth – 9 Bank- 5-Air and 4 EPC
- Plow, Scraper U-D-Scraper angle dump body and wing-Air
- Main chain, cross conveyor, pre-wet, and spinner – EPC
- Dickey-John Control Point for Granular and pre-wet
- 5-Apsco feathering controls
- Cab console for Apsco air controls and Dickey-John Control point
- To include Road Watch system
- Supply air lines.
- Hydraulic hoses and SS tubing, plow, scraper, Duz-Mor-Cross Conveyer, and wing unit. Including JIC hose ends - no couplers (will discuss at installation) on cross conveyer, spinner, and wing.
- Clamp hanger supports.
- Suction lines.
- Return lines.
- Hydraulic oil



Date: June 5, 2024

Quote #: 240605KFM-4D

Name: Otsego CRC

Address: P.O. Box 537, 669 McCoy Rd. West, Gaylord, MI 49734

Phone: (989) 732-5202

ATTN: Dave Fox / [foxd@ocrc-mi.org](mailto:foxd@ocrc-mi.org)

Sourcewell Contract#: 062222-AEB

SKU#: 9TRR002573

Customer Sourcewell Account # 175556

We are pleased to quote you prices and terms in accordance with specifications described below. Prices are in effect through 7/1/24 only. Federal excise tax and sales tax are not included but will be added if applicable.

## 14 FT RADIUS DUMP SPREADER (RDS) FRONT & REAR DISCHARGE

### A. FRONT PLOW HITCH

- Build and install custom front plow hitch, 12" channel bumper top-plated, 3"x12" plow lift cylinder.
- Primed and painted urethane black.

### B. PLOW LIGHTS

- Auxiliary plow lights and turn signals. Buyers model 1312 LED hood mounted, custom built ¼" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

### C. MONROE MODEL HD 4500 UNDERBODY SCRAPER

- **Hangerboard:** Designed and engineered for optimum strength. ½" formed plate reinforced by ½" X 7-½" flat plate to make full 1" thickness. 3.25" X .344" mechanical tube outer hinge tubes. ¾" bar reinforced full length of the hinge. ¾" thick trunion arms. Outer trunion arms will be bolted to hangerboard. Includes a Manifold bracket for the grease line kit, one installed on each side of the hangerboard.
- **Hinge Shaft:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) ½" wrap-around gusset, center hinge is 3 ¼" OD X 10 ¾" long with .344 wall and have (2) ½" thick wrap-around gussets, including thrust bearing wear plates to prevent side-to-side shifting of moldboard.

00399 US 131 North / PO Box 473, Boyne Falls, MI 49713  
Phone: (231) 549-3500 / Toll-Free: 888-603-5506 / Fax: (231) 549-0054

- Page 1 -

- **Moldboard:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- **Shocks & Housings:** Cushioned by two (2) extra heavy-duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.
- **Actuating Cylinders:** 3-1/2" bore x 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, ½" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve will be supplied.
- **Circle:** 1" solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45-degree angle for maximum circle bearing surface. 5" ID X 6.5" OD X 1" hardened center pin bushing.
- **Center Pin:** Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.
- **Clamps:** 20.5 long X 7" deep X 1" thick. Shaped to follow the contour of the circle. 3/8" UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.
- **Reverse Cylinders and Hardware:** (2) 4" double-acting cylinders containing ½" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD-2 ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince cross-over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.
- **Mounting System:** ¾" thick 25x26 full mounting plates. Attached to the truck using ¾" grade 8 bolts, SAE washers, and prevailing lock nuts that are electronically plated for corrosion resistance.
- **Paint:** Shot-blasted, washed, and powder coat paint TGIC polyester black. All parts are powder-coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.
- **Serrated Grade Safety Step:** 12"x12" welded to outer end of the moldboard on driver's side.
- **Grease Line Kit:** Remote grease kit that allows grease to be applied to the 4 power reverse pivot pins and center pin.

#### D. HYDRAULIC COMBINATION RESERVOIR

- Supply and install Combination fuel and hydraulic reservoir 7ga stainless steel construction (4) mounting pads with heavy motor mount type bushings, 110-gal fuel, 40 gal hydraulic reservoir capacity. 5" sight/temp gauge on the hydraulic reservoir, 3" suction port to accept 2" suction screen, top of tank return filter flange. Solid state low oil sending unit. 1/4 turn full flow brass shut off valves on supply, case drain and fuel system.
- 2" TFS-2030-03 Zinga suction strainer.
- Zinga RF1215 return filter head with RE409 element.
  - 2 1/2" ball valve – sent loose.
- 3/4" ball valve – case drain.
- 1/2" ball valve – fuel supply and return.
- Low oil light and alarm.
- Monetary override switch.
- Relays with relay holders.

**E. MONROE MODEL 9D FWMB PARA-GLIDE PATROL, BEHIND SCRAPER MOUNT, 9FT RIGHT HAND WING PLOW**

- Wing is designed to mount behind the underbody blade, moldboard length is 113 inches at the top and 108 inches at the bottom, height will measure 33" Scraper Mount, inboard and 33" outboard including cutting edge.
- Moldboard is 3/16" A36 steel; top of moldboard formed into a 2-3/4" X 1" channel for additional strength. All seams and joints are 100% continuously welded.
- Bottom angle is 4" X 4" X 3/4", reinforced between the cutting-edge holes with ten (10) 3" X 3" X 1/2" gussets. Will include six (6) 1/2" moldboard reinforcement ribs tapered from 4" at the bottom to 2-1/2" at the top.
- There are two (2) horizontal reinforcement angles between the discharge end last two ribs, bottom 4" X 3" X 1/2" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment, top 4" X 4" X 1/2" reinforcement angle has seven (7) evenly spaced 5/8" holes for pusharm adjustment.
- Pivot pin is constructed of 1-1/2" steel. Front attachment pivot plate will be 1/2" steel, completely boxed and supported with 1/2" and 3/16" plate. Pivot tube for the 1-1/2" pivot bolt has .625" wall and be welded 100% to the inside of the 1/2" plate and outside of the moldboard.
- A 1/2" safety stop eyelet and a 1/2" centered lip loop is on the front of the moldboard.
- Cutting edge is 9' in length 5/8" thick X 8" tall AASHO punched recurved style. Moldboard is equipped with three (3) shoes. Shoes will be bolted on with the cutting edge. One (1) shoe will be installed on both the toe end and the heel end, and one center mounted and will be heavy-duty cast iron construction. Cast iron shoes weigh approximately 75 lbs. each. Bottom of shoe will be cut at approximately 10 degrees to match attack angle of moldboard.
- 1/2" X 4" X 6" cross tube passes behind the underbody blade circle and passing through two (2) mounting plates, 36" tall X 12" wide X 1/2" for mounting the wing to the frame of the truck with flanges, one each side, for tube removal.



- Para-Glide structure is no more than 24" high and 14" wide. Post weldment is manufactured with a .750" inside mounting plate and a matching .500" outer plate. A .375" Ex-Ten 50 front base plate will set the width of the post, support the .500" inner lower hinge brackets and the .750" bottom cylinder mounts. Internal reinforcement with a .500 HSLA radius plate will be welded to both side plates and the front base plate. The post weldment will serve as anchor for three trailing link assemblies. The upper and lower link arms will be .750" radius bar with a 1.750" machined hole on each end. The upper arm assembly will be reinforced with a 2.500" schedule 80 pipe at the front. The lower arm assembly will be reinforced with a 2.500" schedule pipe at the front anchor and .500 HSLA x 5.000 plate to the rear. The lift/float link will be .500" bar with a radius at the anchor end, reinforced with a 2.500" schedule pipe. The rear of the lift link will be 1.000" plate reinforced with .625" bar and will include two .625" upper cylinder mounts. The rear lift weldment will have an outer 1.000" and inner .500" bar with radius ends and machined 1.750" holes. Bars are spaced and supported with two 2.500" schedule pipes and two .500" x 4.000" triangular gussets. The hinge consists of three 1.000" thick radius ears that have 1.438" machined holes, spaced evenly and reinforced with two .250" x 2.000" x 2.000" x 2.000" angles. All 1.750" machined holes will have Rc 50 hardened bushings. Hinge pins are 1.500" OD, case hardened to Rc 55-60. Hinge pins will be retained with machine bushings and .250" roll pins. There will be 10 grease zerks. Lift cylinder is a 3.000" ID x 5.000" stroke with a 1.500" industrial hard chrome rod. Hydraulic port(s) are .562-18 ORB. Cylinder will be attached within the post with 1.000" stress proof pins, machine washers and roll pins. Prior to assembly, the post will be shot blasted, washed, and prepped prior to power coating black.
- The bolt for retaining the moldboard is 1-1/2 – 6 X 7 G8 HHCS Zinc plated with castle nut and cotter pin. Bolt will be drilled for the cotter pin.
- Lifting action for the heel end of the wing is a single 3" ID x 15" stroke, 2" nitrated rod, 3/4 - 16 ORB ports, poly pak seals, double acting hydraulic cylinder. Heel cylinder is attached to the upper rear pusharm slide assembly.
- Wing will be operated by hydraulic lift.
- Rear wing mount is fabricated from 5" X 7" X 3/8" mild steel tubing and includes two (2) 28" X 18" X 1/2" frame attachment plates with 5" X 7" openings. Rear channel pusharm/cylinder mounting plate includes two (2) 1/2" plates, flame cut with three (3) offset mounting holes to mount the rear pusharms and the heel lift cylinder. The rear upper pusharm is equipped with an external slide assembly to allow for mechanical float and attachment of the heel lift cylinder, the rear pusharms, and heel lift cylinder, attached with 1-1/4" hard bolts. To include flanges, one each side, for tube removal.
- There are two (2) rear wing heavy duty, 2-1/2" schedule 80, adjustable, spring cushioned lift arms including safety shear pins, 6' long fully extended. Wing is capable of mounting with an overlap to the scraper discharge to prevent a window between the scraper and the wing moldboard.
- All fabricated components will be shot blasted and washed prior to powder coating; mounting components will be powder coated black, Moldboard will be powder-coated orange, with a minimum curing time of 25 minutes, at temperature of no less than 400 degrees.

- Mounting hardware includes (3) schedule 80 pipe bracing, six (6) pipe balls, a flame cut ¾” support plate, Grade 8 nuts, bolts, and washers necessary for a complete installation.
- One (1) sequencing valve will be supplied with the wing and is adjustable for both the up sequencing of the wing and the down sequencing of the wing. Lock valves are built into the sequencing valve to prevent both the toe and heel cylinder from drifting when in the stored position. The sequencing valve allows wing to hydraulically drift up when in the plowing position and are equipped with an adjustable metering valve to control the speed at which the blade drops when going from the stored position to the plow position.
- Installation also includes:
  - Stainless steel quick couplers, caps, and plugs.
  - 3/8” Hi-Test safety chain and grab hook.
  - Stand Alone 60 Series LED strobe light (green) and LED ICC light – both installed in a stainless steel 60 Series lightbox, mounted on discharge end of moldboard and to include in cab switch and weather pac for ease of removable.
  - One set of heavy-duty tow hooks installed side of frame and wing side plates.

**F. MONROE RADIUS DUMP SPREADER WITH FRONT & REAR DISCHARGE**  
 MODEL RDS-168-96-56, FR/RR / 304 STAINLESS STEEL CONSTRUCTION

- Body is 168” long X 89” wide, 44” sides, 50” front and 50” gate, all are inside dimensions, with the total outside width being 96” overall, side height 56”, approximately 10.8 cubic yard sides, and 12.7 cubic yard ends. Front is sloped to accommodate ahead lift cylinder with partial doghouse and conform with the radius of the body, constructed of 3/16” 304 stainless steel, 100% welded inside and out.
- Sides are constructed of 3/16” 304 stainless steel, brake formed to a radius of 43” or 35-degree slope, 3/16” 304 stainless steel boxed top rail, includes sideboard pockets, body vertical side supports will be 4” X 4” – 304SS extending from the boxed top rail to the longills – 100% welded – one each side.
- Tailgate will be 3/16” 304SS with 3” boxed perimeter and two 304SS horizontal braces full width 100% welded. Tailgate will have double acting design, 3/8” spreader chains, including double banjo eyes. Chain shall be sufficient in length to allow tailgate to lay flat. Tailgate operated by a 3-1/2” air cylinder; cylinder shaft shall be retraced in closed position with in-cab control. The top hinge will be 1” thick x 4” wide and shall have 1-1/4” greaseable hinge pins, trip rod and latch fingers built of carbon steel.
- Rear material door that extends 16” into the interior of the body to prevent material from escaping through the partially opened door over the conveyor. The door will be 1/4” thick 304SS approximately 21” wide x 8-1/2” high to include non-rusting, poly universal joint, 304SS crank handle – jack and ruler.
- Replaceable material door and cover shall be 3/16” 304SS. Door cover including floor cover to be used when using as dump body only.
- Rear of body supported by combination of 3/16” 304SS plate contoured to the radius of the body, both sides, 3/16” 304SS formed box sections, tied to the rear 3/16” 304SS corner posts. All shall be 100% welded.

- Understructure/Longsills fabricated from 1/4" 304SS and joined together as follows: Sections of 4" formed 304SS channel are welded every two feet the length of the spreader at the base of the longsills, where the longsills are then boxed in with 1/4" 304SS, then there shall be 3/16" x 3" x 3" 304SS formed angle welded every 12" the full length of the conveyor at the top of the longsills.
- Floor and Chain Shield have 3/16" 304SS removable chain shields with 1/4" 304SS replaceable floor; all bolted with stainless steel bolts.
- Body conveyor assembly is 34" in width and has a 28,000-pound tensile strength per strand pintle chain, with 1-1/2" x 1/2" bar flights on 4-1/2" bar every other link.
- Conveyor driven by two 6:1 spur gear boxes and (2) high torque/low speed White hydraulic motors, front motor to include speed sensor, 8 tooth hardened sprockets keyed to 2" drive and idler shafts, both shall have heavy duty dust sealed self-aligning four bolt flange bearing, idler is adjustable with heavy duty slide stainless steel rail type adjustment, minimum 1-1/4" rod adjuster designed for conveyor chain adjustment.
- Series parallel valve will be air shift with in-cab control, to allow Hi and Low speed of conveyor chain.
- Fenders designed to fit a tandem axle, manufactured of 3/16" 304SS and installed to the body; reinforced to hold additional weight of pre-wet tanks – approximately 1500 lbs. per fender.
- Custom Cab Shield shall be 3/16" thick 304SS 24" coverage. Cab shield welded 100% inside and out.
- Dump Body hoist manufactured by Mailhot, telescopic design with trunnion mounting, trunnion collar shall be oscillating, all pivots, cylinder pin, hinges to be greaseable, cylinder to have a nitride surface for wear and corrosion resistance, cylinder rated 2,500 PSI – double acting, top stage self-bleeding and to be operated off the crank shaft driven hydraulic system.
- Remote lube system, remote grease fittings, and line system installed to consolidate fitting in three (3) locations for ease of maintenance. This system connects to all grease points, total of 21, except (2) top tailgate pins, (2) rear hinge pins & (2) body pivots.

Notes:

- All components that are 304SS are not painted. All carbon steel components will be primed and painted silver.
- Heavy duty spreader complete body, side supports, longsills, catwalks, cabshield, and tailgate are all 304SS construction and continuously welded with stainless steel wire.
- All hoses have steel crimps on ends.
- Dump Body Accessories
  - Includes shovel holder made of 304SS and to be mounted left front face of radius dump spreader, drivers' side.
  - 1/2" thick heavy duty mud flaps, front and rear of the drive axles, installed with stainless steel hardware.

- Bolt on 304SS hinge down ladder with 6 rungs installed, location determined at installation. (We don't think we can do this with pre-wet).

**G. FRONT MOUNTED HEAVY DUTY 304SS CROSS AUGER DUAL 6" AUGER, DISCHARGE WITH (1) SPINNER AND (1) CHUTE ASSEMBLY TO BE INTERCHANGEABLE LEFT TO RIGHT:**

- 96" full width, 304SS 1/4" through assembly.
- Dual 6" diameter augers 1" flange bearings welded to a 2-7/8" OD tube. The 1" shafts supported by heavy duty 1" sealed self-aligning, re-lubable 1-bolt flange bearings.
- Auger drive driven by (2) Roller Stator direct drive motors, 24 cubic inch, each coupled to the auger with a stainless steel coupler.
- Spinner and chute assembly manufactured of 304SS, with rotational poly disc, adjustable in height that will allow underbody scraper to be fully angled.
- Cover plates one left hand and one right hand, mesh top-manufactured of 304SS.

Notes:

- All mounting bracketry and hardware are non-rusting 304SS.
- Front of RDS body to include 1/4" door, gate jack and ruler, 304SS.
- The chute assembly made from 201SS, is designed for center line or berming.
- Spinner assembly and chute assembly are designed to be inter-changeable, to use either left or right discharge.

**H. PRE-WET SYSTEM**

- 7 GPM bronze pump with SS shaft driven by hydraulic motor, Dickey-John flow Meter, Stainless steel suction strainer, (3) Brass spray nozzles - .129 orifice, 5 PSI check valve & Poly disconnect coupler for ease of seasonal removing; all installed in a Nema enclosure using 304SS mounting brackets and hardware. Installed to dispense material left or right on front cross auger.
- 3/4" ID EPDM suction hose & 1/2" ID EPDM pressure hose.
- Dual 75-gallon 3/8" thick molded UV stabilized propylene material, 5" fill caps, 1-1/4" ports, molded in gallons markings for easy reading.
- Bulk-fill and Flusher kit with 3-way valve.
- Cross-over hose kit – connects both tanks together to equalize.
- 304SS mounting brackets, straps for fender mounting.

**I. LIGHTS AND WIRING PACKAGE:**

- Three-hole stainless steel oval style enclosure, one on each side, rear of the body to house lighting, extended out approximately 1-1/2" for air movement, installed using non-rusting stainless steel brackets and hardware. Oval 60 series lights, configuration top to bottom.
  - Top: LED Strobe #ENFSLSRV12 Green/Amber combo
  - Middle & bottom: LED stop/tail/turn, #M63322RDF. **\*Double stop/tail/turn**

- Betts Dri-Seal #35104 junction box with waterproof choke seal installed on left rear outside of the RDS body.
  - Front strobe amber, Federal Signal spire, center of bac shield mounted, 360-degree visibility, including non-rusting stainless brackets and lens guard.
  - Rear strobe (1) center of tailgate mounted, model ELB45BCHOPC. Light to include weather pac ends and SS brackets.
  - (6) MWL-29 work lights installed; (1) each side to shine on the underbody scraper and (1) rear bottom of body corner post for sander spinner discharge.
  - (1) to shine on wing discharge
  - (1) each side of the 3-hole lightbox
  - Road Watch temperature sensor to work in conjunction with Dickey-John Control Point.
- All wiring behind the truck cab is 7 conductor made continuous from Betts 18-pin junction Box #1 ran in PVC. (Located in cab; per OCRC approval) to Betts 18 pin Junction #2 (located on left rear outside of the dump body) and from all lights and backup alarm as described below:
    - All lights and backup alarm have a common ground lead on box/frame through Junction Box #2.
    - All lamp connections and all junction box post connections are treated with a corrosion inhibitor, NYK 77 compound.
    - All harnesses and bolt holes through the box are with silicone sealant and/or rubber grommet choke seals.
    - All added wiring is run in PVC where possible and/or in protective loom. Taillights, backup lights and alarm, strobe wires and trailer connector. All connections are made with weatherproof connectors. (Heat shrink connector- tubing with mastic seal filled)
  - Junction Box Terminal Use:
    - Strobes, taillights, clearance
    - Stop and right turn signal lights
    - Stop and left turn signal lights
    - Backup lights and backup alarm
    - Blade and rear spinner lights

#### **J. TARP SYSTEM**

- Roll-rite, model 6416, fully automatic, 4-spring system, wind deflector, tarp spool, aluminum tension and tarp bows, in-cab switch indicator light and circuit breaker, 20' heavy-duty mesh tarp complete and installed.

#### **K. LOAD SENSE HYDRAULIC SYSTEM**

- Danfoss 8.9 CIR load sense pump.
- 12 Volt shut-off valve assembly.
- Drive line assembly.
- Pump bracket.
- 6-Port return manifold.
- Rexroth – 10 Bank- 5-Air and 5 EPC

- Plow, Scraper, U-D-Scraper angle, wing, and hoist-Air
- Main chain, front cross auger, future rear cross auger, pre-wet, and spinner – EPC
- Dickey-John Control Point for Granular and pre-wet
- 5-Apsco feathering controls
- Cab console for Apsco air controls and Dickey-John Control point
- To include Road Watch system
- Supply air lines.
- Hydraulic hoses and SS tubing, plow, scraper, main chain, cross auger, and wing unit. Including JIC hose ends- no couplers (will discuss at installation) on cross auger, spinner, and wing.
- Clamp hanger supports.
- Suction lines.
- Return lines.
- Hydraulic oil
- Valves to be installed in a SS valve box installed under the cab passenger side behind the steps, like previous builds.
- All hoses and fittings for a complete hydraulic system installation.
- Installed and tested.

**L. REAR PINTLE HITCH:**

- Heavy-duty forged steel pintle hitch, 30,000 lbs. gross trailer weight, mounted to ¾” full plate with reinforcements. Includes tow ¾” safety chain D-rings 26,500 lbs. rated breaking strength. Relocate 7-prong trailer connector and air glad hands supplied by truck manufacturer. Height of pintle hitch and layout of D-rings 7-prong connector and glad hands to be decided at installation by Otsego County Road personnel.

**M. OTHER NOTES:**

- Relocate Chassis components and D.E.F. system.
- Final paint, touch-up, and detail - as needed.

**Price for Above Equipment Installed: \$198,193.00**

**FOB: Boyne Falls**

**Prices are valid through: 7/1/24**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted by: Butch Cone and Jason Johnson

*For Truck and Trailer Specialties of Boyne Falls, Inc.*



# Otsego County Road Commission Agenda Item Report

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**FROM:** Kirk Harrier, Managing Director  
**MEETING DATE:** June 13, 2024  
**AGENDA ITEM:** 8. E  
**SUBJECT:** 2024 MCRCSIP Board of Directors Election

## **DESCRIPTION**

MCRCSIP has asked the OCRC to place a vote for one at-large position for a three-year term. Four letters of candidacy have been submitted.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION**

Motion to **approve/deny** the OCRC's vote for \_\_\_\_\_ for the At-Large position three-year term ending in 2027 for the Michigan County Road Commission Self-Insurance Pool Board of Directors.



# MICHIGAN COUNTY ROAD COMMISSION SELF-INSURANCE POOL

## Board of Directors

Chairman  
Brett Laughlin  
*Ottawa CRC*

Vice Chairman  
Dennis Stanek  
*Delta CRC*

Michael Atton  
*Midland CRC*

Tony Casali  
*Isabella CRC*

Timothy Elkins  
*Genesee CRC*

Timothy Haagsma  
*Kent CRC*

Lester Livernore  
*Mackinac CRC*

Douglas Mills  
*Baraga CRC*

John Rogers  
*Kalkaska CRC*

*Administrator*  
Gayle Cummings, CPA

*Assistant Administrator-CFO*  
*Board Treasurer*  
Lori Friedlis, CPA

*Executive Assistant*  
*Board Secretary*  
Jennifer Finney

*Claims Director*  
Wendy Hardt, JD

*Director of Loss Control*  
Charlie Pike, JD

417 N Seymour Ave  
Suite 2  
Lansing, MI 48933  
www.mcrcsip.org  
(517) 482-9166  
(800) 842-4971  
Fax: (517) 485-4809

DATE: June 1, 2024  
TO: Kirk Harrier, Northern Member Contact  
FROM: Gayle A. Cummings, Administrator  
SUBJECT: 2024 Board of Directors Election

You are being sent the following ballot package because you are in the Northern Region:

### At-Large Ballot Package (blue)

- At-Large Ballot (blue)
- Four letters of candidacy
- Return envelope (blue)

Please vote for no more than **one** At-Large candidate for a three-year term ending in 2027.

Once you have voted, please sign the ballot, enclose it in the return envelope provided, and mail it to the Pool Office via the United States Postal Service no later than Tuesday, July 9.

The sealed ballots will be turned over to the Canvassing Committee for opening and tabulation. Results of the election will be announced during the Annual Membership Meeting on July 25.

You can register for the Annual Membership Meeting at [www.mcrcsip.org](http://www.mcrcsip.org).

Your Board of Directors thanks you for your continued support and looks forward to seeing you in July. *g*

Enclosure  
MCRCSIP At-Large Director Ballot Package

RECEIVED

JUN 10 2024

Otsego County Road Commission





MICHIGAN COUNTY ROAD COMMISSION SELF-INSURANCE POOL  
2024 OFFICIAL VOTING BALLOT

BOARD OF DIRECTORS  
AT-LARGE REPRESENTATIVE

Please vote for **one** for a three-year term ending in 2027.

**NOMINEE**

**VOTE FOR ONE**

**Patricia Loosemore**  
Eaton CRC

**Charles Moser**  
Chippewa CRC

**John Rogers (I)**  
Kalkaska CRC

**Jake Welch**  
Barry CRC

(I) Denotes Incumbent

Please place the ballot in the enclosed **BLUE** ballot envelope and mail no later than Tuesday, July 9, 2024.

Michigan County Road Commission  
Self-Insurance Pool  
417 Seymour Avenue, Suite 2  
Lansing, Michigan 48933

Otsego County Road Commission

Completed By \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_



**Eaton County  
Road  
Commission**

Duane A. Eldred  
**Chair**

Timothy J. Lamoreaux  
**Vice Chair**

Lauren K. Aitch-Guerrant  
**Member**

Keith A. Barber  
**Member**

Benjamin S. Lyons  
**Member**

Mathew M. Hannahs, P.E.  
**Engineer-Manager**

Patricia M. Loosemore  
**Director of Finance**

1112 Reynolds Road  
Charlotte, MI 48813

Telephone  
517-543-1630  
Toll-Free  
877-883-2866

Fax  
517-543-2608

Email  
ecrc@eatoncountyrad.com

April 11, 2024

Ms. Gayle Cummings, CPA  
Pool Administrator  
Michigan County Road Commission Self-Insurance Pool  
417 Seymour Ave, Suite 2  
Lansing, MI 48933

Dear Ms. Cummings,

I would like to express my interest in the *at-large* Board position on the Michigan County Road Commission Self-Insurance Pool Board. I believe I could bring valuable knowledge and experience to the MCRCSIP Board.

I have a Bachelor of Accounting degree from Upper Iowa University as well as an Associate Degree in Business. My education and 25 years of experience working at Michigan County Road Commissions as well as my financial and human resource background would complement the board and add to its well roundedness.

My critical thinking skills and team player mentality would contribute to the success of the Pool. I support both Board and member education as it is an important and critical component to minimizing losses for the Pool.

My Manager and Board fully support me in pursuing this Board position. It would be an honor to be a member of the MCRCSIP Board and a part of the team.

Sincerely,

A handwritten signature in black ink that reads "Patty Loosemore".

Patty Loosemore  
Director of Finance  
Eaton County Road Commission



**CHARLES MOSEH**  
*Vice Chairman - Drummond Island*

**BRIAN DECKER**  
*Office Manager*

**JEREMY K. GAGNON**  
*Chairman - Sault Ste. Marie*

**ROBERT LAITINEN, P.S.**  
*Manager*

**KEITH ERICKSON**  
*Road Superintendent*

**KEVIN E. SPRAGUE**  
*Member - Sault Ste. Marie*

**STEPHANIE BOILEAU, PE**  
*Engineer*

April 23, 2024  
Gayle A. Cummings, Administrator  
Michigan County Road Commission Self Insurance Pool  
417 N Seymour Ave., Suite 2  
Lansing, MI 48933  
RE: Letter of Candidacy  
MCRSIP Member Agencies

I write you this to express my interest in seeking election to the Michigan County Road Commission Self Insurance Pool Board of Directors. I am seeking the at-large position for a three-year term from 2024-2027. I am currently the Vice Chairman at the Chippewa County Road Commission and have held this position since 2021. Previous to my involvement with the Road Commission I was the Manager of the Eastern Upper Peninsula Transportation Authority which operates a regional bus transit service as well as operating the ferry service to Drummond, Neebish and Sugar Islands in the St. Mary's River. I served in this position for 16 years before retiring.

In addition to my experience noted above I was the owner/operator of Chuck's Place Bar and Grille and Chuck's General Store on Drummond Island, I was an Operations Manager at Kewadin Casino, a heavy equipment operator for a period of time at the Drummond Island limestone quarry, and prior to working at EUPTA, I served Michigan Senator Walter North as his Chief of Staff.

In addition to my working experience, I have also served on numerous Boards and Commissions throughout my career, the most notable being my appointment to the Michigan Transportation Commission where I served nine years, the Michigan Truck Safety Commission, and my service to the Michigan Transit Pool Board of Directors from 2001 to 2020. I also served on the Michigan Public Transit Association Board of Directors from 2006 to 2010.

I believe that with this varied and extensive experience I would bring a unique perspective to the Board and can help to understand and convey to interested parties how any proposed decisions could affect Road Commission operations or management. Throughout my working career I have gained knowledge in the areas of Liability and Labor law and I would enjoy the opportunity to be involved in the ongoing protections that the Pool provides to the members.

Taking all of this into account, I ask you to please support my candidacy to the MCRCSIP Board of Directors.

Sincerely,

Charles Moser, Vice Chairman  
Chippewa CRC

Charles F. Moser

D.O.B. – 10/30/51

**Education:**

K-12 Detour Area Schools (1955-1969), Lake Superior State College (1969-1972)

**Work experience:**

1972 - 1974 – Lindell Drop Forge, Lansing, MI  
Heater/Hammerman – Forging automobile parts

1974 - 1977 – Seamoe Resort, Drummond Island, MI  
Operations Manager for family business

1977 – 1980 - Drummond Dolomite, Inc., Drummond Island, MI  
Gate operator/General Laborer

1981 – 1991 – Owner, Chuck’s Place Bar&Grille, Drummond Island, MI

1987 – 1992 – Owner, Chuck’s General Store, Drummond Island, MI

1992 – 1994 – Kewadin Casinos, Sault Ste. Marie, MI  
Operations, Shift Manager, Department Head

1994 – 1997 – Michigan State Senate, Lansing, MI  
Chief-of-Staff to State Senator Walter North

1998 – 2000 – Osborne Materials, Inc., Drummond Island, MI  
Heavy Equipment Operator

2000 – 2016 – Eastern Upper Peninsula Transportation Authority  
Executive Director

**Membership and Voluntary Service:**

1992 – 1995 – Big Brothers & Big Sisters of Sault Ste. Marie, Boardmember (Vice-chair)

1998 – 2005 – DILL Board of Directors, Drummond Island, MI (A non-profit sheltered workshop for mentally and physically disadvantaged )

2000 – 2005 – Hospice of Chippewa County (Volunteer)

2001 – 2020 – Michigan Transit Pool , Executive Committee/Officer (Secretary)

2002 – 2016 – Member, Area Maritime Security Committee

2006 – 2010 - Board Member, Michigan Public Transit Association

2006 – 2015 - Legislative Committee Chairman, Passenger Vessel Association

2010 – 2019 – Commissioner, Michigan State Transportation Commission

2010 – 2019 – Commissioner, Michigan Truck Safety Commission

2021 – Present – Commissioner, Chippewa County Road Commission (Vice Chair)

# *Kalkaska County Road Commission*

1049 Island Lake Road  
Kalkaska, MI 49646  
Telephone: 231.258.2242  
Facsimile: 231.258.8205

*The Kalkaska County Road Commission is an Equal Opportunity Provider and Employer*

April 22, 2024

Dear MCRCSIP Members, Board and Staff,

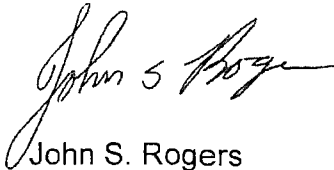
It is with great enthusiasm that I once again submit my name for the "At-Large" position for the MCRCSIP Board of Directors. It has been a pleasure serving the members thus far and I am eager to continue my service.

I feel my 29 years of Road Commission experience, beginning as a truck driver in 1995, has brought a great perspective to my role as a Board Member. The combined time I have served on various local boards and 21 years of National Guard service has helped me better serve the members of the pool.

I look forward to serving another term for our members.

Thank you for your consideration.

Respectfully,



John S. Rogers  
Manager  
Kalkaska County Road Commission  
jrogers@kalkaskaroad.org



# JAKE WELCH

Managing Director

Barry County Road Commission

## CONTACT

PHONE:  
616-813-9386

ADDRESS:  
1725 W. M-43 Hwy  
Hastings, MI 49058

EMAIL:  
[Jwelch@barrycrc.org](mailto:Jwelch@barrycrc.org)

**Gayle Cummings, CPA**  
**Administrator**  
**Michigan County Road Commission**  
**Self-Insurance Pool**  
**417 N Seymour Ave**  
**Suite 2**  
**Lansing, MI 48933**

**Dear Ms. Cummings,**

This letter is being submitted to show my interest in candidacy to serve on the Michigan County Road Commission Self-Insurance Pool's Board of Directors.

As stated in your letter dated March 1, 2024, there is one *At-large* position to be filled on the Board, serving a 3 year term (2024-2027). My employment as Managing Director at the Barry County Road Commission would make me eligible for this position.

My 10+ years of experience at the Barry County Road Commission and my experience working with the pool in that time, should prove to be beneficial to the membership as a whole with my participation on the Board of Directors.

The enclosed resume will highlight the above-mentioned experience.

Thank you for your valuable time.

Jake Welch

Enclosures: Resume



## JAKE WELCH, Managing Director – Barry CRC

1725 W. M-43 Hwy • Hastings, MI 49058 • 616-817-9386 • jwelch@barrycrc.org

### ▼ Objective

I am seeking an opportunity to serve on the Michigan County Road Commission Self-Insurance Pool Board of Directors. The Pool's track record of working for their members, speaks for itself. I have been fortunate enough to play a role within a true success story at the Barry County Road Commission. An opportunity to help lead and support the leadership of the Pool would be of benefit to the Membership as well as our Barry County Road Commission, based on my experience and knowledge gained in the role.

### ▼ Experience

September 2013–PRESENT

#### Barry County Road Commission

Managing Director • Assistant Managing Director • Director of Engineering • Director of Operations • Project Manager

Coordinating with our management staff and employees to effectively supervise the maintenance, construction, and services on nearly 1,100 miles of Barry County Roadway.

- Create and update annual budget for construction and maintenance activities.
- Communicate directly with residents and political representatives to convey BCRC endeavors.
- Work with BCRC EA dealing with contract negotiations, employee relations, and discipline.
- Maintaining and improving public relations by updating the BCRC Facebook Page, Instagram, and Website.
- Manage BCRC's federal fund projects, amounts, and impending funds. Rural Task Force #3
- Coordinate closely with cities, villages, MDOT, and surrounding counties.
- Applied for and received grant funds for road and bridge construction projects.
- Authored and submitted BCRC Asset Management Plan in 2022.
- Manage all MCRCSIP & CRASIF related items for the BCRC.
- Coordinate and communicate with legal counsel as needed.

May 2008–September 2013

#### Kentwood Excavating

Construction Project Estimator • Project Manager

Working directly with our clients to estimate, negotiate, & manage projects millions of dollars in value.

May 2004–August 2005

#### Soil & Material Engineers

Engineering Technician

Quality Control & Quality Assurance Material Testing – Largest Project M-6 Hwy Construction

### ▼ Education

Western Michigan University, Kalamazoo, Michigan

• Bachelor of Business Arts – Management

Ferris State University, Big Rapids, Michigan – 2001 (Football scholarship, left due to injury)

Walled Lake Central High School, Walled Lake, Michigan

### ▼ Certifications & Trainings

• Certified Office Technician

• PR Speaker

• Many of Hours of MCRCSIP Training

### ▼ Community / Public Involvement

• Former TK School Board Member

• Yankee Springs Twp ZBA Chairman

• TK Football Coach

• TAPRC Travel Baseball Coach

• Winter Operations Committee

• CRA PR Committee