



**AGENDA**  
**OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS**  
**THURSDAY, AUGUST 8, 2024, AT 9:00 A.M.**

**ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**ITEM 2 - ROLL CALL**

**ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA**

**ITEM 4 – CONSENT CALENDAR**

- A. Minutes: The Board approves the Regular Meeting Minutes dated July 11, 2024.
- B. The Board approves Payroll #14 (\$94,511.49), and Payroll #15 (\$94,615.20).
- C. The Board approves accounts Payable: C/7-2 (\$251,924.27), and C/8-1 (\$422,901.38), and the Accounts Payable Check Register dated 7/01/2024 to 7/31/2024.

**ITEM 5 – GUEST SPEAKERS**

- A. Dana Wingo, Otsego County Board Liaison

**ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)**

**ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS**

**ITEM 8 – NEW BUSINESS**

- A. MERS Delegate Appointment
- B. CRASIF Board Ballot
- C. Letter of Understanding #2024-2

**ITEM 9 – STAFF REPORTS**

- A. Managing Director, Operations Manager, Finance Manager, Human Resources/Payroll Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

**ITEM 10 – COMMUNICATIONS**

- A. Upcoming OCRC Board Meeting Dates: September 12, 2024, October 10, 2024
- B. CRA Northern Conference: September 11-13, 2024 Agenda Attached
- C. CRA Commissioners Seminar: September 22-23, 2024 Agenda Attached
- D. CRA SAM Superintendents Seminar: October 2-4, 2024 Scott, Steve and Dave will attend.

**ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)**

**ITEM 12 – COMMISSIONER COMMENT**

**ITEM 13 – ADJOURNMENT**



# Otsego County Road Commission Agenda Item Report

---

**FROM:** Rebecca Hilmert, Finance Manager  
**MEETING DATE:** August 8, 2024  
**AGENDA ITEM:** 4. A, B, C  
**SUBJECT:** Consent Calendar

## **DESCRIPTION**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 8, 2024.
- B. The Board approves Payroll: #14 (\$94,511.49), and Payroll #15 (\$94,615.20).
- C. The Board approves accounts Payable: C/7-2 (\$251,924.27), and C/8-1 (\$422,901.38) and the Accounts Payable Check Register dated 07/01/2024 to 07/31/2024.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION:**

Motion to **approve/deny** the August 8, 2024, consent calendar as presented.

**MINUTES for the  
REGULAR MEETINGS OF THE  
OTSEGO COUNTY ROAD COMMISSION  
HELD ON THURSDAY, JULY 11, 2024, AT 9:00 A.M.**

**ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

- Upon roll call, the following Commissioners responded:  
Dipzinski, Present  
Wagar, Present  
Gordon, Absent - Excused  
Heinz, Present  
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Rebecca Hilmert, Finance Manager/Board Secretary; Scott Butkovich, Operations Manager; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

**ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA**

- Motion by Dipzinski to approve the agenda as presented, seconded by Heinz. Four ayes, no nays. Motion carried.

**ITEM 4 – CONSENT CALENDAR**

- A. Minutes: The Board approves the Regular Meeting Minutes dated June 13, 2024.
- B. The Board approves Payroll: #12 (\$77,845.59), and Payroll #13 (\$82,487.20).
- C. The Board approves Accounts Payable: C/6-2 (\$70,356.90) and C/7-1 (\$1,424,310.72), and the Accounts Payable Check Register dated 6/01/2024 to 6/30/2024.
- Motion by Wagar to approve the July 11, 2024, Consent Calendar, seconded by Dipzinski. Four ayes, no nays. Motion carried.

**ITEM 5 – GUEST SPEAKERS**

- A. Dana Wingo, Otsego County Board of Commissioners, briefly spoke regarding the library property being sold and a good county meeting.

**ITEM 6 – PUBLIC COMMENT**

- A. David Darcel, Greentree Drive, thanked the board for the new pavement. He has concerns regarding the water not draining in the canal and backing up due to a beaver dam at the culvert/lake. The water is starting to undermine the road. Management will contact the DNR to get a resolution.
- B. John Hendrickson, Kassuba Road, inquired about roadside mowing, the edge drops on the shoulder, and the accumulation of sand in the runoffs. Supervisors will assess the situation.

**ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS**

**ITEM 8 – NEW BUSINESS**

- A. Procedural Rules
  - a. Motion by Heinz to adopt Otsego County Road Commission policy P24-3 as presented, seconded by Dipzinski. Discussion. Four ayes, no nays. Motion carried.
- B. CRA Ballot and Overview of Proposed Updates to CRA Bylaws
  - a. Motion by Dipzinski to approve the revised CRA Constitution and Bylaws as presented, seconded by Wagar. Four ayes, no nays. Motion carried.
- C. Livingston Township Cost Share Agreements
  - a. Motion by Dipzinski to approve the 75/25 cost share agreements between the Otsego County Road Commission and Livingston Township for Five Lakes Road and Al Do Ro Va Drive as presented, seconded by Heinz. Four ayes, no nays. Motion carried.

**ITEM 9 – STAFF REPORTS**

- A. The Managing Director attended the County Board meeting and the information presented was well received.
- B. The Operations Manager updated the board on paving projects. Franckowiak/Skop Roads gravel has been placed and the project will be completed next week. Pavement markings and gravel stabilization has been completed. Tittabawassee Trail regravels will begin August 5, Sparr Road is under active construction with the overlooked culverts being added to Payne & Dolan’s contract. The overlooked Old State Road culverts have also been added to Payne & Dolan’s contract. OCRC are replacing a failed culvert on Old 27 N.
- C. The Finance Manager reviewed payables, receivables and billings.
- D. The Equipment/Facilities Supervisor updated the board on some transmission replacements, mowers and general facility and fleet maintenance.
- E. The Road Maintenance Supervisor has crews mowing, patching potholes and cutting trees. The gravel projects are underway. State crews are working on I-75 bridges and M-72 culverts.

**ITEM 10 – COMMUNICATIONS**

- A. Upcoming OCRC Board Meeting Dates: August 8, 2024 and September 12, 2024.

**ITEM 11– PUBLIC COMMENT**

- A. Pat King spoke regarding Five Lakes Road.

**ITEM 12– COMMISSIONER COMMENT**

- A. Commissioner Wagar inquired about the rubberized chip seal program/grant available.

**ITEM 13 – ADJOURNMENT**

- **Motion by Dipzinski to adjourn meeting at 10:00 a.m., seconded by Wagar. Four ayes, no nays. Motion carried.**

---

Troy Huff, Chairman

---

Rebecca Hilmert, Board Secretary

**Payroll Gross for P/R of 7/25/2024**

PR #15

7/23/2024

7/6/2024 to 7/19/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	100.00	\$2,090.00
002S Harris, Jenna	80.00	80.00	\$1,520.00
003S Miller, Mya	80.00	100.00	\$2,090.00
004S Vasicek, Hannah	80.00	80.00	\$1,520.00
005S Schneider, Caleigh	80.00	90.00	\$1,805.00
006S Wright, Brady	80.00	80.00	\$1,520.00
097 Flory, Sean	80.00	80.00	\$1,520.00
277 Fox, David	80.00	80.00	\$2,860.00
280 Kwapis, Earl	80.00	80.00	\$1,995.20
283 Sewell, Dennis	80.00	83.00	\$2,107.43
284 Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287 Myers, Joseph	80.00	80.00	\$1,995.20
293 Samkowiak, Timothy	80.00	80.00	\$1,995.20
294 Mench, Steven	80.00	84.00	\$3,074.50
295 Boughner, Alan	80.00	80.00	\$1,995.20
299 Hinton, Justin	80.00	80.00	\$1,995.20
303 Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307 Stiles, William	80.00	80.00	\$1,995.20
308 Weisel, David	80.00	80.00	\$1,995.20
311 Wiley, James	80.00	80.00	\$1,995.20
314 Kucharek, Joseph	80.00	80.00	\$2,189.60
316 Jones, Tianne	80.00	80.00	\$2,115.20
317 Mitchell Jr., Dennis	80.00	80.00	\$1,995.20
318 Huff, Troy	0.00	0.00	\$409.09
319 Prusakiewicz, Luke	80.00	80.00	\$1,995.20
321 Tracey, Benjamin	80.00	81.00	\$2,230.66
323 Falkenhagen, Robert	80.00	80.00	\$1,995.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$1,995.20
328 Harrier, Kirk	80.00	80.00	\$3,979.20
329 Gordon, Lukas	0.00	0.00	\$363.64
330 Wagar, Thomas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,109.60
335 Pettis, Charles	80.00	80.00	\$1,824.00
336 Hilmert, Rebecca	80.00	80.00	\$2,616.00
337 Johnson, Zachary	80.00	80.00	\$1,995.20
338 Coady, Patrick	80.00	80.00	\$1,995.20
342 Alexander, Alexis	80.00	80.00	\$1,995.20
343 Hendrick, Robert	80.00	80.00	\$2,109.60
344 Mayle, Michael	80.00	83.00	\$2,107.43
345 Butkovich, Scott	80.00	80.00	\$2,884.80
346 Ford, Logan	80.00	80.00	\$1,995.20
347 Joyce, Caleb	80.00	80.00	\$1,995.20
348 Huff, Justin	80.00	80.00	\$1,995.20
349 Mathers, Andrew	80.00	80.00	\$1,995.20
903 BANK, HORIZON	0.00	0.00	\$6,579.33
<b>Total of Employee checks:</b>	<b>3,280.00</b>	<b>3,341.00</b>	<b>\$94,615.20</b>

**Gross Pay by Fund:**

	Total
201	94,615.20
<b>Total</b>	<b>94,615.20</b>

Approved: August 8, 2024

---

Troy Huff, Chairman

**Payroll Gross for P/R of 7/11/2024**

PR #14

7/9/2024

6/22/2024 to 7/5/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	60.00	60.00	\$1,140.00
002S Harris, Jenna	60.00	63.00	\$1,225.50
003S Miller, Mya	70.00	70.00	\$1,330.00
004S Vasicek, Hannah	70.00	70.00	\$1,330.00
005S Schneider, Caleigh	70.00	70.00	\$1,330.00
006S Wright, Brady	70.00	70.00	\$1,330.00
097 Flory, Sean	60.00	63.00	\$1,225.50
264 Huff III, Russell	0.00	0.00	\$500.00
277 Fox, David	80.00	80.00	\$2,860.00
280 Kwapis, Earl	80.00	80.00	\$2,995.20
283 Sewell, Dennis	80.00	80.50	\$2,013.92
284 Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287 Myers, Joseph	80.00	80.00	\$1,995.20
293 Samkowiak, Timothy	80.00	80.00	\$1,995.20
294 Mench, Steven	80.00	84.00	\$3,074.51
295 Boughner, Alan	80.00	80.00	\$1,995.20
299 Hinton, Justin	80.00	80.00	\$1,995.20
303 Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307 Stiles, William	80.00	83.00	\$2,107.43
308 Wcisel, David	80.00	80.00	\$1,995.20
311 Wiley, James	80.00	80.00	\$1,995.20
314 Kucharek, Joseph	80.00	80.00	\$2,189.60
316 Jones, Tianne	80.00	80.00	\$2,115.20
317 Mitchell Jr., Dennis	80.00	80.00	\$2,995.20
318 Huff, Troy	0.00	0.00	\$409.09
319 Prusakiewicz, Luke	80.00	83.00	\$2,107.43
321 Tracey, Benjamin	80.00	80.00	\$2,189.60
323 Falkenhagen, Robert	80.00	80.00	\$1,995.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$1,995.20
328 Harrier, Kirk	80.00	80.00	\$3,979.20
329 Gordon, Lukas	0.00	0.00	\$363.64
330 Wagar, Thomas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,109.60
335 Pettis, Charles	80.00	80.00	\$1,824.00
336 Hilmert, Rebecca	80.00	80.00	\$2,616.00
337 Johnson, Zachary	80.00	80.00	\$1,995.20
338 Coady, Patrick	80.00	80.00	\$1,995.20
342 Alexander, Alexis	80.00	80.00	\$1,995.20
343 Hendrick, Robert	80.00	80.00	\$2,109.60
344 Mayle, Michael	80.00	80.00	\$1,995.20
345 Butkovich, Scott	80.00	81.50	\$2,965.94
346 Ford, Logan	80.00	80.00	\$2,495.20
347 Joyce, Caleb	80.00	80.00	\$1,995.20
348 Huff, Justin	80.00	80.00	\$1,995.20
349 Mathers, Andrew	80.00	80.00	\$1,995.20
903 BANK, HORIZON	0.00	0.00	\$6,570.81
<b>Total of Employee checks:</b>	<b>3,180.00</b>	<b>3,198.00</b>	<b>\$94,511.49</b>

**Gross Pay by Fund:**

	Total
201	94,511.49
<b>Total</b>	<b>94,511.49</b>

Approved: August 8, 2024

\_\_\_\_\_  
Troy Huff, Chairman

7/25/2024

**Payables Prepay Report**  
7-25-2024

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Payment Type: EFTF</b>					
<b>Vendor: IRS: Internal Revenue Servic</b>					
2nd Quarter PC	7/30/2024	PCORI Fees	341.32	0.00	341.32
<b>Vendor Totals:</b>			<b>341.32</b>	<b>0.00</b>	<b>341.32</b>
<b>EFTP Grand Totals:</b>			<b>341.32</b>	<b>0.00</b>	<b>341.32</b>
			<b>1 EFTP Vendors</b>		
<b>Payment Type: Checks</b>					
<b>Vendor: AISCON: AIS Construction/Interstate Billing Servi</b>					
<b>Check Nbr: 620194</b>					
482569	5/31/2024	Rain Coats	558.16	0.00	558.16
<b>Check Totals:</b>			<b>558.16</b>	<b>0.00</b>	<b>558.16</b>
<b>Vendor: ALERUS: Alerus Financi:</b>					
<b>Check Nbr: 620195</b>					
Batch 288	7/10/2024	Employer Match 457	917.24	0.00	917.24
Batch 290	7/25/2024	Employer Match 457	890.43	0.00	890.43
Batch 323	7/15/2024	Employer Match HCSP	2,697.04	0.00	2,697.04
Batch 325	7/25/2024	Employer Portion HCSP	2,697.04	0.00	2,697.04
<b>Check Totals:</b>			<b>7,201.75</b>	<b>0.00</b>	<b>7,201.75</b>
<b>Vendor: ATMOBIL: AT&amp;T Mobili</b>					
<b>Check Nbr: 620196</b>					
287318351177)	7/6/2024	Foreman's Phones	168.80	0.00	168.80
287339252526)	7/6/2024	MDOT iPad	72.48	0.00	72.48
<b>Check Totals:</b>			<b>241.28</b>	<b>0.00</b>	<b>241.28</b>
<b>Vendor: BCN: Blue Care Network of A</b>					
<b>Check Nbr: 620197</b>					
241910007970	7/9/2024	Healthcare	48,694.05	0.00	48,694.05
<b>Check Totals:</b>			<b>48,694.05</b>	<b>0.00</b>	<b>48,694.05</b>
<b>Vendor: CITYOFGA: City of Gaylor</b>					
<b>Check Nbr: 620198</b>					
MCCO-000669-	7/1/2024	Water/Sewer	49.56	0.00	49.56
<b>Check Totals:</b>			<b>49.56</b>	<b>0.00</b>	<b>49.56</b>
<b>Vendor: COGITA: Cogitate, Inc</b>					
<b>Check Nbr: 620199</b>					
77575	7/20/2024	PFA Support	8,738.00	0.00	8,738.00
<b>Check Totals:</b>			<b>8,738.00</b>	<b>0.00</b>	<b>8,738.00</b>
<b>Vendor: DELTADEN: Delta Dent:</b>					
<b>Check Nbr: 620200</b>					
RIS000585496	8/1/2024	Dental Insurance	3,716.46	0.00	3,716.46
<b>Check Totals:</b>			<b>3,716.46</b>	<b>0.00</b>	<b>3,716.46</b>
<b>Vendor: GREATLA: Great Lakes Energ</b>					
<b>Check Nbr: 620201</b>					
100269003	7/17/2024	TL@ Krys&McCoy	47.07	0.00	47.07
<b>Check Totals:</b>			<b>47.07</b>	<b>0.00</b>	<b>47.07</b>
<b>Vendor: HUMAN: Humana Insurance Co</b>					
<b>Check Nbr: 620202</b>					
692915194	7/15/2024	Retiree Health Insurance	12,023.15	0.00	12,023.15
<b>Check Totals:</b>			<b>12,023.15</b>	<b>0.00</b>	<b>12,023.15</b>
<b>Vendor: LAKESTAT: Lake State Railway Compa</b>					

<b>Check Nbr: 620203</b>					
131495	7/11/2024	Railroad Crossing Maint.	4,579.12	0.00	4,579.12
<b>Check Totals:</b>			<b>4,579.12</b>	<b>0.00</b>	<b>4,579.12</b>
<b>Vendor: MIPAVEME: Michigan Pavement Markings, LI</b>					
<b>Check Nbr: 620204</b>					
2401	6/17/2024	Pavement Markings	161,661.16	0.00	161,661.16
2402	7/21/2024	Pavement Markings	255.00	0.00	255.00
<b>Check Totals:</b>			<b>161,916.16</b>	<b>0.00</b>	<b>161,916.16</b>
<b>Vendor: MUTOMA: Mutual of Omaha</b>					
<b>Check Nbr: 620205</b>					
001736892508	7/19/2024	L/AD&D/STD/LTD	3,373.44	0.00	3,373.44
<b>Check Totals:</b>			<b>3,373.44</b>	<b>0.00</b>	<b>3,373.44</b>
<b>Vendor: OCRC: Otsego County Road Commissic</b>					
<b>Check Nbr: 620206</b>					
7/16/24-7/22/24	7/21/2024	HRA Reimbursement	436.28	0.00	436.28
7/9/24-7/15/24	7/14/2024	HRA Reimbursement	8.47	0.00	8.47
<b>Check Totals:</b>			<b>444.75</b>	<b>0.00</b>	<b>444.75</b>
<b>Check Grand Totals:</b>			<b>13 Checks</b>	<b>251,582.95</b>	<b>0.00</b>
<b>Grand Totals:</b>			<b>14 EFTP Vendors/Checks</b>	<b>251,924.27</b>	<b>0.00</b>

Approved August 8, 2024

---

Troy Huff, Chairman



**Payables Prepay Report**  
**8-8-2024 Board Meeting**

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Payment Type: EFTP</b>					
<b>Vendor: MERS: MERS of Michigan</b>					
00157713-7	7/31/2024	Retirement	70,292.92	0.00	70,292.92
<b>Vendor Totals:</b>			<b>70,292.92</b>	<b>0.00</b>	<b>70,292.92</b>
<b>EFTP Grand Totals:</b>		<b>1 EFTP Vendors</b>	<b>70,292.92</b>	<b>0.00</b>	<b>70,292.92</b>
<b>Payment Type: Checks</b>					
<b>Vendor: ADVANCEE: Advance Electric</b>					
<b>Check Nbr: 620207</b>					
422707	7/18/2024	Light Bulbs for Building	145.15	0.00	145.15
<b>Check Totals:</b>			<b>145.15</b>	<b>0.00</b>	<b>145.15</b>
<b>Vendor: AIRGAS: AIRGAS USA, LLC</b>					
<b>Check Nbr: 620208</b>					
5508886830	6/30/2024	Cylinder Rental	14.18	0.00	14.18
<b>Check Totals:</b>			<b>14.18</b>	<b>0.00</b>	<b>14.18</b>
<b>Vendor: ALERUS: Alerus Financial</b>					
<b>Check Nbr: 620209</b>					
Batch 292	8/6/2024	Employer Match 457	898.54	0.00	898.54
Batch 327	8/6/2024	Employer HCSP	2,697.54	0.00	2,697.54
<b>Check Totals:</b>			<b>3,596.08</b>	<b>0.00</b>	<b>3,596.08</b>
<b>Vendor: ALMA: Alma Tire Service, Inc.</b>					
<b>Check Nbr: 620210</b>					
517016585	7/16/2024	Trailer Tires	230.00	0.00	230.00
517016711	7/31/2024	Flat Repair	40.00	0.00	40.00
<b>Check Totals:</b>			<b>270.00</b>	<b>0.00</b>	<b>270.00</b>
<b>Vendor: ALTAEQUI: Alta Equipment Company</b>					
<b>Check Nbr: 620211</b>					
SR2/196727	7/22/2024	Heavy Equipment Rental	5,770.00	0.00	5,770.00
<b>Check Totals:</b>			<b>5,770.00</b>	<b>0.00</b>	<b>5,770.00</b>
<b>Vendor: BBCDIST: BBC Distributing</b>					
<b>Check Nbr: 620212</b>					
370319	7/10/2024	Cleaning Supply	194.61	0.00	194.61
373578	7/31/2024	Janitorial	71.56	0.00	71.56
<b>Check Totals:</b>			<b>266.17</b>	<b>0.00</b>	<b>266.17</b>
<b>Vendor: BUILDERS: Builders First Source</b>					
<b>Check Nbr: 620213</b>					
72268561	6/4/2024	Lumber	106.74	0.00	106.74
<b>Check Totals:</b>			<b>106.74</b>	<b>0.00</b>	<b>106.74</b>
<b>Vendor: CCUNLIMI: CC Unlimited Mobile Maintenance</b>					
<b>Check Nbr: 620214</b>					
4652	7/11/2024	Boom Inspection	793.55	0.00	793.55
4653	7/11/2024	Boom Inspection	1,079.96	0.00	1,079.96
<b>Check Totals:</b>			<b>1,873.51</b>	<b>0.00</b>	<b>1,873.51</b>
<b>Vendor: CHUCKSEL: Chuck's Electric of Gaylord, INC.</b>					
<b>Check Nbr: 620215</b>					
5361	7/25/2024	New Heaters: Garage	1,738.00	0.00	1,738.00
<b>Check Totals:</b>			<b>1,738.00</b>	<b>0.00</b>	<b>1,738.00</b>

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Vendor: CINTAS: Cintas Corporation #729</b>					
<b>Check Nbr: 620216</b>					
4198919733	7/16/2024	Uniforms/Floor Mats	114.22	0.00	114.22
4199656123	7/23/2024	Uniforms/Floor Mats	122.04	0.00	122.04
4200350798	7/30/2024	Uniforms/Floor Mats	118.12	0.00	118.12
4201058754	8/6/2024	Uniforms/Floor Mats	114.22	0.00	114.22
<b>Check Totals:</b>			<b>468.60</b>	<b>0.00</b>	<b>468.60</b>
<b>Vendor: CONSUME: Consumers Energy</b>					
<b>Check Nbr: 620217</b>					
204835173416	7/22/2024	Electricity	2,084.58	0.00	2,084.58
205814009709	7/31/2024	TL@ Krys/McCoy; 27N/NOLD	51.53	0.00	51.53
<b>Check Totals:</b>			<b>2,136.11</b>	<b>0.00</b>	<b>2,136.11</b>
<b>Vendor: CONTECHE: Contech Engineered Solutions, LLC</b>					
<b>Check Nbr: 620218</b>					
29611143	7/23/2024	Wilkinson Road Culvert	58,469.00	0.00	58,469.00
<b>Check Totals:</b>			<b>58,469.00</b>	<b>0.00</b>	<b>58,469.00</b>
<b>Vendor: D&amp;JBOWEN: D&amp;J BOWEN DUST CONTROL LLC</b>					
<b>Check Nbr: 620219</b>					
637	7/23/2024	Franckowiak/Skop Road Project	1,480.25	0.00	1,480.25
<b>Check Totals:</b>			<b>1,480.25</b>	<b>0.00</b>	<b>1,480.25</b>
<b>Vendor: DTEENERG: DTE Energy</b>					
<b>Check Nbr: 620220</b>					
9100 208 4696 C	7/26/2024	Natural Gas	79.78	0.00	79.78
<b>Check Totals:</b>			<b>79.78</b>	<b>0.00</b>	<b>79.78</b>
<b>Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH &amp; MEDICINE</b>					
<b>Check Nbr: 620221</b>					
00224645-00	7/8/2024	DOT Physical	100.00	0.00	100.00
00224909-00	7/15/2024	DOT Physical	120.00	0.00	120.00
00225215-00	7/22/2024	DOT Physical	100.00	0.00	100.00
<b>Check Totals:</b>			<b>320.00</b>	<b>0.00</b>	<b>320.00</b>
<b>Vendor: FEDERALF: Federal Fluid Power, Inc.</b>					
<b>Check Nbr: 620222</b>					
120162	7/9/2024	Fitting/Adapter	115.44	0.00	115.44
120813	7/22/2024	Hydraulic Hose	126.16	0.00	126.16
<b>Check Totals:</b>			<b>241.60</b>	<b>0.00</b>	<b>241.60</b>
<b>Vendor: FIRSTB: First National Bank of Omaha</b>					
<b>Check Nbr: 620223</b>					
1408	7/26/2024	D. Fox Card	718.39	0.00	718.39
4288	7/26/2024	S. Butkovich Card	380.60	0.00	380.60
5602	7/26/2024	K. Harrier Card	183.03	0.00	183.03
8324	7/26/2024	R. Hilmert Card	654.00	0.00	654.00
9809	7/26/2024	S. Mench Card	456.96	0.00	456.96
<b>Check Totals:</b>			<b>2,392.98</b>	<b>0.00</b>	<b>2,392.98</b>
<b>Vendor: FLINTNEW: Flint New Holland, Inc.</b>					
<b>Check Nbr: 620224</b>					
IF16932	6/19/2024	Mower Bearing	527.60	0.00	527.60

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
IF17406	7/17/2024	Mower Bearing	368.66	0.00	368.66
<b>Check Totals:</b>			<b>896.26</b>	<b>0.00</b>	<b>896.26</b>
<b>Vendor: GIVEEMAB: Give Em A Brake Safety</b>					
<b>Check Nbr: 620225</b>					
138640	6/30/2024	Sparr Road Culverts	675.00	0.00	675.00
<b>Check Totals:</b>			<b>675.00</b>	<b>0.00</b>	<b>675.00</b>
<b>Vendor: GRAHAMEL: Graham Electric Co.</b>					
<b>Check Nbr: 620226</b>					
242808	7/19/2024	Motor Repair	100.00	0.00	100.00
<b>Check Totals:</b>			<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Vendor: HURONENG: Huron Engineering and Surveying, Inc.</b>					
<b>Check Nbr: 620227</b>					
6413	7/3/2024	As Needed Engineering	771.00	0.00	771.00
6416	7/3/2024	Patrick & Greentree	572.50	0.00	572.50
6417	7/3/2024	Sturgeon Valley Road	2,535.00	0.00	2,535.00
6418	7/22/2024	Sparr Road LAP	2,500.00	0.00	2,500.00
6419	7/3/2024	Highlands	7,307.50	0.00	7,307.50
6422	7/19/2024	Sparr Road Engineering	15,590.00	0.00	15,590.00
<b>Check Totals:</b>			<b>29,276.00</b>	<b>0.00</b>	<b>29,276.00</b>
<b>Vendor: HUTSON: Hutson, Inc.</b>					
<b>Check Nbr: 620228</b>					
10534694	7/25/2024	Backpack Blower	520.00	0.00	520.00
10550900	8/6/2024	Chainsaw & Battery	583.99	0.00	583.99
<b>Check Totals:</b>			<b>1,103.99</b>	<b>0.00</b>	<b>1,103.99</b>
<b>Vendor: J&amp;HFAMIL: Exit 76 Corporation</b>					
<b>Check Nbr: 620229</b>					
CP-011422	7/31/2024	Fuel	28,273.91	0.00	28,273.91
<b>Check Totals:</b>			<b>28,273.91</b>	<b>0.00</b>	<b>28,273.91</b>
<b>Vendor: JJKELLER: JJ Keller &amp; Associates, Inc.</b>					
<b>Check Nbr: 620230</b>					
9109267719	7/24/2024	Employment Posters	308.02	0.00	308.02
<b>Check Totals:</b>			<b>308.02</b>	<b>0.00</b>	<b>308.02</b>
<b>Vendor: JOHNSONO: Johnson Oil Company</b>					
<b>Check Nbr: 620231</b>					
CP-011254	7/31/2024	Fuel	250.59	0.00	250.59
<b>Check Totals:</b>			<b>250.59</b>	<b>0.00</b>	<b>250.59</b>
<b>Vendor: KMINTERN: KM International</b>					
<b>Check Nbr: 620232</b>					
30590	7/16/2024	Patch Trailer Burner Parts	332.70	0.00	332.70
<b>Check Totals:</b>			<b>332.70</b>	<b>0.00</b>	<b>332.70</b>
<b>Vendor: LAKESTAT: Lake State Railway Company</b>					
<b>Check Nbr: 620233</b>					
131518	7/24/2024	RR Crossing on Milbocker	3,057.37	0.00	3,057.37
<b>Check Totals:</b>			<b>3,057.37</b>	<b>0.00</b>	<b>3,057.37</b>

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Vendor: LAWSONPR: Lawson Products, Inc.</b>					
<b>Check Nbr: 620234</b>					
9311676100	7/9/2024	Hydraulic Fittings	198.66	0.00	198.66
<b>Check Totals:</b>			<b>198.66</b>	<b>0.00</b>	<b>198.66</b>
<b>Vendor: LEWISTON: Lewiston Sand &amp; Gravel</b>					
<b>Check Nbr: 620235</b>					
35285	7/31/2024	23A Gravel	19,197.07	0.00	19,197.07
<b>Check Totals:</b>			<b>19,197.07</b>	<b>0.00</b>	<b>19,197.07</b>
<b>Vendor: MARCOR: Marcor Technologies, LLC</b>					
<b>Check Nbr: 620236</b>					
60713	7/29/2024	Hosted Storage, Cyber Cloud	38.42	0.00	38.42
60722	7/29/2024	Microsoft 365 Apps	108.00	0.00	108.00
<b>Check Totals:</b>			<b>146.42</b>	<b>0.00</b>	<b>146.42</b>
<b>Vendor: MATCO: Matco Tools</b>					
<b>Check Nbr: 620237</b>					
65880	7/22/2024	Impact Gun & Battery	1,156.95	0.00	1,156.95
66075	7/29/2024	Shop Tools	32.85	0.00	32.85
<b>Check Totals:</b>			<b>1,189.80</b>	<b>0.00</b>	<b>1,189.80</b>
<b>Vendor: MEEKHO: Meekhof Tire Sales &amp; Service</b>					
<b>Check Nbr: 620238</b>					
24-0287548-097	7/11/2024	Tires	1,600.48	0.00	1,600.48
<b>Check Totals:</b>			<b>1,600.48</b>	<b>0.00</b>	<b>1,600.48</b>
<b>Vendor: MICAT: Michigan CAT</b>					
<b>Check Nbr: 620239</b>					
PD16276488	7/10/2024	Tie Rod Ends	181.46	0.00	181.46
PD16291210	7/15/2024	Filters	86.49	0.00	86.49
PD16291212	7/15/2024	Clutch Spring	34.81	0.00	34.81
PD16301336	7/17/2024	Filters	226.04	0.00	226.04
PD16342615	7/29/2024	Plug, O-Ring	44.00	0.00	44.00
PD16353738	7/31/2024	Fuel Element	246.54	0.00	246.54
<b>Check Totals:</b>			<b>819.34</b>	<b>0.00</b>	<b>819.34</b>
<b>Vendor: MIDSTATE: Mid-States Bolt &amp; Screw Co.</b>					
<b>Check Nbr: 620240</b>					
32708012	7/31/2024	Locknuts	74.55	0.00	74.55
<b>Check Totals:</b>			<b>74.55</b>	<b>0.00</b>	<b>74.55</b>
<b>Vendor: MIKENWOR: Michigan Kenworth, LLC</b>					
<b>Check Nbr: 620242</b>					
022P182278	7/10/2024	Filters	232.56	0.00	232.56
022P182279	7/16/2024	Filters	17.28	0.00	17.28
022P182506	7/17/2024	Fan Clutch	182.99	0.00	182.99
022P182561	7/24/2024	Fan Clutch Parts	941.11	0.00	941.11
022P182728	7/23/2024	Battery	287.16	0.00	287.16
022P182804	7/24/2024	Filters	220.32	0.00	220.32
022P183003	7/30/2024	Air Dryer Filters	119.69	0.00	119.69
022P183184	8/5/2024	Cartridges	239.38	0.00	239.38
<b>Check Totals:</b>			<b>2,240.49</b>	<b>0.00</b>	<b>2,240.49</b>

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Vendor: MORBAR: MORBARK, LLC</b>					
<b>Check Nbr: 620243</b>					
45236	7/23/2024	Tax Credit	-26.58	0.00	-26.58
9080036	7/15/2024	Hydraulic Valve	487.60	0.00	487.60
<b>Check Totals:</b>			<b>461.02</b>	<b>0.00</b>	<b>461.02</b>
<b>Vendor: NORTHERN: Northern Energy, Inc.</b>					
<b>Check Nbr: 620244</b>					
96489	7/24/2024	Oil, Degreaser	468.04	0.00	468.04
<b>Check Totals:</b>			<b>468.04</b>	<b>0.00</b>	<b>468.04</b>
<b>Vendor: OCRC: Otsego County Road Commission</b>					
<b>Check Nbr: 620245</b>					
7/23/24-7/29/24	7/28/2024	Healthcare Reimbursement	943.36	0.00	943.36
7/30/24-8/5/24	8/4/2024	HRA Reimbursement	130.50	0.00	130.50
<b>Check Totals:</b>			<b>1,073.86</b>	<b>0.00</b>	<b>1,073.86</b>
<b>Vendor: OREILLY: OReilly Auto Parts</b>					
<b>Check Nbr: 620246</b>					
5790-352418	8/1/2024	Belt	96.74	0.00	96.74
<b>Check Totals:</b>			<b>96.74</b>	<b>0.00</b>	<b>96.74</b>
<b>Vendor: PAYDOL: PAYNE &amp; DOLAN, INC.</b>					
<b>Check Nbr: 620247</b>					
10-00015319	8/5/2024	Hot Patch	1,014.00	0.00	1,014.00
<b>Check Totals:</b>			<b>1,014.00</b>	<b>0.00</b>	<b>1,014.00</b>
<b>Vendor: PKCON: PK CONTRACTING</b>					
<b>Check Nbr: 620248</b>					
244098-01	7/22/2024	Pavement Marking	440.00	0.00	440.00
<b>Check Totals:</b>			<b>440.00</b>	<b>0.00</b>	<b>440.00</b>
<b>Vendor: PROCMM: Pro Comm Inc.</b>					
<b>Check Nbr: 620249</b>					
50124	7/30/2024	Antenna	179.00	0.00	179.00
<b>Check Totals:</b>			<b>179.00</b>	<b>0.00</b>	<b>179.00</b>
<b>Vendor: PROONE: PROTECTION ONE/ADT</b>					
<b>Check Nbr: 620250</b>					
19877752	7/15/2024	ADT Monitoring	325.03	0.00	325.03
<b>Check Totals:</b>			<b>325.03</b>	<b>0.00</b>	<b>325.03</b>
<b>Vendor: QUAPLU: QUALITY PLUMBING AND MECHANICAL INC.</b>					
<b>Check Nbr: 620251</b>					
16628	7/22/2024	Heater for Shop & Garage	5,154.20	0.00	5,154.20
<b>Check Totals:</b>			<b>5,154.20</b>	<b>0.00</b>	<b>5,154.20</b>
<b>Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.</b>					
<b>Check Nbr: 620255</b>					
5308100	7/1/2024	Hot Patch	1,264.25	0.00	1,264.25
5308122	6/26/2024	23A	1,420.65	0.00	1,420.65
5308123	6/27/2024	23A	1,073.10	0.00	1,073.10
5308141	7/2/2024	Hot Patch	1,189.56	0.00	1,189.56
5308150	7/3/2024	Hot Patch	1,184.95	0.00	1,184.95
5308186	7/8/2024	Hot Patch	1,521.45	0.00	1,521.45

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
5308192	6/30/2024	23A - Franckowiak Road	14,966.78	0.00	14,966.78
5308193	6/30/2024	23A - Franckowiak Road	10,462.35	0.00	10,462.35
5308194	7/1/2024	23A - Franckowiak Road	20,572.73	0.00	20,572.73
5308195	7/2/2024	23A - Franckowiak Road	20,529.98	0.00	20,529.98
5308196	7/3/2024	23A - Franckowiak Road	26,557.73	0.00	26,557.73
5308229	7/9/2024	Hot Patch	1,610.05	0.00	1,610.05
5308241	7/11/2024	Hot Patch	743.60	0.00	743.60
5308259	7/10/2024	Hot Patch	1,203.15	0.00	1,203.15
5308294	7/15/2024	Hot Patch	1,216.15	0.00	1,216.15
5308299	7/8/2024	23A - Franckowiak Road	18,673.20	0.00	18,673.20
5308300	7/9/2024	23A - Franckowiak Road	12,739.50	0.00	12,739.50
5308321	7/16/2024	Hot Patch	401.70	0.00	401.70
5308349	7/17/2024	Hot Patch	943.15	0.00	943.15
5308390	7/18/2024	Hot Patch	645.84	0.00	645.84
5308420	7/22/2024	Hot Patch	905.45	0.00	905.45
5308487	7/25/2024	Hot Patch	750.10	0.00	750.10
<b>Check Totals:</b>			<b>140,575.42</b>	<b>0.00</b>	<b>140,575.42</b>
<b>Vendor: SCIBRA: SCIENTIFIC BRAKE &amp; EQUIP.</b>					
<b>Check Nbr: 620257</b>					
0201205457	6/11/2024	Tarp	7,640.00	0.00	7,640.00
0202127460	7/10/2024	Clamp	35.76	0.00	35.76
0202127886	7/19/2024	Heater Hose	160.29	0.00	160.29
0202127899	7/19/2024	Air Valves	77.45	0.00	77.45
0202128396	7/30/2024	Air Dryer Filters	87.75	0.00	87.75
0202128483	7/31/2024	Bearing Set/Dustshield	371.85	0.00	371.85
0202128657	8/5/2024	Valve	97.94	0.00	97.94
<b>Check Totals:</b>			<b>8,471.04</b>	<b>0.00</b>	<b>8,471.04</b>
<b>Vendor: SHINECLE: Shine Cleaning Service Inc.</b>					
<b>Check Nbr: 620258</b>					
891	8/1/2024	Rest Area Cleaning	11,479.14	0.00	11,479.14
<b>Check Totals:</b>			<b>11,479.14</b>	<b>0.00</b>	<b>11,479.14</b>
<b>Vendor: SNETHKAM: Snethkamp</b>					
<b>Check Nbr: 620259</b>					
6387418/1	7/22/2024	Rental Pickup Maint.	212.75	0.00	212.75
6387854/1	7/11/2024	Oil Pan	1,059.84	0.00	1,059.84
<b>Check Totals:</b>			<b>1,272.59</b>	<b>0.00</b>	<b>1,272.59</b>
<b>Vendor: STEVEMEN: Steven Mench</b>					
<b>Check Nbr: 620260</b>					
4/1/24-7/31/24	7/31/2024	Foreman Phone	150.00	0.00	150.00
<b>Check Totals:</b>			<b>150.00</b>	<b>0.00</b>	<b>150.00</b>
<b>Vendor: STOOPS: Stoops Freightliner Western Star</b>					
<b>Check Nbr: 620261</b>					
X316011689:01	7/11/2024	Seat Cushion	227.34	0.00	227.34
X316012646:01	7/17/2024	Muffler Bushings	100.15	0.00	100.15
X316012775:01	7/25/2024	Axle Bumper	256.60	0.00	256.60
X316012856:01	7/30/2024	Fuel Filters	165.08	0.00	165.08

**Payables Prepay Report**  
8-8-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Check Totals:</b>			<b>749.17</b>	<b>0.00</b>	<b>749.17</b>
<b>Vendor: TEDFES: TED FESTERLING LLC</b>					
<b>Check Nbr: 620262</b>					
11091	7/22/2024	Blade Parts	8,378.28	0.00	8,378.28
<b>Check Totals:</b>			<b>8,378.28</b>	<b>0.00</b>	<b>8,378.28</b>
<b>Vendor: USBANK: US Bank Equipment Finance</b>					
<b>Check Nbr: 620263</b>					
534796859	7/30/2024	Copier	409.88	0.00	409.88
<b>Check Totals:</b>			<b>409.88</b>	<b>0.00</b>	<b>409.88</b>
<b>Vendor: WELLERTR: Weller Truck Parts</b>					
<b>Check Nbr: 620264</b>					
403252259	7/11/2024	Trans. Cover Kit	11.31	0.00	11.31
<b>Check Totals:</b>			<b>11.31</b>	<b>0.00</b>	<b>11.31</b>
<b>Vendor: WILAUT: WILBER AUTOMOTIVE</b>					
<b>Check Nbr: 620266</b>					
332452	7/9/2024	Air Filter	17.49	0.00	17.49
332588	7/10/2024	Filters	43.42	0.00	43.42
332944	7/15/2024	Filters, Light Bulbs, Flat Wheels	234.81	0.00	234.81
333087	7/16/2024	Spark Plug	6.46	0.00	6.46
333329	7/18/2024	Brakes	1,139.53	0.00	1,139.53
333416	7/18/2024	Filters	31.74	0.00	31.74
334046	7/25/2024	Brake Parts Return	-254.80	0.00	-254.80
334700	8/1/2024	Coolant Tank Cap	55.88	0.00	55.88
<b>Check Totals:</b>			<b>1,274.53</b>	<b>0.00</b>	<b>1,274.53</b>
<b>Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.</b>					
<b>Check Nbr: 620267</b>					
187176S	7/10/2024	U-Bolts	72.12	0.00	72.12
187292S	7/11/2024	Belts	149.18	0.00	149.18
187579S	7/16/2024	A/C Valve	142.09	0.00	142.09
187726S	7/18/2024	Front Brake Job	1,355.52	0.00	1,355.52
187811S	7/22/2024	Lens	23.98	0.00	23.98
CM187726S	7/25/2024	Brake Parts Return	-226.48	0.00	-226.48
<b>Check Totals:</b>			<b>1,516.41</b>	<b>0.00</b>	<b>1,516.41</b>
<b>Check Grand Totals:</b>			<b>55 Checks</b>	<b>352,608.46</b>	<b>0.00</b>
<b>Grand Totals:</b>			<b>56 EFTP Vendors/Checks</b>	<b>422,901.38</b>	<b>0.00</b>

## Accounts Payable Check Register

Low And High Check Date: 07/01/2024 - 07/31/2024  
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes  
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts  
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
<b>Electronic Funds Transfer Payments</b>			
EFTP	07/25/2024	Internal Revenue Service	341.32
EFTP	07/11/2024	Merchants Fleet	2,093.50
EFTP	07/11/2024	Merchants Fleet	2,093.50
EFTP	07/11/2024	Merchants Fleet	1,722.50
EFTP	07/11/2024	Merchants Fleet	1,722.50
EFTP	07/11/2024	Merchants Fleet	1,722.50
EFTP	07/11/2024	MERS of Michigan	70,022.43
<b>Electronic Funds Transfer Payments Totals:</b>		<b>7 Payments Listed</b>	<b>79,718.25</b>
<b>Regular Checks Payments</b>			
620123	07/11/2024	Advance Electric	167.55
620124	07/11/2024	AIRGAS USA, LLC	18.16
620125	07/11/2024	Alerus Financial	2,881.62
620126	07/11/2024	Alma Tire Service, Inc.	2,240.01
620127	07/11/2024	Alta Construction Equipment	6,055.00
620128	07/11/2024	Alta Equipment Company	425.00
620129	07/11/2024	Auto Value of Gaylord	96.38
620130	07/11/2024	BBC Distributing	125.30
620131	07/11/2024	Burnham & Flower	255.00
620132	07/11/2024	Cadillac Culvert Inc.	20,288.85
620133	07/11/2024	Charter Communications	379.94
620134	07/11/2024	Cintas Corporation #729	457.17
620135	07/11/2024	City of Gaylord	1,737.68
620136	07/11/2024	Consumers Energy	50.52
620137	07/11/2024	D&B Heat Transfer Products, Inc.	170.00
620138	07/11/2024	D&J BOWEN DUST CONTROL LLC	107,528.46
620139	07/11/2024	Dornbos Sign, Inc.	1,753.08
620140	07/11/2024	DTE Energy	101.76
620141	07/11/2024	Electrical Terminal Service, Inc.	100.40
620142	07/11/2024	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	794.00
620143	07/11/2024	Federal Fluid Power, Inc.	777.42
620144	07/11/2024	First National Bank of Omaha	2,530.51
620145	07/11/2024	Flint New Holland, Inc.	469.86
620146	07/11/2024	GFL Environmental	353.35
620147	07/11/2024	Heritage-Crystal Clean, LLC	2,349.31
620148	07/11/2024	Gary & Jennifer Hunt	5,000.00
620149	07/11/2024	Huron Engineering and Surveying, Inc.	23,906.00
620150	07/11/2024	Hutson, Inc.	1,102.88
620151	07/11/2024	Exit 76 Corporation	15,949.28
620152	07/11/2024	Johnson Oil Company	712.62
620153	07/11/2024	LACAL EQUIPMENT, INC.	458.80
620154	07/11/2024	Lewiston Sand & Gravel	8,818.00
620155	07/11/2024	Marcor Technologies, LLC	1,454.24
620156	07/11/2024	Matco Tools	67.60



Check Nbr	Check Date	Vendor Name	Net Amount
620157	07/11/2024	McVeigh's Truck Springs	32.68
620158	07/11/2024	Meekhof Tire Sales & Service	130.00
620159	07/11/2024	Michigan CAT	15,213.94
620160	07/11/2024	Mid-States Bolt & Screw Co.	45.93
620161	07/11/2024	NORTHERN MICHIGAN ASSOCIATION OF ROAD COM	100.00
620162	07/11/2024	Northern Michigan Road Commission Finance & HR Ass	50.00
620163	07/11/2024	NORTHERN PROCESSING, LLC	174.00
620164	07/11/2024	Northern Energy, Inc.	157.32
620165	07/11/2024	Otsego County Road Commission	2,700.51
<b>620166 *</b>	07/11/2024	OMS Compliance Services	715.50
<b>620167 *</b>	07/11/2024	OMS Compliance Services	578.00
<b>620168 *</b>	07/11/2024	OMS Compliance Services	214.50
		<b>* Totals For Multi Part Check Nbr: 620168:</b>	1,508.00
620169	07/11/2024	PAYNE & DOLAN, INC.	970,441.22
620170	07/11/2024	Pro Comm Inc.	384.06
620171	07/11/2024	PURITY CYLINDER GASES, INC.	153.00
<b>620172 *</b>	07/11/2024	RIETH-RILEY CONSTRUCTION CO., INC.	7,930.75
<b>620173 *</b>	07/11/2024	RIETH-RILEY CONSTRUCTION CO., INC.	4,710.83
<b>620174 *</b>	07/11/2024	RIETH-RILEY CONSTRUCTION CO., INC.	12,191.81
<b>620175 *</b>	07/11/2024	RIETH-RILEY CONSTRUCTION CO., INC.	2,492.43
		<b>* Totals For Multi Part Check Nbr: 620175:</b>	27,325.82
<b>620176 *</b>	07/11/2024	SCIENTIFIC BRAKE & EQUIP.	361.50
<b>620177 *</b>	07/11/2024	SCIENTIFIC BRAKE & EQUIP.	838.80
		<b>* Totals For Multi Part Check Nbr: 620177:</b>	1,200.30
620178	07/11/2024	Scodeller Construction, Inc.	51,915.60
620179	07/11/2024	Shine Cleaning Service Inc.	8,609.36
620180	07/11/2024	Snethkamp	738.03
620181	07/11/2024	STANDARD ELECTRIC CO.	47.64
620182	07/11/2024	Staples	126.89
620183	07/11/2024	Stoops Freightliner Western Star	16,117.53
620184	07/11/2024	Target Specialty Products	1,336.08
620185	07/11/2024	TED FESTERLING LLC	12,570.63
620186	07/11/2024	TRUCK & TRAILER SPECIALTIES	574.09
620187	07/11/2024	US Bank Equipment Finance	324.03
620188	07/11/2024	VALLEY TRUCK PARTS, INC.	4,662.88
620189	07/11/2024	VESCO OIL CORPORATION	101.25
620190	07/11/2024	Weller Truck Parts	7,532.23
<b>620191 *</b>	07/11/2024	WILBER AUTOMOTIVE	636.69
<b>620192 *</b>	07/11/2024	WILBER AUTOMOTIVE	165.53
		<b>* Totals For Multi Part Check Nbr: 620192:</b>	802.22
620193	07/11/2024	WOLF CREEK LANDSCAPE SERVICES LLC	10,282.80
620194	07/25/2024	ALS Construction/Interstate Billing Service	558.16
620195	07/25/2024	Alerus Financial	7,201.75
620196	07/25/2024	AT&T Mobility	241.28
620197	07/25/2024	Blue Care Network of MI	48,694.05
620198	07/25/2024	City of Gaylord	49.56

Check Nbr	Check Date	Vendor Name	Net Amount
620199	07/25/2024	Cogitate, Inc.	8,738.00
620200	07/25/2024	Delta Dental	3,716.46
620201	07/25/2024	Great Lakes Energy	47.07
620202	07/25/2024	Humana Insurance Co.	12,023.15
620203	07/25/2024	Lake State Railway Company	4,579.12
620204	07/25/2024	Michigan Pavement Markings, LLC	161,916.16
620205	07/25/2024	Mutual of Omaha	3,373.44
620206	07/25/2024	Otsego County Road Commission	444.75

**Regular Checks Payments Totals:** **84 Payments Listed**    **1,596,516.74**

**All Payments Grand Totals:** **91 Payments Listed**    **1,676,234.99**

Payment Totals By Fund:

Fund	Net Amount
201	1,676,234.99
<b>Grand Totals</b>	<b>1,676,234.99</b>



# Otsego County Road Commission Agenda Item Report

---

**FROM:** Rebecca Hilmert, Finance Manager/Board Secretary  
**MEETING DATE:** August 8, 2024  
**AGENDA ITEM:** 8. A  
**SUBJECT:** 2024 MERS Delegate Certification Form

**DESCRIPTION**

MERS requires the governing body of a participating unit to approve the voting delegate representative for the annual MERS business meeting.

**BUDGET ACTION REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTIONS**

Motion to approve Kirk Harrier as officer delegate and Tianne Jones as alternate officer delegate for 2024 annual MERS business meeting.



Municipal Employees' Retirement System of Michigan  
 1134 Municipal Way • Lansing, MI 48917  
 800.767.6377  
 www.mersofmich.com

## 2024 Officer and Employee Delegate Certification Form

**MERS Annual Business Meeting | October 2024**

Please print clearly • Scan and attach this file when you register online • Retain a copy for your records

**IMPORTANT:** If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate is NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

### 1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name  
 KIRK HARRIER

Officer Alternate name  
 TIANNE JONES

Officer delegate and alternate listed above were appointed to serve during the 2024 MERS Annual Business Meeting by official action of the governing body (or chief judge for a participating court) on AUGUST 8, 2024.

### 2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Employee Alternate name

Employee delegate and alternate listed above were elected to serve during the 2024 MERS Annual Business Meeting by secret ballot election conducted by an authorized officer on \_\_\_\_\_, 2024.

### 3. Certification

**NOTE:** Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. An **electronic signature is permissible**.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name*		Municipality number*	Email address	
OTSEGO COUNTY ROAD COMMISSION		6901		
Employer address	Employer city	Employer state	Employer zip code	
P.O. BOX 537	GAYLORD	MI	49734	
Printed name	Title of authorized authority*			
TROY HUFF	BOARD CHAIR			
Authorized signature*			Date	
			8-8-2024	

\* Required field



1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s) – OR –
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).



# Otsego County Road Commission Agenda Item Report

---

**FROM:** Rebecca Hilmert, Finance Manager/Board Secretary  
**MEETING DATE:** August 8, 2024  
**AGENDA ITEM:** 8. B  
**SUBJECT:** 2024 CRASIF Board of Trustees Election

**DESCRIPTION**

CRASIF (County Road Association Self Insurance Fund) provides workers compensation and liability insurance, as well as safety training and inspections to all Michigan Road Commissions. They are governed by a nine (9) member board that has three (3) positions open in this election cycle.

**BUDGET ACTION REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTIONS**

Motion to vote for \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ for the 2024 CRASIF Board of Trustees.



---

*"Employee Safety and Workers' Compensation Specialists"*

## Ballot Clarification

The Ballots went out last week for the CRASIF Board of trustees and there seems to be a little confusion and we would like to help clarify this issue.

The CRASIF Bylaws have geographical requirements for the Board of Trustees. The nine (9) trustee positions shall be comprised of three (3) trustee positions at-large from the total membership of CRASIF and the remaining six trustees shall be comprised of two (2) trustees from each of the following organization's geographical regions:

- A. The Upper Peninsula Road Builders Association;
- B. The Northern Michigan Association of Road Commissions; and
- C. The Association of Southern Michigan Road Commissions.

For the **2024 Election**, we will need to fill the following positions in this election cycle based on our bylaw requirements:

- One (1) position from the Upper Peninsula Road Builders Association region.
- One (1) position from the Northern Michigan Association of Road Commissions region.
- One (1) at-large position.

We have four (4) candidates this year for three (3) positions. All candidates can be at-large positions with the exception of Darrell Cass as he is the only candidate from the Upper Peninsula Region. The other three, Jesse Campbell (incumbent), Lisa Kleeman (incumbent) and George Smith can be at-large positions. The candidate with the highest votes between Jesse Campbell and Lisa Kleeman will have the Northern Region Position and the other is still eligible for the at-large position.

Please see the following revised sample ballot to help in your decisions regarding voting for the Board of Trustees for CRASIF.

We are sorry for any confusion this may have caused and hope that this clarifies any concerns you may have.

Thank you

Joyce E. Porter  
Administrator

---

### Board of Trustees

Tom Doty, Chair, *Mackinac*  
Ken Hulka, Vice Chair, *Muskegon*  
Jesse Campbell, *Alcona*

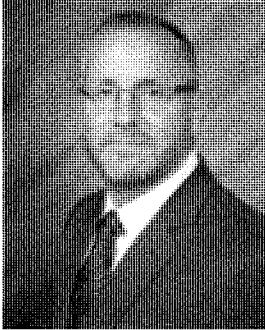
Darrell Cass, *Menominee*  
Beth Hunt, *Lenawee*  
John M. Hunt, *Huron*

Deb Kestner, *Saginaw*  
Lisa Kleeman, *Emmet*  
Michael Scott, *Montcalm*

# OFFICIAL BALLOT

## 2024 CRASIF BOARD OF TRUSTEE CANDIDATES

*Instructions:* Please vote for **only 3** candidates. Place a mark in the box to vote for the candidate.



**Jesse Campbell**

*Managing Director  
Alcona County Road Commission  
(Northern or At-Large Position)*

**Incumbent**



**Darrell Cass**

*Engineer - Manager  
Menominee County Road Commission  
(Upper Peninsula Position)*

**Incumbent**



**Lisa Kleeman**

*Director of Finance  
Emmet County Road Commission  
(Northern or At-Large Position)*

**Incumbent**



**George Smith**

*Safety Manager  
Kent County Road Commission  
(At-Large Position)*

## **2024 CRASIF OFFICIAL BALLOT INSTRUCTIONS**

Upon Ballot completion:

- 1) Place **BALLOT** in the enclosed CRASIF Ballot envelope and seal.
- 2) Place sealed Ballot envelope in your road commission envelope.
- 3) Write "CRASIF Ballot" on the face of the envelope and return to:

County Road Association Self-Insurance Fund (CRASIF)  
101 S. Washington Square, Ste. 720  
Lansing, MI 48933

*Deadline for returning the completed ballot is before or on: **Friday, September 20, 2024.***





## Otsego County Road Commission Agenda Item Report

---

**FROM:** Kirk Harrier, Managing Director  
**MEETING DATE:** August 8, 2024  
**AGENDA ITEM:** 8. C  
**SUBJECT:** Letter of Understanding #2024-2

### **DESCRIPTION**

The Otsego County Road Commission (“Employer”) and the American Federation of State, County and Municipal Employees Union, Local #1534.1 (“Union”) are signors to a Collective Bargaining Agreement (“Agreement”) which expires on December 31, 2026. Under the powers granted in that agreement, amendments are allowed if agreed upon by both parties, Employer and Union.

The Union administration requested a change to Article 9, Section 9.6(c) regarding assignment bidding for the Highway Maintenance Night Patrol 2<sup>nd</sup> and 3<sup>rd</sup> shift assignment. Specifically, each assignment shall be for one half (1/2) the calendar period for which the assignment is scheduled. Employees may only be awarded one (1) assignment, unless no one else is eligible for either of the shifts. The language in the current agreement allowed for an employee to bid and be assigned either the 2<sup>nd</sup> or 3<sup>rd</sup> shift for the duration of calendar period. This amendment reverts to the process in place under the 2019-2023 contract. The Union held a meeting on Thursday, August 1<sup>st</sup> and voted on the proposed Letter of Understanding #2024-2. It was approved by the Union membership 16 yes and 4 no. As required by the Agreement, this proposed Letter of Understanding is being presented to the Road Commission Board for consideration.

### **BUDGET ACTION REQUIRED**

N/A

### **LEGAL REVIEW**

N/A

### **SAMPLE MOTIONS**

Motion to **approve/deny** Letter of Understanding #2024-2 between the Otsego County Road Commission and the American Federation of State, County and Municipal Employees Union, Local #1534.1 as presented.

Letter of Agreement #2024-2  
The Otsego County Road Commission  
-And-  
AFSCME Council 25, Local 1534

The Otsego County Road Commission (“Employer”) and the American Federation of State, County and Municipal Employees Union, Local #1534.1 (“Union”) are signors to a Collective Bargaining Agreement (“Agreement”) which expires on December 31, 2026 and under the powers granted in that agreement do hereby enter into this Letter of Agreement:

The Employer and the Union agree that Article 9, Section 9.6(c) of the Agreement is amended as follows:

**Section 9.6 Assignment Bidding.**

- (c) Highway Maintenance Night Patrol 2<sup>nd</sup> and 3<sup>rd</sup> shift assignments shall be bid annually and shall be for one half (1/2) the calendar period for which the assignment is scheduled. Both 2<sup>nd</sup> and 3<sup>rd</sup> shift assignments shall be posted simultaneously. Employer shall choose the employees with the greatest bargaining unit seniority in the Road Maintenance Technician ~~Equipment Operator/Laborer~~-classification. If no employees bid, the Employer may re-bid or assign the least senior employees to fill such assignments. Employees may only be awarded one (1) assignment, unless no one else is eligible for either of the shifts.

Otsego County Road Commission

AFSCME Local 1534

\_\_\_\_\_  
By: Troy Huff  
OCRC Board Chairman  
Dated: August \_\_\_\_, 2024

\_\_\_\_\_  
By: Jeff Aspy  
Staff Representative  
Dated: August \_\_\_\_, 2024

\_\_\_\_\_  
By: Kirk Harrier  
Managing Director  
Dated: August \_\_\_\_, 2024

\_\_\_\_\_  
By: Tom Coughlin  
Chapter Chair  
Dated: August \_\_\_\_, 2024





**REGISTER NOW!** [micountyroads.org/NorthernConference](http://micountyroads.org/NorthernConference)

**TICKET PRICING**

Full Conference Registration (includes meals)..... \$235  
Guest Meal Ticket ..... \$99  
*Guest Associate Member picnic tickets complimentary.  
Registration is still required.*

**CRA** County Road Association  
OF MICHIGAN  
101 S. Washington Square, Suite 200  
Lansing, MI 48933  
517.482.1189

FOLLOW CRA ON SOCIAL! @micountyroads

**HOTEL INFORMATION**  
**The Highlands at Harbor Springs**  
600 Highlands Dr. | Harbor Springs, MI

 **THE HIGHLANDS**

To register for a hotel room, visit:  
[micountyroads.org/NorthernConference](http://micountyroads.org/NorthernConference)  
**Hotel cutoff date is August 11**

**2024** **NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS ANNUAL CONFERENCE**

September 11-13, 2024  
The Highlands at Harbor Springs  
600 Highlands Dr. | Harbor Springs, MI

**CRA** County Road Association  
OF MICHIGAN

For more information, please contact Shelby Eva: [seva@micountyroads.org](mailto:seva@micountyroads.org) | 517.482.1189 To register, visit: [micountyroads.org/NorthernConference](http://micountyroads.org/NorthernConference)



# WEDNESDAY | SEPTEMBER 11

- 7 - 6 p.m.
  - ▶ REGISTRATION
- 5 - 8 p.m.
  - ▶ WELCOME RECEPTION AND ASSOCIATE MEMBER PICNIC



# THURSDAY | SEPTEMBER 12

- 7 - 8 a.m.
  - ▶ REGISTRATION
  - ▶ BREAKFAST

## MORNING SESSION



"We're on the highway to ...."

- 3:30 - 8:35 a.m.
  - ▶ WELCOME REMARKS
    - Dave Pettersch, President of NMARC and Managing Director, Gladwin CRC
- 3:35 - 8:45 a.m.
  - ▶ WELCOME TO HARBOR SPRINGS
    - Mary Chris Hotchkiss, CMP, Group Sales Director, Petoskey Area Visitors Bureau
- 3:45 - 9:15 a.m.
  - ▶ THE 'FISCAL CLIFF' OF ROAD FUNDING
    - Setting up the morning, we look at where the MI Transportation Fund is headed. Whether we get a gas tax increase or MBUF – it's going to be a while.
    - Robert Cannell, Economist, Michigan Senate Fiscal Agency
    - Ed Noyola, Chief Deputy & Legislative Director, CRA
    - Moderator: Ron Kendall, Legislative Specialist, CRA
- 9:15 - 10:15 a.m.
  - ▶ BEEN THERE, DONE THAT: HOW TO CUT COSTS, ECONOMIZE
    - Most road agency managers, commissioners and finance staff were not in their positions in the late 2000s, when counties last down-sized their road improvement plans. This panel of veterans talks about adjustments to staffing, projects, levels of service and more in times of financial distress.
    - Jerry Byrne, Managing Director, Kent CRC
    - Dave Pettersch, Managing Director, Gladwin CRC
    - Dennis Kolar, PE, Managing Director, Road Commission for Oakland County
- 10:15 - 10:40 a.m.
  - ▶ SNACK BREAK



- 10:40 - 11:10 a.m.
  - ▶ LONG-RANGE PLAN FOR FUEL TAX LOSS DUE TO VEHICLE EFFICIENCY
    - It's not the immediate answer, yet most other states are recognizing losses due to better fuel economy of new trucks and cars. The latest on the mileage-based horizon.
    - Denise Donohue, CEO, CRA

- 11:10 - 11:30 a.m.
  - ▶ CAN ROADS CHARGE THE CHARGING STATIONS?
    - While it won't add much to Treasury coffers, states are considering a retail tax on public EV charging stations. Is this the answer to capturing tourists' road use?
    - TBD

- 11:30 - 11:45 a.m.
  - ▶ LAUNCH OF NEGOTIATIONS ON STATE MAINTENANCE CONTRACT
    - Negotiations begin in October for the 2025-2030 State Maintenance Contract. The counties' lead negotiators talk about what to expect and take contract agency comments.
    - Jean Vanderville, Chair, CRA Negotiating Committee and Manager, Schoolcraft CRC
    - Darryl Heid, PE, Vice Chair, Negotiating Committee and Maintenance Director, Road Commission for Oakland County

- 11:45 a.m. - 12:30 p.m.
  - ▶ LUNCHEON

- 12:30 - 1:15 p.m.
  - ▶ LUNCHEON KEYNOTE
    - Alex Rose, 3-time Michigan Olympian in discus



- 1:15 - 1:30 p.m.
  - ▶ BREAK

## AFTERNOON SESSION



"Things that go bump in the night ..."

- 1:30 - 2:15 p.m.
  - ▶ COMING NOW! MICHIGAN'S LOCAL BRIDGE RATING REQUIREMENT
    - FHWA is suddenly requiring MI county road agencies to complete a Bridge Rating analysis on every bridge in the next three years. And eliminate any overweight permitting. That's a "big lift!" Hear what's involved.
    - Steve Puuri, PE, Engineering Specialist, CRA
    - Wayne Harrall, PE, Bridge Engineer, Kent CRC and CRA Rep. to Local Bridge Advisory Board

- 2:15 - 3 p.m.
  - ▶ FUTURE CONSIDERATIONS OF BRINE ON ROADS
    - Hearing from the "other side," where will environmental regulation of brine attempt to go in the next decade? An opportunity to hear from the ecology side.
    - TBD

- 3 - 3:15 p.m.
  - ▶ SNACK BREAK

- 3:15 - 3:35 p.m.
  - ▶ WHAT IF THE MONARCH IS THREATENED?
    - We've got you covered. Quick overview of statewide program planned to achieve county compliance, monitoring and reporting. If USFS places the Monarch butterfly under the Threatened/Endangered Species Act.
    - Steve Puuri, PE, Engineering Specialist, CRA
    - Denise Donohue, CEO, CRA

- 3:35 - 4:15 p.m.
  - ▶ NOW, HOW DO WE SET SPEED LIMITS?
    - Passage of PA 33, earlier this year established a new way to set speed limits in response to local concerns. Or did it? CRA's work group on speed limits has partially sorted this issue.
    - Mark Worden, Public Relations Director, Road Commission of Kalamazoo County; CRA speed limit work group Chair

- 5:30 - 7:30 p.m.
  - ▶ DINNER

- 8 - 10 p.m.
  - ▶ RECREATION OPPORTUNITY

# FRIDAY | SEPTEMBER 13

## MORNING SESSION



"The future's so bright, we got to wear shades!"

- 7 - 8 a.m.
  - ▶ BREAKFAST
- 8 - 8:15 a.m.
  - ▶ NMARC ANNUAL BUSINESS MEETING
- 8:15 - 8:45 a.m.
  - ▶ MI COUNTY TRANSPORTATION PERMIT FEES GOING UP
    - MI law allows agencies to increase permit fees every five years. It's now five years since CRA released the first Statewide Schedule of Driveway, Transportation and Utility Permit Fees. A quick run-down on why standardization is good.
    - Steve Puuri, PE, Engineering Specialist, CRA
    - Craig Atwood, PE, Chair of CRA Engineering Committee and Manager, Allegan CRC

- 8:45 - 9:15 a.m.
  - ▶ RE-IMAGINE THE FISCAL FUTURE OF YOUR COUNTY ROAD AGENCY
    - A CRA work group is evaluating two financial platforms with potential to improve the overall business model for road agencies. Future-forward benefits include interface with other systems, paperless environments, employee accessibility, job cost reports and more.
    - Jerry Heim, Finance Director, Kalkaska CRC and CRA Board Member
    - Dawn Solka, Director of Finance & Administration, Marquette CRC and CRA FHR Committee
    - Macy Barcheski, Finance Director, Kent CRC and CRA FHR Committee Chair

- 9:15 - 9:30 a.m.
  - ▶ MI PEERS – OCTOBER FOOTBALL TAILGATE!
    - No question road agencies have lots of new management! CRA's program for new-to-leadership road professionals is a get-to-know-you opportunity for all of them.
    - Ron Kendall, Legislative Specialist, CRA and MI Peers organizer

- 9:30 - 10 a.m.
  - ▶ BETA-DRIVING THE NEW ROAD CONDUCTOR™ PROJECT MANAGEMENT SOFTWARE
    - This big initiative emerged from CRA's Engineering Committee in response to the imminent demise of Field Manager. MI Tech is nearly through Phase I and beta testing is underway, enroute to a Winter 2024 launch.
    - Craig Atwood, PE, Manager, Allegan CRC
    - Lance Malburg, PE, County Highway Engineer, Dickinson CRC
    - Moderator: Steve Puuri, PE, Engineering Specialist, CRA

- 10 - 10:15 a.m.
  - ▶ FUTURE ROAD WORKERS! FERRIS STATE SCHOLARSHIP PROGRAM HELPS
    - Road agencies are big supporters of students, and Ferris State is a big benefit to future road workers. Update on scholarship program.
    - Karen Weber, Director of Advancement - Major Gifts, Ferris State University

- 10:15 a.m.
  - ▶ CONCLUSION
    - Dave Pettersch, President of NMARC and Managing Director, Gladwin CRC

- ADJOURN

THANK YOU FOR ATTENDING. SEE YOU NEXT YEAR!





**REGISTER NOW!** [micountyroads.org/CommissionersSeminar](https://micountyroads.org/CommissionersSeminar)

**TICKET PRICING**

Full Conference Registration (includes meals)..... \$219  
Guest Meal Ticket ..... \$99

**CRA** County Road Association  
OF MICHIGAN  
101 S. Washington Square, Suite 200  
Lansing, MI 48933  
517.482.1189

FOLLOW CRA ON SOCIAL! @micountyroads

**HOTEL INFORMATION**  
Treetops Resort  
3962 Wilkinson Rd. | Gaylord, MI  
  
To reserve a room at \$85 call  
**(989) 732-6711**  
Deadline October 6  
**Hotel Group Code:**  
CRA Commissioners Conference

**2024 COMMISSIONERS SEMINAR**

September 22-23 | 2024  
Treetops Resort | 3962 Wilkinson Rd. | Gaylord, MI

**CRA** County Road Association  
OF MICHIGAN



# SUNDAY | SEPTEMBER 22

- 6 p.m. **Registration**
- 7 p.m. **Opening Comments**  
*Ray Roberts, Chair of Commissioners Committee (Marquette)*
- Moment of Silence**  
*in Memory of Commissioners Passed in 2024*
- President's Welcome**  
*Dirk Heckman, PE, CRA President and Managing Director, Mackinac County Road Commission*
- Ron Worden Memorial Dinner**
- 8:45 p.m. **Special Presentation: 2024 CRA IMPRESS Award Winners**
  - > "Awareness Plows" Collaboration Award, Lapeer County Road Commission
  - > "Toolbox Talk Improving Safety Culture" Communication Award, Oceana County Road Commission
  - > "Kent County Road Commission's New Central Complex" Operations Award, Kent County Road Commission
- Moderator: Jo Ann McCollum, Commissioner, CRA Commissioners Committee (Washtenaw)*
- 9:30 p.m.  **Euchre. Checkers. Trivia Night.**  
*(Prizes! Bragging Rights!)*



**SCAN QR CODE TO REGISTER NOW!**



[micountyroads.org/CommissionersSeminar](http://micountyroads.org/CommissionersSeminar)



# MONDAY | SEPTEMBER 23

- 7 - 8 a.m. **BREAKFAST**
- 8 a.m. **General Session I**  
*Opening Comments: Ray Roberts, Chair (Marquette)*
- Welcome to Gaylord**  
*TBD, Gaylord*
- Pledge of Allegiance**
- 8:15 - 9 a.m. **Hedging your road budget against increased costs!**  
*Since 2020, purchasing power of the gas tax dollar is down 45%. Michigan's road funding gap grew 28% from 2021-2023. Learn some pro-active tips for getting the most out of your road paving projects.*  
*Brett Stanton, PE, Executive Director, Michigan Asphalt Paving Association*
- 9 - 9:10 a.m. **Introduction to Investing for the road commission**  
*Frank Fiala, Vice Chair, Commissioners Committee (Barry)*
- 9:10 - 9:45 a.m. **Growing the \$\$: The money needs to work, too!**  
*Properly funding the road agency means getting the best return on our fund balance long-term and considering all investment options available.*  
*Jeff Anderson, Senior Director of Investment Services, Michigan CLASS*
- 9:45 - 10 a.m. **NETWORKING & REFRESHMENT BREAK**
- 10 - 10:40 a.m. **Are you getting the most life out of that pavement?**  
*The typical lifespan of a road is 20 years. You can improve your chances of seeing this happen locally by adopting a few best practices. Are you prioritizing them?*  
*Dr. Tim Colling, PE, Local Technical Assistance Program, Michigan Technological University*
- 10:40 - 11:10 a.m. **Local comment! Where the \$\$ hit the road**  
*So, how's that road preservation theory and those best practices working out in real life? Two road commissions share their pavement preservation practices, where they're seeing success – and not.*  
*Mark Christensen, Superintendent/Manager, Road Commission for Montcalm County*  
*Bill Hazelton, PE, Managing Director, St. Clair County Road Commission*

- 11:10 - 11:40 a.m. **Show the \$\$: Counties and Townships Working Together for Progress**  
*Townships aren't legally required to pay for road projects. But for them to see progress, counties' matching funds policies must be followed. We must work together to make progress. Hear the townships' perspective to understand the bumps in this relationship road.*  
*TBD*
- 11:40 - 12:10 a.m. **What are we getting for the \$\$?**  
*Get a basic education on what's covered under CRASIF! Learn the types of workers compensation claims and services available.*  
*Joyce Porter, Administrator, County Road Association Self-Insurance Fund (CRASIF)*  
*Al Roden, Mackinaw Administrators*
- 12:10 - 12:40 p.m. **LUNCH**
- 12:40 - 1:20 p.m. **LUNCHEON KEYNOTE**  
**Building a Winning Team!**  
*This program is a follow-up to Dr. Donohue's 2023 presentation, where he talked about the importance of building a winning team. This presentation explores specific steps needed to make a team happen!*  
*Dr. Bill Donohue, Distinguished Professor of Communication, Michigan State University*
- 1:20 - 1:30 p.m. **RE-SET BREAK**
- 1:30 **General Session II**  
*Presiding: Vice Chair, Frank Fiala (Barry)*
- 1:30 - 2 p.m. **Helping township\$ fund the road\$!**  
*How can a road agency equip your township to pursue a SAD, millage, more local general fund and/or bonds to improve the local roads.*  
*Joanna Johnson, Managing Director, Road Commission of Kalamazoo County*
- 2:15 - 2:25 p.m. **Got millage materials?**  
*CRA's Public Relations Committee has the goods to help your county or townships take the first step towards a countywide millage. These tools will be unveiled at the Commissioners Conference!*  
*Dustin Earley, APR, Deputy Director of Engagement, CRA*

- 2:25 - 2:55 p.m. **New Rules for Setting Speed Limits and your Liability**  
*Setting speed limits has been in the spotlight and threatened to put road commissions in the "hot seat" for years. With passage of PA 33 (2024), counties must consider lower speeds than 85th percentile. Things just got sticky!*  
*Bill Henn, JD, Principal, Henn Esperance*
- 2:55 - 3:10 p.m. **NETWORKING & REFRESHMENT BREAK**
- 3:10 - 3:20 p.m. **Getting on the same page with the updated Commissioners Handbook**  
*CRA's Commissioners Committee has released a new, improved Handbook. Whether you use it online or in print, it's a vital resource. We'll give it a concise overview.*  
*Ray Roberts, Chair, Commissioners Committee and Commissioner, Marquette County Road Commission*
- 3:20 - 3:50 p.m. **Can MBUF be the Superpower for Next-Gen Road Funding?**  
*MI gas consumption is 600,000 gal. less in 2023 than 25 years ago, yet we're driving more. Mileage-based user fees (MBUF) have the potential to restore the link between road use and tax paid – regardless of vehicle type. See what's new!*  
*Denise Donohue, CAE, APR, CEO, CRA*
- 3:45 p.m. **Concluding Remarks**
  - > General Q&A  
*Ray Roberts*
  - > Door Prizes  
*Dustin Earley*
- 6 p.m. **CRASIF Annual Conference kickoff!**



**ADJOURN**

Visit CRA At  
**MICOUNTYROADS.ORG**  
to view future events