



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, NOVEMBER 14, 2024, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 10, 2024.
- B. The Board approves Payroll #20 (\$90,016.85), Payroll #21 (\$99,777.18), and Payroll #22 (\$86,230.10).
- C. The Board approves accounts Payable: C/10-2 (\$169,088.00), and C/11-1 (\$2,131,352.51), and the Accounts Payable Check Register dated 10/01/2024 to 10/31/2024.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. Road Commissioner Appointment Review/Recommendation
- B. Policy P24-6 (County/Township Ordinance Sign Policy)

ITEM 9 – STAFF REPORTS

- A. Managing Director, Operations Manager, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

- A. MTF Collection
- B. Upcoming OCRC Board Meeting Dates: December 19, 2024

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: November 14, 2024
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 10, 2024.
- B. The Board approves Payroll #20 (\$90,016.85), Payroll #21 (\$99,777.18), and Payroll #22 (\$86,230.10).
- C. The Board approves accounts Payable: C/10-2 (\$169,088.00), and C/11-1 (\$2,131,352.51), and the Accounts Payable Check Register dated 10/01/2024 to 10/31/2024.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the November 14, 2024, consent calendar as presented.

DRAFT
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, OCTOBER 10, 2024, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Scott Butkovich, Operations Manager; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 12, 2024.
- B. The Board approves Payroll: #18 (\$90,374.73), and Payroll #19 (\$86,719.31).
- C. The Board approves Accounts Payable: C/9-2 (\$237,233.82) and C/10-1 (\$3,073,207.16), and the Accounts Payable Check Register dated 9/01/2024 to 9/30/2024.
- Motion by Dipzinski to approve the October 10, 2024, Consent Calendar, seconded by Heinz. Four ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board of Commissioners, had a brief board of commissioners' update.

ITEM 6 – PUBLIC COMMENT

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. 3-year Capital Improvement Plan
 - a. Motion by Gordon to approve with modifications the Otsego County Road Commission's 3-year Capital Improvement Plan dated 10/04/2024 as presented, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 9 – STAFF REPORTS

- A. The Operations Manager updated the board on project statuses.
- B. The Equipment/Facilities Supervisor updated the board on normal maintenance and winter preparedness.
- C. The Road Maintenance Supervisor updated the board on pothole patching and shoulder gravel.

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: November 14, 2024, and December 19, 2024

ITEM 11- PUBLIC COMMENT

ITEM 12- COMMISSIONER COMMENT

ITEM 13 - ADJOURNMENT

- Motion by Dipzinski to adjourn meeting at 10:20 a.m., seconded by Gordon. Four ayes, no nays. Motion carried.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 10/3/2024

PR #20

9/27/2024

9/14/2024 to 9/27/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	95.00	\$1,947.50
002S Harris, Jenna	80.00	95.00	\$1,947.50
005S Schneider, Caleigh	80.00	80.00	\$1,520.00
264 Huff III, Russell	0.00	0.00	\$500.00
277 Fox, David	80.00	80.00	\$2,860.00
280 Kwapis, Earl	80.00	80.00	\$2,995.20
283 Sewell, Dennis	80.00	80.00	\$1,995.20
284 Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287 Myers, Joseph	80.00	80.00	\$1,995.20
293 Samkowiak, Timothy	80.00	80.00	\$1,995.20
294 Mench, Steven	80.00	82.00	\$2,967.26
295 Boughner, Alan	80.00	80.00	\$1,995.20
299 Hinton, Justin	80.00	80.00	\$1,995.20
303 Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307 Stiles, William	80.00	80.00	\$1,995.20
308 Wcisel, David	80.00	80.00	\$1,995.20
311 Wiley, James	80.00	80.00	\$1,995.20
314 Kucharek, Joseph	80.00	80.00	\$2,189.60
316 Jones, Tianne	80.00	80.00	\$2,115.20
317 Mitchell Jr., Dennis	80.00	80.00	\$2,995.20
318 Huff, Troy	0.00	0.00	\$409.09
319 Prusakiewicz, Luke	80.00	80.00	\$1,995.20
321 Tracey, Benjamin	80.00	80.00	\$2,189.61
323 Falkenhagen, Robert	80.00	80.00	\$1,995.20
324 Dipzinski, Michael	0.00	0.00	\$471.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$1,995.20
328 Harrier, Kirk	80.00	80.00	\$3,979.20
329 Gordon, Lukas	0.00	0.00	\$465.64
331 Boettner, Cary	80.00	80.00	\$2,109.60
335 Pettis, Charles	80.00	80.00	\$1,824.00
336 Hilmert, Rebecca	80.00	80.00	\$2,616.00
337 Johnson, Zachary	80.00	80.00	\$1,995.20
338 Coady, Patrick	80.00	80.00	\$1,995.20
342 Alexander, Alexis	80.00	80.00	\$1,995.20
343 Hendrick, Robert	80.00	80.00	\$2,109.60
344 Mayle, Michael	80.00	80.00	\$1,995.20
345 Butkovich, Scott	80.00	82.00	\$2,992.98
346 Ford, Logan	80.00	80.00	\$2,495.20
347 Joyce, Caleb	80.00	80.00	\$1,995.20
348 Huff, Justin	80.00	80.00	\$1,995.20
349 Mathers, Andrew	72.00	72.00	\$1,795.68
903 BANK, HORIZON	0.00	0.00	\$6,248.71
Total of Employee checks:	2,952.00	2,986.00	\$90,016.85

Gross Pay by Fund:

	Total
201	90,016.85
Total	90,016.85

Approved: October 8, 2024

Troy Huff, Chairman

Payroll Gross for P/R of 10/17/2024

PR #21

10/15/2024

9/28/2024 to 10/11/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	84.50	\$1,648.25
002S Harris, Jenna	80.00	91.00	\$1,833.50
005S Schneider, Caleigh	70.00	70.00	\$1,330.00
277 Fox, David	80.00	80.00	\$2,860.00
280 Kwapis, Earl	80.00	80.00	\$1,995.20
283 Sewell, Dennis	80.00	80.00	\$1,995.20
284 Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287 Myers, Joseph	80.00	80.00	\$1,995.20
293 Samkowiak, Timothy	578.18	578.18	\$14,419.81
294 Mench, Steven	80.00	86.00	\$3,181.75
295 Boughner, Alan	80.00	80.00	\$1,995.20
299 Hinton, Justin	80.00	80.00	\$1,995.20
303 Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307 Stiles, William	80.00	80.00	\$1,995.20
308 Wcisel, David	80.00	80.00	\$1,995.20
311 Wiley, James	80.00	80.00	\$1,995.20
314 Kucharek, Joseph	80.00	82.00	\$2,291.72
316 Jones, Tianne	80.00	80.00	\$2,115.20
317 Mitchell Jr., Dennis	80.00	80.00	\$1,995.20
318 Huff, Troy	0.00	0.00	\$409.09
319 Prusakiewicz, Luke	80.00	80.00	\$1,995.20
321 Tracey, Benjamin	80.00	80.00	\$2,189.60
323 Falkenhagen, Robert	80.00	80.00	\$1,995.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$1,995.20
328 Harrier, Kirk	80.00	80.00	\$3,979.20
329 Gordon, Lukas	0.00	0.00	\$261.64
331 Boettner, Cary	80.00	80.00	\$2,109.60
335 Pettis, Charles	80.00	80.00	\$1,824.00
336 Hilmert, Rebecca	80.00	80.00	\$2,616.00
337 Johnson, Zachary	80.00	80.00	\$1,995.20
338 Coady, Patrick	80.00	80.50	\$2,013.91
342 Alexander, Alexis	80.00	80.00	\$1,995.20
343 Hendrick, Robert	80.00	80.00	\$2,109.60
344 Mayle, Michael	80.00	80.00	\$1,995.20
345 Butkovich, Scott	80.00	81.50	\$2,965.94
346 Ford, Logan	80.00	80.00	\$1,995.20
347 Joyce, Caleb	80.00	80.00	\$1,995.20
348 Huff, Justin	80.00	80.50	\$2,013.91
349 Mathers, Andrew	80.00	80.00	\$1,995.20
903 BANK, HORIZON	0.00	0.00	\$6,973.18

Total of Employee checks:	3,448.18	3,474.18	\$99,777.18
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Gross Pay by Fund:

	Total
201	99,777.18
Total	99,777.18

Approved: November 14, 2024

Troy Huff, Chairman

Payroll Gross for P/R of 10/31/2024

PR #22

10/28/2024

10/12/2024 to 10/25/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	101.00	\$2,118.50
002S Harris, Jenna	80.00	119.00	\$2,631.50
005S Schneider, Caleigh	80.00	81.00	\$1,548.50
277 Fox, David	80.00	87.50	\$3,262.19
280 Kwapis, Earl	80.00	80.00	\$1,995.20
283 Sewell, Dennis	80.00	80.00	\$1,995.20
284 Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287 Myers, Joseph	80.00	80.00	\$1,995.20
294 Mench, Steven	80.00	85.00	\$3,128.13
295 Boughner, Alan	80.00	80.00	\$1,995.20
299 Hinton, Justin	80.00	80.00	\$1,995.20
303 Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307 Stiles, William	80.00	80.50	\$2,013.91
308 Wcisel, David	80.00	80.00	\$1,995.20
311 Wiley, James	80.00	80.00	\$1,995.20
314 Kucharek, Joseph	80.00	80.00	\$2,205.60
316 Jones, Tianne	80.00	80.00	\$2,115.20
317 Mitchell Jr., Dennis	80.00	80.00	\$1,995.20
318 Huff, Troy	0.00	0.00	\$409.09
319 Prusakiewicz, Luke	80.00	80.00	\$1,995.20
321 Tracey, Benjamin	80.00	80.00	\$2,189.60
323 Falkenhagen, Robert	80.00	80.00	\$1,995.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$1,995.20
328 Harrier, Kirk	80.00	80.00	\$3,979.20
329 Gordon, Lukas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,109.60
335 Pettis, Charles	80.00	80.00	\$1,824.00
336 Hilmert, Rebecca	80.00	80.00	\$2,616.00
337 Johnson, Zachary	80.00	80.50	\$2,013.91
338 Coady, Patrick	80.00	80.00	\$1,995.20
342 Alexander, Alexis	80.00	81.25	\$2,041.96
343 Hendrick, Robert	80.00	80.00	\$2,109.60
344 Mayle, Michael	80.00	80.00	\$1,995.20
345 Butkovich, Scott	80.00	80.00	\$2,884.80
346 Ford, Logan	80.00	80.00	\$1,995.20
347 Joyce, Caleb	80.00	80.00	\$1,995.20
348 Huff, Justin	80.00	80.00	\$1,995.20
349 Mathers, Andrew	80.00	80.00	\$1,995.20
903 BANK, HORIZON	0.00	0.00	\$6,029.09
Total of Employee checks:	2,880.00	2,955.75	\$86,230.10

Gross Pay by Fund:

	Total
201	86,230.10
Total	86,230.10

Approved: November 14, 2024

Troy Huff, Chairman

Payables Prepay Report

10-25-2024 Pay

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: MERCHANT: Merchants Fleet					
1064740i6	9/27/2024	MDOT Pickup Rental	1,722.50	0.00	1,722.50
1065657i5	9/27/2024	MDOT Pickup Rental	2,093.50	0.00	2,093.50
1065726i5	9/27/2024	MDOT Pickup Rental	2,093.50	0.00	2,093.50
1066017i5	9/27/2024	MDOT Pickup Rental	1,722.50	0.00	1,722.50
1066018i5	9/27/2024	MDOT Pickup Rental	1,722.50	0.00	1,722.50
Vendor Totals:			9,354.50	0.00	9,354.50
EFTP Grand Totals:			9,354.50	0.00	9,354.50
			1 EFTP Vendors		
Payment Type: Checks					
Vendor: ALERUS: Alerus Financial					
Check Nbr: 620411					
Batch 302	10/17/2024	Employer Portion 457	894.12	0.00	894.12
Batch 337	10/17/2024	Employer Portion HCSP	2,697.89	0.00	2,697.89
Check Totals:			3,592.01	0.00	3,592.01
Vendor: ATMOBIL: AT&T Mobility					
Check Nbr: 620412					
287318351177X	10/6/2024	Admin. Phones	170.27	0.00	170.27
287339252526X	10/6/2024	MDOT iPad	72.48	0.00	72.48
Check Totals:			242.75	0.00	242.75
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 620413					
242820016467	10/8/2024	Healthcare	45,545.18	0.00	45,545.18
Check Totals:			45,545.18	0.00	45,545.18
Vendor: BURNHAM: Burnham & Flower					
Check Nbr: 620414					
BFG-1063181	10/16/2024	HRA Premiums - 3rd Quarter	255.00	0.00	255.00
Check Totals:			255.00	0.00	255.00
Vendor: CHATERCO: Charter Communications					
Check Nbr: 620415					
0054030011001	10/1/2024	Telephone/Internet	379.94	0.00	379.94
Check Totals:			379.94	0.00	379.94
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 620416					
MCCO-000669-t	10/15/2024	Water/Sewer	50.39	0.00	50.39
Check Totals:			50.39	0.00	50.39
Vendor: CONSUME: Consumers Energy					
Check Nbr: 620417					
204301363990	10/1/2024	TL @ Krys/McCoy	48.33	0.00	48.33
205992092437	10/18/2024	Office/Shop Electricity	1,894.13	0.00	1,894.13
Check Totals:			1,942.46	0.00	1,942.46
Vendor: DELTADEN: Delta Dental					
Check Nbr: 620418					
RIS0006037478	11/1/2024	Dental Insurance	3,451.78	0.00	3,451.78
Check Totals:			3,451.78	0.00	3,451.78

Payables Prepay Report
10-25-2024 Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 620419					
0067306682	9/30/2024	Trash Removal	145.00	0.00	145.00
0067306710	9/30/2024	Litter Removal	208.35	0.00	208.35
Check Totals:			353.35	0.00	353.35
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 620420					
100269003	10/16/2024	Traffic Light	47.06	0.00	47.06
Check Totals:			47.06	0.00	47.06
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 620421					
692915192	10/14/2024	Retiree Healthcare	11,165.05	0.00	11,165.05
Check Totals:			11,165.05	0.00	11,165.05
Vendor: MUTOMA: Mutual of Omaha					
Check Nbr: 620422					
001781087258	10/21/2024	Life Insurance	3,294.75	0.00	3,294.75
Check Totals:			3,294.75	0.00	3,294.75
Vendor: NATIONAL: National Highway Maintenance System Ltd					
Check Nbr: 620423					
12936	8/28/2024	Chip Seal Stone	5,035.00	0.00	5,035.00
12951	9/17/2024	Chip Seal Stone	5,035.00	0.00	5,035.00
Check Totals:			10,070.00	0.00	10,070.00
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 620424					
10/15/24-10/21/24	10/20/2024	HRA Reimbursement	9,054.07	0.00	9,054.07
10/8/24-10/14/24	10/13/2024	HRA Reimbursement	1,016.17	0.00	1,016.17
9/24/24-9/30/24	9/29/2024	HRA Reimbursement	2,377.50	0.00	2,377.50
Check Totals:			12,447.74	0.00	12,447.74
Vendor: STATE6: State of Michigan MDOT					
Check Nbr: 620425					
CARE1591REIV	10/6/2024	Sparr Road - Marquardt to Dover LAP	66,572.01	0.00	66,572.01
Check Totals:			66,572.01	0.00	66,572.01
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 620426					
539300970	9/29/2024	Copy Machine	324.03	0.00	324.03
Check Totals:			324.03	0.00	324.03
Check Grand Totals:		16 Checks	159,733.50	0.00	159,733.50
Grand Totals:		17 EFTP Vendors/Checks	169,088.00	0.00	169,088.00

Payables Prepay Report

11/14/2024 Board Pay

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: MERCHANT: Merchants Fleet					
1064740i7	10/30/2024	Rental Truck	1,722.50	0.00	1,722.50
1065657i6	10/30/2024	Rental Truck	2,093.50	0.00	2,093.50
1065726i6	10/30/2024	Rental Truck	2,093.50	0.00	2,093.50
1066017i6	10/30/2024	Rental Truck	1,722.50	0.00	1,722.50
1066018i6	10/30/2024	Rental Truck	1,722.50	0.00	1,722.50
Vendor Totals:			9,354.50	0.00	9,354.50
Vendor: MERS: MERS of Michigan					
00160703-7	10/31/2024	Retirement	73,264.92	0.00	73,264.92
00161086-1	11/8/2024	Employee Contribution Reim.	-152.12	0.00	-152.12
Vendor Totals:			73,112.80	0.00	73,112.80
EFTP Grand Totals:			82,467.30	0.00	82,467.30
			2 EFTP Vendors		
Payment Type: Checks					
Vendor: ADVANCEE: Advance Electric					
Check Nbr: 620427					
424722	10/31/2024	Emergency Light	44.66	0.00	44.66
424825	11/6/2024	Fan	215.15	0.00	215.15
Check Totals:			259.81	0.00	259.81
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 620428					
5511029031	9/30/2024	Welding Supplies	14.18	0.00	14.18
5511737427	10/31/2024	Cylinder Rental	14.18	0.00	14.18
9154078882	9/25/2024	Welding Supplies	34.95	0.00	34.95
Check Totals:			63.31	0.00	63.31
Vendor: AISCON: AIS Construction/Interstate Billing Service					
Check Nbr: 620429					
114704	10/14/2024	Alternator	294.55	0.00	294.55
Check Totals:			294.55	0.00	294.55
Vendor: ALERUS: Alerus Financial					
Check Nbr: 620430					
Batch 304	10/29/2024	Employer Match 457	890.52	0.00	890.52
Batch 339	10/29/2024	Employer Portion HCSP	2,697.84	0.00	2,697.84
Check Totals:			3,588.36	0.00	3,588.36
Vendor: ALMA: Alma Tire Service, Inc.					
Check Nbr: 620431					
517017444	10/8/2024	Tire Mount	120.00	0.00	120.00
517017451	10/16/2024	Tire Change/Disposal	687.00	0.00	687.00
517017465	10/28/2024	Tire Repairs	66.19	0.00	66.19
Check Totals:			873.19	0.00	873.19
Vendor: ALPENACR: Alpena County Road Commission					
Check Nbr: 620432					
SAC2024	11/6/2024	Straits Area Council Expense	219.35	0.00	219.35
Check Totals:			219.35	0.00	219.35

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: ALTACONS: Alta Construction Equipment					
Check Nbr: 620433					
SP2/142422	10/24/2024	Filters	336.85	0.00	336.85
SR2/201091	10/14/2024	Heavy Equipment Rental	5,770.00	0.00	5,770.00
SR2/202509	11/8/2024	Rental Equipment	5,770.00	0.00	5,770.00
Check Totals:			11,876.85	0.00	11,876.85
Vendor: AUTOVALU: Auto Value of Gaylord					
Check Nbr: 620434					
02278363805	11/5/2024	Oil Dry	69.90	0.00	69.90
Check Totals:			69.90	0.00	69.90
Vendor: BLAIRSPR: Blair Spray Foam Insulation					
Check Nbr: 620435					
0343	11/1/2024	Trailer Rental	2,900.00	0.00	2,900.00
Check Totals:			2,900.00	0.00	2,900.00
Vendor: BRYCESEE: Bryce Seeley					
Check Nbr: 620436					
10082467636	10/8/2024	Shop Tools	68.00	0.00	68.00
10292468009	10/29/2024	Small Shop Tools	459.95	0.00	459.95
Check Totals:			527.95	0.00	527.95
Vendor: CHATERCO: Charter Communications					
Check Nbr: 620437					
0054030011101	11/1/2024	Internet/Telephone	379.94	0.00	379.94
Check Totals:			379.94	0.00	379.94
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 620438					
4207537088	10/8/2024	Uniforms/Floor Mats	114.79	0.00	114.79
4208419502	10/16/2024	Uniforms/Floor Mats	103.66	0.00	103.66
4209169935	10/23/2024	Uniforms/Floor Mats	166.38	0.00	166.38
4209722930	10/29/2024	Uniforms/Floor Mats	103.66	0.00	103.66
4210592091	11/6/2024	Uniforms/Floor Mats	105.59	0.00	105.59
Check Totals:			594.08	0.00	594.08
Vendor: COMPASSM: Compass Minerals America					
Check Nbr: 620439					
1373252	9/18/2024	Ice Control Salt	21,096.53	0.00	21,096.53
1374320	9/20/2024	Ice Control Salt	143,917.64	0.00	143,917.64
1376856	9/26/2024	Ice Control Salt	52,572.76	0.00	52,572.76
1377379	9/27/2024	Ice Control Salt	52,616.94	0.00	52,616.94
1377846	9/30/2024	Ice Control Salt	34,622.56	0.00	34,622.56
Check Totals:			304,826.43	0.00	304,826.43
Vendor: CONSUME: Consumers Energy					
Check Nbr: 620440					
203945441595	10/31/2024	TL @ 27/Charles Brink	48.42	0.00	48.42
Check Totals:			48.42	0.00	48.42
Vendor: CRASIF: CRASIF					
Check Nbr: 620441					
CRA0009086	11/1/2024	Audited Premium Due	1,862.00	0.00	1,862.00

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
CRA0009156	11/10/2024	3rd Quarter Premiums	7,812.00	0.00	7,812.00
Check Totals:			9,674.00	0.00	9,674.00
Vendor: CUMMINSI: Cummins Inc					
Check Nbr: 620442					
S1-241012294	10/7/2024	Engine Software	840.00	0.00	840.00
Check Totals:			840.00	0.00	840.00
Vendor: DAVEFOX: David Fox					
Check Nbr: 620443					
113-2735291-31	10/6/2024	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: DORNBOS: Dornbos Sign, Inc.					
Check Nbr: 620444					
78663	10/11/2024	Sign Inventory	11,546.45	0.00	11,546.45
78750	10/17/2024	Signs	76.25	0.00	76.25
78798	10/21/2024	Sign Post Marker, Reflectors	1,776.30	0.00	1,776.30
78808	10/21/2024	Signs	752.89	0.00	752.89
79124	11/8/2024	Signs	101.36	0.00	101.36
Check Totals:			14,253.25	0.00	14,253.25
Vendor: DTEENERG: DTE Energy					
Check Nbr: 620445					
910020846960	10/24/2024	Natural Gas	502.49	0.00	502.49
Check Totals:			502.49	0.00	502.49
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 620446					
00228833-00	10/21/2024	DOT Physical	100.00	0.00	100.00
00229132-00	10/28/2024	DOT Physicals	200.00	0.00	200.00
00229422-00	10/31/2024	DOT Physical	100.00	0.00	100.00
00229630-00	11/5/2024	DOT Physical	100.00	0.00	100.00
Check Totals:			500.00	0.00	500.00
Vendor: EVERON: EVERON, LLC					
Check Nbr: 620447					
19877752	10/15/2024	Fire Monitoring	325.03	0.00	325.03
Check Totals:			325.03	0.00	325.03
Vendor: FEDERALF: Federal Fluid Power, Inc.					
Check Nbr: 620448					
126087	10/31/2024	O-Ring	6.64	0.00	6.64
126125	11/1/2024	Fitting	4.26	0.00	4.26
Check Totals:			10.90	0.00	10.90
Vendor: FIRSTB: First National Bank of Omaha					
Check Nbr: 620449					
1408	10/29/2024	D. Fox Card	2,098.12	0.00	2,098.12
4288	10/29/2024	S. Butkovich Card	971.00	0.00	971.00
5602	10/29/2024	K. Harrier Card	10.78	0.00	10.78
8324	10/29/2024	R. Hilmert Card	243.20	0.00	243.20
Check Totals:			3,323.10	0.00	3,323.10

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 620450					
0067556258	10/31/2024	Trash Pickup	145.00	0.00	145.00
0067556286	10/31/2024	Litter Pickup	208.35	0.00	208.35
Check Totals:			353.35	0.00	353.35
Vendor: GINOPSAL: Ginop Sales, Inc.					
Check Nbr: 620451					
AP93522	10/2/2024	Batwing Mower Drive Shaft	466.44	0.00	466.44
Check Totals:			466.44	0.00	466.44
Vendor: GRANDT: Grand Traverse Mobile Communications					
Check Nbr: 620452					
60330	4/29/2024	2-Way Radio, Antenna, Connectors	708.48	0.00	708.48
60998	10/21/2024	License Renewal	95.00	0.00	95.00
Check Totals:			803.48	0.00	803.48
Vendor: HILMERTR: Rebecca Hilmert					
Check Nbr: 620453					
10.11.2024	11/8/2024	Mileage	126.50	0.00	126.50
Check Totals:			126.50	0.00	126.50
Vendor: HOTSYS: Hotsy of Mid-Michigan					
Check Nbr: 620454					
42185	10/30/2024	Truck Wash	419.63	0.00	419.63
Check Totals:			419.63	0.00	419.63
Vendor: HURONENG: Huron Engineering and Surveying, Inc.					
Check Nbr: 620455					
6655	10/2/2024	Wilkinson Road Culvert	7,911.25	0.00	7,911.25
6656	10/2/2024	Old State Road	19,097.00	0.00	19,097.00
6657	10/2/2024	Murner Road	4,852.00	0.00	4,852.00
6658	10/2/2024	Michaywe	5,387.00	0.00	5,387.00
6682	10/15/2024	Gravel Pit Geotechnical Exploration	29,700.00	0.00	29,700.00
6690	10/15/2024	Bridge Inspections	4,500.00	0.00	4,500.00
Check Totals:			71,447.25	0.00	71,447.25
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 620456					
10659883	10/19/2024	Shaft	342.57	0.00	342.57
10670262	10/28/2024	O-Ring	6.16	0.00	6.16
Check Totals:			348.73	0.00	348.73
Vendor: J&HFAMIL: Exit 76 Corporation					
Check Nbr: 620457					
CP-011737	10/31/2024	Fuel	26,313.15	0.00	26,313.15
Check Totals:			26,313.15	0.00	26,313.15
Vendor: JIMWERNI: Jim Wernig Inc.					
Check Nbr: 620458					
235571	10/16/2024	Rental Truck Oil Change	108.50	0.00	108.50
236082	10/28/2024	Rental Truck Oil Change	108.50	0.00	108.50
Check Totals:			217.00	0.00	217.00

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: JOHNSONO: Johnson Oil Company					
Check Nbr: 620459					
CP-011445	10/31/2024	Rental Truck Fuel	231.86	0.00	231.86
Check Totals:			231.86	0.00	231.86
Vendor: JXTRUCK: JX Enterprises, Inc					
Check Nbr: 620460					
3751050P	10/24/2024	King Pin Kit	464.27	0.00	464.27
Check Totals:			464.27	0.00	464.27
Vendor: KIMBALL: Kimball-Midwest					
Check Nbr: 620461					
102749964	10/30/2024	Grinding Wheels	66.75	0.00	66.75
Check Totals:			66.75	0.00	66.75
Vendor: LEWISTON: Lewiston Sand & Gravel					
Check Nbr: 620462					
35894	10/31/2024	23A Gravel	39,280.50	0.00	39,280.50
Check Totals:			39,280.50	0.00	39,280.50
Vendor: MARCOR: Marcor Technologies, LLC					
Check Nbr: 620463					
60904	10/30/2024	Microsoft 365 Apps	108.00	0.00	108.00
60938	11/8/2024	Cloud Storage	39.92	0.00	39.92
60946	11/8/2024	Microsoft 365 Apps	108.00	0.00	108.00
Check Totals:			255.92	0.00	255.92
Vendor: MCVEIGH: McVeigh's Truck Springs					
Check Nbr: 620464					
028850	10/23/2024	Axle Sleeve	24.99	0.00	24.99
028868	10/26/2024	Suspension Rebuild	3,733.71	0.00	3,733.71
028943	11/7/2024	U-Bolt	89.60	0.00	89.60
028956	11/9/2024	Suspension Rebuild	685.13	0.00	685.13
Check Totals:			4,533.43	0.00	4,533.43
Vendor: MEEKHO: Meekhof Tire Sales & Service					
Check Nbr: 620465					
24-0323778-095	11/5/2024	Tires	1,691.48	0.00	1,691.48
Check Totals:			1,691.48	0.00	1,691.48
Vendor: MEYERGAY: Meyer Ace Gaylord					
Check Nbr: 620466					
37472/4	10/15/2024	Diamond Blade	39.98	0.00	39.98
Check Totals:			39.98	0.00	39.98
Vendor: MICAT: Michigan CAT					
Check Nbr: 620467					
CC16622737	10/14/2024	Core Return - Alternator	-556.79	0.00	-556.79
PD16614951	10/11/2024	Alternator, Belt Set	1,371.22	0.00	1,371.22
Check Totals:			814.43	0.00	814.43
Vendor: MIDMICH: MidMichigan Community Health Services					
Check Nbr: 620468					
700003225	4/10/2024	MDOT Seasonal Physical	170.00	0.00	170.00
Check Totals:			170.00	0.00	170.00

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: MIDNORTH: MID-North Printing, Inc.					
Check Nbr: 620469					
90527	10/29/2024	Business Cards	42.00	0.00	42.00
Check Totals:			42.00	0.00	42.00
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
Check Nbr: 620471					
32749282	10/9/2024	Bin Stock	152.18	0.00	152.18
32751005	10/11/2024	Suspension Bolts	25.67	0.00	25.67
32755836	10/21/2024	Cutting Bur Bit	12.24	0.00	12.24
32760160	10/28/2024	Cylinder	12.24	0.00	12.24
32761943	10/30/2024	Cylinders	141.82	0.00	141.82
32765480	11/5/2024	Sign Bolts	12.58	0.00	12.58
32765834	11/6/2024	Sign Bolts	164.03	0.00	164.03
32766239	11/6/2024	Sign Bolts	12.04	0.00	12.04
Check Totals:			532.80	0.00	532.80
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 620472					
022P185295	10/11/2024	Hood Stop Cable	157.50	0.00	157.50
022P185663	10/23/2024	Snap Rings	10.68	0.00	10.68
Check Totals:			168.18	0.00	168.18
Vendor: MISTERTS: Mister T's Glass					
Check Nbr: 620473					
A0016871	10/21/2024	Office Door Lock	138.00	0.00	138.00
Check Totals:			138.00	0.00	138.00
Vendor: MODERNCR: Modern Crane Technologies, LLC					
Check Nbr: 620474					
12312	10/23/2024	Overhead Crane & Hoist Inspections	652.00	0.00	652.00
Check Totals:			652.00	0.00	652.00
Vendor: NORPRO: NORTHERN PROCESSING, LLC					
Check Nbr: 620475					
12138	9/9/2024	Road Gravel	420.00	0.00	420.00
Check Totals:			420.00	0.00	420.00
Vendor: NORTHERN: Northern Energy, Inc.					
Check Nbr: 620476					
97356	10/30/2024	Hyd. Oil	1,972.12	0.00	1,972.12
Check Totals:			1,972.12	0.00	1,972.12
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 620477					
10/22/24-10/28/24	10/28/2024	HRA Reimbursement	431.30	0.00	431.30
10/29/24-11/4/24	11/3/2024	HRA Reimbursements	1,997.39	0.00	1,997.39
Check Totals:			2,428.69	0.00	2,428.69
Vendor: ODSOO: ODS THE DOOR SPECIALISTS					
Check Nbr: 620478					
22487	10/23/2024	Garage Door Maint.	1,284.00	0.00	1,284.00
Check Totals:			1,284.00	0.00	1,284.00

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
Check Nbr: 620479					
10-00024661	11/1/2024	Hot Patch	652.74	0.00	652.74
408090-001 & 00	10/28/2024	Old State Road	1,264,020.57	0.00	1,264,020.57
Check Totals:			1,264,673.31	0.00	1,264,673.31
Vendor: PETTY: Road Commission Petty Cash					
Check Nbr: 620480					
10/31/2024	10/31/2024	Mailbox Claims	160.00	0.00	160.00
Check Totals:			160.00	0.00	160.00
Vendor: POQLEA: Poquette Leasing Company, Inc.					
Check Nbr: 620481					
36406	9/30/2024	23A	37,871.11	0.00	37,871.11
Check Totals:			37,871.11	0.00	37,871.11
Vendor: PURCYL: PURITY CYLINDER GASES, INC.					
Check Nbr: 620482					
0002064029	10/10/2024	Welding Supply	56.52	0.00	56.52
Check Totals:			56.52	0.00	56.52
Vendor: QUAPLU: QUALITY PLUMBING AND MECHANICAL INC.					
Check Nbr: 620483					
1674	10/11/2024	Heat Pump	1,364.87	0.00	1,364.87
1756	10/29/2024	Back Office Heat Repair	405.94	0.00	405.94
Check Totals:			1,770.81	0.00	1,770.81
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
Check Nbr: 620487					
5309448	9/26/2024	Hot Patch	542.10	0.00	542.10
5309482	9/27/2024	Hot Patch	200.20	0.00	200.20
5309563	10/3/2024	Hot Patch	1,531.40	0.00	1,531.40
5309578	10/4/2024	Hot Patch	2,006.55	0.00	2,006.55
5309598	10/7/2024	Hot Patch	204.93	0.00	204.93
5309608	10/8/2024	Hot Patch	954.27	0.00	954.27
5309645	10/9/2024	Hot Patch	796.26	0.00	796.26
5309682	10/10/2024	Hot Patch	195.00	0.00	195.00
5309686	10/11/2024	Hot Patch	3,413.15	0.00	3,413.15
5309743	10/15/2024	Hot Patch	701.04	0.00	701.04
5309765	10/16/2024	Hot Patch	671.37	0.00	671.37
5309770	10/17/2024	Hot Patch	645.15	0.00	645.15
5309794	10/18/2024	Hot Patch	586.95	0.00	586.95
5309827	10/21/2024	Hot Patch	596.70	0.00	596.70
5309846	10/23/2024	Hot Patch	667.92	0.00	667.92
5309869	10/22/2024	Hot Patch	681.72	0.00	681.72
5309902	10/24/2024	Hot Patch	390.65	0.00	390.65
5309944	10/28/2024	Hot Patch	860.43	0.00	860.43
5309983	10/30/2024	Cold Patch	13,399.28	0.00	13,399.28
5310001	10/30/2024	Cold Patch	6,572.80	0.00	6,572.80
Check Totals:			35,617.87	0.00	35,617.87

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: RONAUT: RONS AUTO & WRECKER					
Check Nbr: 620488					
156717	11/4/2024	Heavy-Duty Tow	302.00	0.00	302.00
156838	9/30/2024	Excavator Tow	464.00	0.00	464.00
Check Totals:			766.00	0.00	766.00
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 620490					
0202130371	10/16/2024	Air Bags	445.14	0.00	445.14
0202131306	10/4/2024	Air Fittings	12.32	0.00	12.32
0202131946	10/14/2024	Brake & Seal Parts	270.19	0.00	270.19
0202131989	10/15/2024	Wheel, Brake Clean, Seal, Nut	510.29	0.00	510.29
0202132067	10/16/2024	Brake Parts, Shocks	605.00	0.00	605.00
0202132164	10/17/2024	Brake Chamber & Hoses	197.03	0.00	197.03
0202132739	10/31/2024	Lights, Clamps, Etc.	259.19	0.00	259.19
0202132920	11/5/2024	Wheel Seal	117.04	0.00	117.04
Check Totals:			2,416.20	0.00	2,416.20
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 620491					
938	11/1/2024	Rest Area Cleaning	11,479.14	0.00	11,479.14
Check Totals:			11,479.14	0.00	11,479.14
Vendor: SNETHKAM: Snethkamp					
Check Nbr: 620492					
5350198	10/30/2024	Wheel Bearing	207.20	0.00	207.20
6389769/1	9/26/2024	Rental Pickup Oil Change	227.00	0.00	227.00
6390063/1	10/7/2024	Rental Pickup Oil Change	227.00	0.00	227.00
Check Totals:			661.20	0.00	661.20
Vendor: STAELE: STANDARD ELECTRIC CO.					
Check Nbr: 620493					
22145952-00	10/30/2024	Salt	92.50	0.00	92.50
Check Totals:			92.50	0.00	92.50
Vendor: STAPLES: Staples					
Check Nbr: 620494					
7002603843	10/16/2024	Office Supply	40.89	0.00	40.89
7002887047	11/5/2024	Office Supply	259.02	0.00	259.02
Check Totals:			299.91	0.00	299.91
Vendor: STOOPS: Stoops Freightliner Western Star					
Check Nbr: 620496					
VM316000199	10/28/2024	2025 Western Star 47X-Single Axle	157,000.00	0.00	157,000.00
X316014379:02	11/1/2024	Clamp Kit	5,192.84	0.00	5,192.84
X316014855:01	10/3/2024	Plow Truck Wheels	800.00	0.00	800.00
X316014959:01	10/8/2024	Water Pump	237.24	0.00	237.24
X316015013:01	10/9/2024	Air Filters	815.31	0.00	815.31
X316015145:01	10/14/2024	Water Pump Return	-887.50	0.00	-887.50
X316015447:01	10/24/2024	Emission Parts	711.29	0.00	711.29
X316015447:02	10/29/2024	Air Valve	26.55	0.00	26.55
X316015577:01	10/31/2024	Steering Assembly, Tie Rod Ends	2,789.07	0.00	2,789.07

Payables Prepay Report
11/14/2024 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Check Totals:			166,684.80	0.00	166,684.80
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
Check Nbr: 620497					
BSO025146	10/21/2024	Hyd. Valves	3,045.29	0.00	3,045.29
BSO025228	10/24/2024	Hyd Motors	2,678.15	0.00	2,678.15
BSO025272	10/29/2024	Wing Parts	1,323.65	0.00	1,323.65
BSO025300	11/5/2024	Electric Plug-Hyd. Valve	25.23	0.00	25.23
BSO025325	11/4/2024	Upper Block Assembly	121.94	0.00	121.94
CM072	10/4/2024	Mudflap Return	-142.66	0.00	-142.66
Check Totals:			7,051.60	0.00	7,051.60
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 620498					
541395117	10/30/2024	Copier	680.46	0.00	680.46
Check Totals:			680.46	0.00	680.46
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
Check Nbr: 620499					
3-1226768	10/17/2024	Seat & Drive Line Parts	1,104.32	0.00	1,104.32
Check Totals:			1,104.32	0.00	1,104.32
Vendor: WILAUT: WILBER AUTOMOTIVE					
Check Nbr: 620500					
340458	10/7/2024	Filters	61.55	0.00	61.55
341197	10/15/2024	Air Filter & Silicon	138.52	0.00	138.52
343052	11/6/2024	Engine Oil	48.93	0.00	48.93
343289	11/8/2024	Spark Plug	8.46	0.00	8.46
Check Totals:			257.46	0.00	257.46
Vendor: WONTIR: Wonderland Tire Company, Inc.					
Check Nbr: 620501					
0040024658	10/23/2024	Tires	5,191.04	0.00	5,191.04
0040024957	11/7/2024	Tire Dispsal	104.00	0.00	104.00
0040025028	11/7/2024	Tire Disposal	39.00	0.00	39.00
Check Totals:			5,334.04	0.00	5,334.04
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 620502					
190865S	11/5/2024	Hose, Switch	125.11	0.00	125.11
Check Totals:			125.11	0.00	125.11
Check Grand Totals:		70 Checks	2,048,885.21	0.00	2,048,885.21
Grand Totals:		72 EFTP Vendors/Checks	2,131,352.51	0.00	2,131,352.51

Accounts Payable Check Register

Low And High Check Date: 10/01/2024 - 10/31/2024
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	10/25/2024	Merchants Fleet	1,722.50
EFTP	10/25/2024	Merchants Fleet	2,093.50
EFTP	10/25/2024	Merchants Fleet	2,093.50
EFTP	10/25/2024	Merchants Fleet	1,722.50
EFTP	10/25/2024	Merchants Fleet	1,722.50
Electronic Funds Transfer Payments Totals:			9,354.50
			5 Payments Listed
Regular Checks Payments			
620357	10/08/2024	AIRGAS USA, LLC	14.18
620358	10/08/2024	ALS Construction/Interstate Billing Service	312.92
620359	10/08/2024	Alerus Financial	3,595.67
620360	10/08/2024	Alma Tire Service, Inc.	378.12
620361	10/08/2024	Alta Construction Equipment	5,770.00
620362	10/08/2024	Auto Value of Gaylord	33.29
620363	10/08/2024	BBC Distributing	493.01
620364	10/08/2024	Beaver Research Company	276.76
620365	10/08/2024	Blair Spray Foam Insulation	199,990.00
620366	10/08/2024	Bryce Seeley	109.50
620367	10/08/2024	Cintas Corporation #729	485.67
620368	10/08/2024	County Road Association	13,322.82
620369	10/08/2024	Dornbos Sign, Inc.	118.00
620370	10/08/2024	DTE Energy	64.39
620371	10/08/2024	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	200.00
620372	10/08/2024	First National Bank of Omaha	2,057.87
620373	10/08/2024	Gaylord Machine & Fabrication, LLC	201.63
620374	10/08/2024	Grand Traverse Mobile Communications	446.80
620375	10/08/2024	Huron Engineering and Surveying, Inc.	26,329.50
620376	10/08/2024	Hutson, Inc.	294.14
620377	10/08/2024	Imperial Supplies LLC	736.27
620378	10/08/2024	Exit 76 Corporation	19,636.32
620379	10/08/2024	Lewiston Sand & Gravel	9,298.24
620380	10/08/2024	MacArthur Construction	140,000.00
620381	10/08/2024	Marcor Technologies, LLC	1,347.02
620382	10/08/2024	McVeigh's Truck Springs	565.40
620383	10/08/2024	Meekhof Tire Sales & Service	15,449.96
620384	10/08/2024	Mid-States Bolt & Screw Co.	3,574.69
620385	10/08/2024	Michigan Kenworth, LLC	139.84
620386	10/08/2024	NORTHERN PROCESSING, LLC	2,996.00
620387	10/08/2024	Northern Energy, Inc.	614.90
620388	10/08/2024	OMS Compliance Services	136.00
620389	10/08/2024	PAYNE & DOLAN, INC.	2,552,000.60
620390	10/08/2024	PURITY CYLINDER GASES, INC.	274.89
620391 *	10/08/2024	RIETH-RILEY CONSTRUCTION CO., INC.	9,954.04
620392 *	10/08/2024	RIETH-RILEY CONSTRUCTION CO., INC.	14,314.13

Check Nbr	Check Date	Vendor Name	Net Amount
620393 *	10/08/2024	RIETH-RILEY CONSTRUCTION CO., INC.	11,492.72
620394 *	10/08/2024	RIETH-RILEY CONSTRUCTION CO., INC.	3,582.08
* Totals For Multi Part Check Nbr: 620394:			39,342.97
620395 *	10/08/2024	SCIENTIFIC BRAKE & EQUIP.	662.42
620396 *	10/08/2024	SCIENTIFIC BRAKE & EQUIP.	539.90
* Totals For Multi Part Check Nbr: 620396:			1,202.32
620397	10/08/2024	Shine Cleaning Service Inc.	11,479.14
620398	10/08/2024	SHORELINE POWER SERVICES, INC	67.50
620399	10/08/2024	STANDARD ELECTRIC CO.	19.68
620400	10/08/2024	Staples	38.99
620401	10/08/2024	Steven Mench	150.00
620402 *	10/08/2024	Stoops Freightliner Western Star	12,210.66
620403 *	10/08/2024	Stoops Freightliner Western Star	964.91
* Totals For Multi Part Check Nbr: 620403:			13,175.57
620404	10/08/2024	TED FESTERLING LLC	1,353.01
620405	10/08/2024	TRUCK & TRAILER SPECIALTIES	1,195.98
620406	10/08/2024	VALLEY TRUCK PARTS, INC.	2,022.89
620407	10/08/2024	VESCO OIL CORPORATION	101.25
620408	10/08/2024	WILBER AUTOMOTIVE	87.25
620409	10/08/2024	Wonderland Tire Company, Inc.	1,007.04
620410	10/08/2024	ZAREMBA EQUIPMENT, INC.	699.17
620411	10/25/2024	Alerus Financial	3,592.01
620412	10/25/2024	AT&T Mobility	242.75
620413	10/25/2024	Blue Care Network of MI	45,545.18
620414	10/25/2024	Burnham & Flower	255.00
620415	10/25/2024	Charter Communications	379.94
620416	10/25/2024	City of Gaylord	50.39
620417	10/25/2024	Consumers Energy	1,942.46
620418	10/25/2024	Delta Dental	3,451.78
620419	10/25/2024	GFL Environmental	353.35
620420	10/25/2024	Great Lakes Energy	47.06
620421	10/25/2024	Humana Insurance Co.	11,165.05
620422	10/25/2024	Mutual of Omaha	3,294.75
620423	10/25/2024	National Highway Maintenance System Ltd	10,070.00
620424	10/25/2024	Otsego County Road Commission	12,447.74
620425	10/25/2024	State of Michigan MDOT	66,572.01
620426	10/25/2024	US Bank Equipment Finance	324.03

Regular Checks Payments Totals: 70 Payments Listed 3,232,940.66

All Payments Grand Totals: 75 Payments Listed 3,242,295.16

Payment Totals By Fund:

Fund	Net Amount
201	3,242,295.16
Grand Totals	3,242,295.16

Check Nbr	Check Date	Vendor Name	Net Amount
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Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: November 14, 2024
AGENDA ITEM: 8. A
SUBJECT: Road Commissioner Appointment Review/Recommendation

DESCRIPTION

Road Commissioner Tom Wager submitted his resignation on September 12. Mr. Wager's term expires 12-31-2026. The County Board of Commissioners are required to appoint an individual to fill the position. The County Administration Office posted the vacant Road Commissioner Board position as required per their Board/Commission/Committee Appointment Policy and received three applications by the posted deadline. County Administration has forwarded the three applications to the Road Commission office (see attached) and asked the Road Commission Board to review and make a recommendation for appointment to the County Board of Commissioners for consideration prior to their November 26th regular meeting.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTIONS

Motion to recommend appointment of _____ to fill the vacant Otsego County Road Commissioner position with a term expiring 12-31-2026 and direct the Board Secretary to submit the Road Commission Board's recommendation and rationale to the County Board of Commissioners for consideration.



APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Road Commission board

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: David C. Matelski

Address: 7660 Olmstead St. Zip Code 49735

Telephone: 989-619-4255 Other: 989-732-7450

Email address: DaveMatelski@yahoo.com

Date available for appointment any

County Commission District Otsego

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Otsego Lake

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Road Commission Board
Otsego Lake Township Supervisor

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Self Employed
High School Education

Have you ever worked for Otsego County? Yes No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

attached resume

I hereby certify that the preceding information is correct and to the best of my knowledge.

Dave Miller
Signature

9/13/2024
Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County Building
Gaylord, MI 49735**

You may email your completed application to:

appt_boc@otsegocountymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.

DAVE MATELSKI

7660 Olmstead
Gaylord, MI 49735

davematelski@yahoo.com
(989) 619-4255

Experience and Work History

Township Supervisor, Otsego Lake Township – November 2020 to September 2024

- Prepared budget
- Preparing bids for the board
- In charge of monitoring roads and advising the County Road Commission regarding roads needing repair

Commissioner, Otsego County Road Commission – November 2012 to December 2018

- Chair of the Board 2016-2018
- Accomplishments while Commissioner/Chair:
 - Paved, repaved, or resurfaced over 60 miles of county roads
 - Cut \$3 million in unfunded healthcare liabilities and established a Section 115 trust account to pay for future liabilities
 - Upgraded equipment and modernized delivery of service to taxpayers
 - Re-negotiated union contracts to protect taxpayer's money by ensuring the Road Commission was not spending beyond its means
 - Appear on 101.5 the Eagle monthly to update the public on activities of the Road Commission

Owner/General Manager, Arrow Sanitation 2000 – 2010

- Ran day to day operations
- Supervised 12 employees
- Maintained and updated a fleet of 10 heavy duty sanitation trucks and other heavy duty equipment
- Oversaw the budget and operational expenses of a multi-million dollar business
- Conducted spring clean ups for various townships in Otsego County and for the City of Gaylord
- Offered free recycling to the public
- Member of the Gaylord Area Chamber of Commerce

Community Involvement

Board Member, Otsego Lake Association 2017-2019

- Volunteer at the annual 4th of July picnic to raise funds for fireworks
- Currently working toward potential ways to remove sawdust/debris from the lake



APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

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To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Road Commission

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: James Camiller

Address: 2600 Manorwood Dr Zip Code 49735

Telephone: 989-370-4831 Other: _____

Email address: James@LewistonCPA.com

Date available for appointment 9/20/24

County Commission District 7

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Bagley Twp

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Road Commission - 2019-2020

Gaylord Rotary Club - Treasurer - 2008 - 2024. Treasurer - 2018-2024
+ 2012-2016

Otsego Community Foundation - 2015-2024 Treasurer - 2018-2024

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Licensed CPA in State of MI

Self Employed Business Owner since 2009

Bachelors in Business Administration - Adrian College - 2000 - *Summa Cum Laude*

Have you ever worked for Otsego County? Yes No
If yes, please list dates and name(s) of departments.

OCRC - Commissioner - 2019-2020

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I enjoyed the 2 years I spent as a Road Commissioner. I feel that we made a lot of progress during those 2 years and was very disappointed not being reappointed in 2020. I would welcome the opportunity to continue the improvements at OCRC. I learned a lot in those 2 years about how a Road Commission operates and would be able to hit the ground running if reappointed.

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

9/19/24

Date

Mail or return your completed application to:

Otsego County
Attn: County Administration
225 West Main Street, Room 203
County Building
Gaylord, MI 49735

You may email your completed application to:

appi_boc@otsegocountymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.



APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Road Commission - Board Member

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Parker Joseph Willbee

Address: 982 Greenwood Ln Gaylord, MI Zip Code 49735

Telephone: 989-619-4566 Other: N/A

Email address: parker@littlegusstrash.com

Date available for appointment 10/23/24 *Afternoon is Best*

County Commission District 6

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Bugley

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

None at the moment. Currently applying to be on Otsego County Materials Management Planning Committee.

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

*High School Diploma /GED, Class A CDL (Commercial Drivers License)
Owner/Manager of Little Gags Trash Co. (Local Waste Hauler)*

Have you ever worked for Otsego County?

Yes

No

If yes, please list dates and name(s) of departments.

N/A

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Owner/Manager of local waste hauling business, Little Gags Trash Co.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Own/operate the only locally owned waste hauling business that resides in Otsego County. My business allows me to work with many others that use the roads in Otsego County to conduct business.

I have backgrounds in the Redi-Mix, concrete pumping, and paving/wrecker business as well. This allows me to make corrections to other businesses that rely on the roads.

~~Even~~ I believe I would be a great fit for the Road Commission.

Lived in Otsego County my whole life.

I hereby certify that the preceding information is correct and to the best of my knowledge.


Signature

10-16-24
Date

Mail or return your completed application to:

**Otsego County
Attn: County Administration
225 West Main Street, Room 203
County Building
Gaylord, MI 49735**

You may email your completed application to:

appf_boc@otsegocountymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: November 14, 2024
AGENDA ITEM: 8. B
SUBJECT: Policy P24-6 (County/Township Ordinance Sign Policy)

DESCRIPTION

The purpose of this policy is to establish uniformity in the installation and maintenance of ordinance signs for the Otsego County Road Commission (OCRC). The OCRC recognizes that the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) is the standard for all traffic control devices on all public roads in Michigan and therefore all traffic control devices on the roadway system/public right of way shall conform to its standards and specifications as stipulated in the Michigan Vehicle Code, Public Act 300 of 1949, Section 257.608. The purpose of this policy is to address typical applications and procedures related to placement of signs for County or Township Ordinances on roadways for the safety of the public.

It is in the best interest of the Otsego County Road Commission and the public to prevent the excessive use of signs on the roadway system. Traffic sign effectiveness can be severely diminished by improper or overuse. Regulatory and warning signs are installed because of need and in some cases by warranted conditions. A conservative use of traffic signs reduces maintenance costs and improves the effectiveness of those remaining signs. Eliminating unnecessary signage reduces sign clutter/pollution, lowers maintenance costs, standardizes implementation, and improves traffic safety for the traveling public.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTIONS

Motion to **approve/deny** the County/Township Ordinance Sign Policy P24-6 as presented.

	OTSEGO COUNTY ROAD COMMISSION BOARD POLICY	Policy No. P24-6
		Effective Date: 11-14-2024
		Supersede: N/A

County/Township Ordinance Sign Policy

Ordinance signs displaying County or Township ordinances shall be installed and maintained only when approved by the Otsego County Road Commission Board. All ordinance sign request shall be made in writing by the respective County or Township governing body. The ordinance displayed on the sign shall only apply to traffic operations. The County or Township shall be responsible for the cost of material to fabricate and install an ordinance sign. When the sign is due for replacement or is damaged, as determined by the Otsego County Road Commission, the County or Township shall be responsible for the cost of material and labor to fabricate and install the new sign. Existing ordinance signs in violation of this policy may be removed at the direction of the Otsego County Road Commission Board until compliance with this policy is met.

Adopted: November 14, 2024

Troy Huff, Chairperson
Otsego County Road Commission

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2024

Month	2024	2023	2022	2021	2020	2019	2018	2017	2016	2024 + (-)	% Change
January	\$618,718.01	\$622,850.41	\$593,353.49	\$574,401.56	\$574,774.41	\$538,379.39	\$490,104.69	\$390,160.67	\$321,869.31	-\$4,132.40	-0.70%
February	\$659,154.39	\$632,255.99	\$632,457.35	\$570,732.78	\$617,395.30	\$510,402.80	\$493,989.46	\$455,570.44	\$384,810.44	\$26,898.40	4.25%
March	\$593,247.27	\$593,772.93	\$575,363.14	\$539,585.23	\$475,901.84	\$526,923.30	\$471,139.06	\$411,992.14	\$325,540.83	-\$525.66	-0.09%
April	\$590,636.20	\$562,332.71	\$560,418.55	\$575,876.65	\$393,985.28	\$450,756.80	\$429,606.59	\$406,411.01	\$312,258.71	\$28,303.49	5.05%
May	\$586,077.27	\$619,941.51	\$510,827.52	\$512,183.97	\$342,370.15	\$508,546.35	\$472,952.47	\$427,827.98	\$304,005.07	-\$33,864.24	-6.63%
June	\$613,333.27	\$618,893.80	\$568,665.93	\$568,305.39	\$484,874.11	\$485,931.51	\$444,296.57	\$435,976.07	\$333,449.21	-\$5,560.53	-0.98%
July	\$527,063.94	\$547,335.20	\$487,410.63	\$481,649.26	\$478,387.21	\$439,213.70	\$410,646.53	\$384,860.23	\$248,094.07	-\$20,271.26	-4.16%
August	\$608,192.14	\$579,431.44	\$561,092.90	\$593,695.30	\$579,216.00	\$482,547.69	\$447,571.55	\$427,215.93	\$326,316.22	\$28,760.70	5.13%
September	\$619,861.90	\$556,303.94	\$601,029.67	\$604,028.14	\$525,737.94	\$511,558.85	\$420,077.12	\$444,246.34	\$313,741.07	\$63,557.96	10.57%
October		\$972,976.58	\$880,770.30	\$815,008.13	\$822,087.88	\$792,490.98	\$794,622.88	\$632,043.72	\$490,458.83		0.00%
November		\$569,651.09	\$521,034.79	\$524,074.66	\$460,489.59	\$449,835.16	\$414,508.44	\$375,345.55	\$329,867.86		0.00%
December		\$783,401.92	\$750,365.33	\$680,865.37	\$524,167.55	\$538,568.32	\$332,726.17	\$398,345.79	\$328,757.47		0.00%

Totals	\$5,416,284.39	\$7,659,147.52	\$7,242,789.60	\$7,040,406.44	\$6,279,387.26	\$6,235,154.85	\$5,622,241.53	\$5,189,995.87	\$4,019,169.09	\$83,166.46	12.45%
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

(2016 Snowfunds \$238,533.88)
(2017 Snowfunds \$241,593.93)
(2018 Snowfunds \$315,151.81)
(2019 Snowfunds \$347,614.46)
(2020 Snowfunds \$368,691.80)
(2021 Snowfunds \$387,431.27)
(2022 Snowfunds \$418,096.13)
(2023 Snowfunds \$438,396.03)