



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, DECEMBER 12, 2024, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated November 14, 2024.
- B. The Board approves Payroll #22b (\$12,366.99), Payroll #23 (\$82,531.21), and Payroll #24 (\$79,164.33).
- C. The Board approves accounts Payable: C/11-2 (\$86,846.62) and C/12-1 (\$471,604.11) and the Accounts Payable Check Register dated 11/01/2024 to 11/30/2024.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board Liaison
- B. Lisa McComb, Otsego Economic Alliance, re: Winifred Road Extension
- C. Melissa Marcott, Gaylord Area Snowmobile Trails Council, re: Passenheim Road near Palmetto Path

ITEM 6 – PUBLIC COMMENT

ITEM 7 – PUBLIC HEARING

- A. Otsego County Road Commission FY 2025 Budget

ITEM 8– OLD BUSINESS/UNFINISHED BUSINESS

- A. NONE

ITEM 9 – NEW BUSINESS

- A. FY 2024 Year-End Budget Amendments (roll call vote)
- B. Resolution No. R24-3 2025 General Appropriations Act (roll call vote)
- C. Road Commissioner Appointment Review/Recommendation

ITEM 10 – STAFF REPORTS

- A. Managing Director, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 11 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: Organization/Regular Meeting - January 9, 2025, 9:00 a.m.
- B. MCRCSIP Zoom Training: County Road Commissioners – Overview & Orientation
- C. Charlton Township ORV Ordinance Letter
- D. Dover Township ORV Ordinance Letter
- E. CRA Annual Conference & Road Show: March 25-27, 2025, DoubleTree by Hilton Lansing, MI

ITEM 12 – PUBLIC COMMENT

ITEM 13 – COMMISSIONER COMMENT

ITEM 14 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: December 12, 2024
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated November 14, 2024.
- B. The Board approves Payroll #22b (\$12,366.99), Payroll #23 (\$82,531.21), and Payroll #24 (\$79,164.33).
- C. The Board approves accounts Payable: C/11-2 (\$86,846.62), and C/12-1 (\$471,604.11), and the Accounts Payable Check Register dated 11/01/2024 to 11/30/2024.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the December 12, 2024, consent calendar as presented.

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, NOVEMBER 14, 2024, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Manager; Rebecca Hilmert, Finance Manager/Board Secretary; Scott Butkovich, Operations Manager; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Heinz to approve the agenda as presented, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 10, 2024.
- B. The Board approves Payroll: #20 (\$90,016.85), Payroll #21 (\$99,777.18), and Payroll #22 (\$86,230.10).
- C. The Board approves Accounts Payable: C/10-2 (\$169,088.00) and C/11-1 (\$2,131,352.51), and the Accounts Payable Check Register dated 10/01/2024 to 10/31/2024.
- Motion by Dipzinski to approve the November 14, 2024, Consent Calendar, seconded by Gordon. Four ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board of Commissioners, the contract for the court building is with the attorney and the airport celebrated 10 years of coffee with veterans.
- B. Henry Mason thanked the road commission for their work on the potholes and wedging.

ITEM 6 – PUBLIC COMMENT

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. Road Commissioner Appointment Review/Recommendation
 - a. Motion by Dipzinski to recommend appointment of Mr. James Camiller to fill the vacant Otsego County Road Commissioner position with a term expiring 12-31-2026 and direct the Board Secretary to submit the Road Commission Board's recommendation and rationale to the County Board of Commissioners for consideration, seconded by Gordon. Four ayes, no nays. Motion carried.
- B. Policy P24-6 (County/Township Ordinance Sign Policy)
 - a. Motion by Gordon to approve the County/Township Ordinance Sign Policy P24-6 as presented, seconded by Heinz. Four ayes, no nays. Motion carried.

ITEM 9 – STAFF REPORTS

- A. The manager updated the board on two small claims court cases (pothole, water issues), is planning a project recap with the engineer, roundabout statuses, and he attended the MERS Conference as a board member.
- B. The Operations Manager updated the board on safety training and grant opportunities for rubberized chip seal projects.
- C. The finance manager updated the board on payables and receivables, MTF collections, health insurance renewals, and pothole patch tracking.
- D. The Equipment/Facilities Supervisor updated the board on winter preparedness and new trucks being received and assembled.
- E. The Road Maintenance Supervisor updated the board on pothole patching, grading gravel roads, winter plowing beats and retirees returning to train new drivers.

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: December 12, 2024

ITEM 11– PUBLIC COMMENT

ITEM 12– COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT

- Motion by Gordon to adjourn meeting at 10:50 a.m., seconded by Dipzinski. Four ayes, no nays. Motion carried.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 11/8/2024

PR #22b

11/5/2024

11/1/2024 to 11/1/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
280 Kwapis,Earl	0.50	0.50	\$12.47
287 Myers,Joseph	120.00	120.00	\$2,992.80
303 Coughlin Jr.,Thomas	80.00	80.00	\$1,995.20
317 Mitchell Jr.,Dennis	78.25	78.25	\$1,951.56
321 Tracey,Benjamin	69.75	69.75	\$1,909.06
323 Falkenhagen,Robert	31.50	31.50	\$785.61
331 Boettner,Cary	32.00	32.00	\$843.84
337 Johnson,Zachary	23.00	23.00	\$573.62
342 Alexander,Alexis	1.00	1.00	\$24.94
346 Ford,Logan	16.00	16.00	\$399.04
903 BANK,HORIZON	0.00	0.00	\$878.85
Total of Employee checks:	452.00	452.00	\$12,366.99

Gross Pay by Fund:

	Total
201	12,366.99
Total	12,366.99

Approved: November 14, 2024

Troy Huff, Chairman

Payroll Gross for P/R of 11/14/2024

PR #23

11/13/2024

10/26/2024 to 11/8/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt	
001S	Vandertuig, Hayleigh	40.00	44.00	\$874.00
002S	Harris, Jenna	40.00	44.00	\$874.00
005S	Schneider, Caleigh	40.00	40.00	\$760.00
277	Fox, David	80.00	91.00	\$3,449.88
280	Kwapis, Earl	80.00	80.00	\$1,995.20
283	Sewell, Dennis	80.00	80.00	\$1,995.20
284	Kwapis Jr., Stanley	80.00	80.00	\$1,995.20
287	Myers, Joseph	80.00	80.00	\$1,995.20
294	Mench, Steven	80.00	87.00	\$3,235.39
295	Boughner, Alan	80.00	80.00	\$1,995.20
299	Hinton, Justin	80.00	80.00	\$1,995.20
303	Coughlin Jr., Thomas	80.00	80.00	\$1,995.20
307	Stiles, William	80.00	80.00	\$1,995.20
308	Wcisel, David	80.00	80.00	\$1,995.20
311	Wiley, James	80.00	80.00	\$1,995.20
314	Kucharek, Joseph	69.00	80.00	\$2,197.60
316	Jones, Tianne	80.00	80.00	\$2,115.20
317	Mitchell Jr., Dennis	80.00	80.00	\$1,995.20
318	Huff, Troy	0.00	0.00	\$526.09
319	Prusakiewicz, Luke	80.00	80.00	\$1,995.20
321	Tracey, Benjamin	80.00	80.00	\$2,189.60
323	Falkenhagen, Robert	80.00	80.00	\$1,995.20
324	Dipzinski, Michael	0.00	0.00	\$363.64
326	Heinz, Kathy	0.00	0.00	\$363.64
327	Garlock, Cody	80.00	80.00	\$1,995.20
328	Harrier, Kirk	80.00	80.00	\$3,979.20
329	Gordon, Lukas	0.00	0.00	\$363.64
331	Boettner, Cary	80.00	80.00	\$2,109.60
335	Pettis, Charles	80.00	80.00	\$1,824.00
336	Hilmert, Rebecca	80.00	80.00	\$2,616.00
337	Johnson, Zachary	80.00	80.00	\$1,995.20
338	Coady, Patrick	80.00	80.00	\$1,995.20
342	Alexander, Alexis	80.00	80.00	\$1,995.20
343	Hendrick, Robert	80.00	80.00	\$2,109.60
344	Mayle, Michael	80.00	80.00	\$1,995.20
345	Butkovich, Scott	80.00	81.00	\$2,938.89
346	Ford, Logan	80.00	80.00	\$1,995.20
347	Joyce, Caleb	80.00	80.00	\$1,995.20
348	Huff, Justin	80.00	80.00	\$1,995.20
349	Mathers, Andrew	80.00	80.00	\$1,995.20
903	BANK, HORIZON	0.00	0.00	\$5,746.84
Total of Employee checks:		2,749.00	2,787.00	\$82,531.21

Gross Pay by Fund:

	Total
201	82,531.21
Total	82,531.21

Approved: December 19, 2024

Troy Huff, Chairman

Payroll Gross for P/R of 11/27/2024

PR #24

11/25/2024

11/9/2024 to 11/22/2024

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt	
277	Fox,David	80.00	80.00	\$2,860.00
280	Kwapis,Earl	80.00	81.00	\$2,042.11
283	Sewell,Dennis	80.00	80.00	\$1,995.20
284	Kwapis Jr.,Stanley	80.00	80.00	\$1,995.20
287	Myers,Joseph	80.00	80.00	\$1,995.20
294	Mench,Steven	80.00	86.00	\$3,181.76
295	Boughner,Alan	80.00	80.00	\$1,995.20
299	Hinton,Justin	80.00	80.00	\$1,995.20
303	Coughlin Jr.,Thomas	80.00	80.00	\$1,995.20
307	Stiles,William	80.00	80.00	\$1,995.20
308	Wcisel,David	80.00	80.00	\$1,995.20
311	Wiley,James	80.00	80.00	\$2,007.20
314	Kucharek,Joseph	79.00	80.00	\$2,197.60
316	Jones,Tianne	80.00	80.00	\$2,115.20
317	Mitchell Jr.,Dennis	80.00	80.00	\$1,995.20
318	Huff,Troy	0.00	0.00	\$409.09
319	Prusakiewicz,Luke	80.00	80.00	\$1,995.20
321	Tracey,Benjamin	80.00	80.00	\$2,189.60
323	Falkenhagen,Robert	80.00	80.00	\$1,995.20
324	Dipzinski,Michael	0.00	0.00	\$363.64
326	Heinz,Kathy	0.00	0.00	\$363.64
327	Garlock,Cody	80.00	80.00	\$1,995.20
328	Harrier,Kirk	80.00	80.00	\$3,979.20
329	Gordon,Lukas	0.00	0.00	\$363.64
331	Boettner,Cary	80.00	80.00	\$2,109.60
335	Pettis,Charles	80.00	80.00	\$1,824.00
336	Hilmert,Rebecca	80.00	80.00	\$2,616.00
337	Johnson,Zachary	80.00	80.00	\$1,995.20
338	Coady,Patrick	80.00	80.00	\$1,995.20
342	Alexander,Alexis	80.00	80.00	\$1,995.20
343	Hendrick,Robert	80.00	80.00	\$2,109.60
344	Mayle,Michael	80.00	80.00	\$1,995.20
345	Butkovich,Scott	80.00	82.50	\$3,020.03
346	Ford,Logan	79.50	80.00	\$1,995.20
347	Joyce,Caleb	80.00	80.00	\$1,995.20
348	Huff,Justin	80.00	80.00	\$1,995.20
349	Mathers,Andrew	80.00	80.00	\$1,995.20
903	BANK,HORIZON	0.00	0.00	\$5,508.42
Total of Employee checks:		2,638.50	2,649.50	\$79,164.33

Gross Pay by Fund:

	Total
201	79,164.33
Total	79,164.33

Approved: December 12, 2024

Troy Huff, Chairman

11/26/2024

Payables Prepay Report
11/26/2024 Insurance/Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: Checks					
Vendor: ALERUS: Alerus Financi					
Check Nbr: 620503					
Batch 307	11/14/2024	Employer Portion 457	890.88	0.00	890.88
Batch 341	11/14/2024	Employer Portion HCSP	2,697.44	0.00	2,697.44
Check Totals:			3,588.32	0.00	3,588.32
Vendor: ATTMOBIL: AT&T Mobili					
Check Nbr: 620504					
287318351177	11/6/2024	Foreman Phones	170.39	0.00	170.39
287339252526	11/6/2024	MDOT iPad	72.48	0.00	72.48
Check Totals:			242.87	0.00	242.87
Vendor: BCN: Blue Care Network of M					
Check Nbr: 620505					
243130009686	11/8/2024	Health Insurance	52,301.62	0.00	52,301.62
Check Totals:			52,301.62	0.00	52,301.62
Vendor: CITYOFGA: City of Gaylor					
Check Nbr: 620506					
MCCO-00069-0	11/15/2024	Water/Sewer	56.93	0.00	56.93
Check Totals:			56.93	0.00	56.93
Vendor: CONSUME: Consumers Energ					
Check Nbr: 620507					
206792677394	11/20/2024	Office Electricity	1,791.06	0.00	1,791.06
Check Totals:			1,791.06	0.00	1,791.06
Vendor: DELTADEN: Delta Dent					
Check Nbr: 620508					
RIS0006080497	12/1/2024	Dental Insurance	3,981.14	0.00	3,981.14
Check Totals:			3,981.14	0.00	3,981.14
Vendor: DTEENERG: DTE Energ					
Check Nbr: 620509					
910020846960	11/22/2024	Heating Fuel	1,403.53	0.00	1,403.53
Check Totals:			1,403.53	0.00	1,403.53
Vendor: GREATL: Great Lakes Pipe & Suppl					
Check Nbr: 620510					
S100559242.00	10/27/2023	Threaded Valve	34.18	0.00	34.18
S100622394.00	7/16/2024	Bin Stock	20.88	0.00	20.88
S100628156.00	8/7/2024	Black Plugs	23.76	0.00	23.76
Check Totals:			78.82	0.00	78.82
Vendor: GREATLA: Great Lakes Energ					
Check Nbr: 620511					
100269003	11/15/2024	TL@ Krys & McCoy	46.79	0.00	46.79
Check Totals:			46.79	0.00	46.79
Vendor: HUMAN: Humana Insurance Co					
Check Nbr: 620512					
692915190	11/14/2024	Retiree Health Insurance	10,978.90	0.00	10,978.90
Check Totals:			10,978.90	0.00	10,978.90
Vendor: JOHNSONO: Johnson Oil Compan					

Check Nbr: 620513					
1495721	11/13/2024	NL Gas	1,100.47	0.00	1,100.47
Check Totals:			1,100.47	0.00	1,100.47
Vendor: MUTOMA: Mutual of Omah					
Check Nbr: 620514					
001792909916	11/14/2024	Life/STD/LTD/D	3,293.55	0.00	3,293.55
Check Totals:			3,293.55	0.00	3,293.55
Vendor: OCRC: Otsego County Road Commissio					
Check Nbr: 620515					
11/12/24-11/18/	11/17/2024	HRA Reimbursement	6,825.87	0.00	6,825.87
11/17/24-11/23/	11/18/2024	HRA Reimbursement	45.00	0.00	45.00
11/19/24-11/25/	11/24/2024	HRA Reimbursement	78.53	0.00	78.53
Check Totals:			6,949.40	0.00	6,949.40
Vendor: STATE6: State of Michigan MDC					
Check Nbr: 620516					
CARE159REIM	11/5/2024	Sparr Road LAP	1,033.22	0.00	1,033.22
Check Totals:			1,033.22	0.00	1,033.22
Check Grand Totals:		14 Checks	86,846.62	0.00	86,846.62
Grand Totals:		14 EFTP Vendors/Checks	86,846.62	0.00	86,846.62

Troy Huff, Chairman

Payables Prepay Report

12-12-2024 Board Meeting Pay

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: MERCHANT: Merchants Fleet					
1064740	11/12/2024	Seasonal Truck Rental	500.00	0.00	500.00
1064740i8	11/4/2024	Seasonal Truck Rental	631.51	0.00	631.51
1065657	11/12/2024	Seasonal Truck Rental	500.00	0.00	500.00
1065657i7	11/4/2024	Seasonal Truck Rental	767.58	0.00	767.58
1065726	11/12/2024	Seasonal Truck Rental	500.00	0.00	500.00
1065726-D01	11/12/2024	Seasonal Truck Rental	693.72	0.00	693.72
1065726i7	11/4/2024	Seasonal Truck Rental	767.58	0.00	767.58
1066017	11/12/2024	Seasonal Truck Rental	500.00	0.00	500.00
1066017i7	11/4/2024	Seasonal Truck Rental	631.51	0.00	631.51
1066018	11/12/2024	Seasonal Truck Rental	500.00	0.00	500.00
1066018i7	11/4/2024	Seasonal Truck Rental	631.51	0.00	631.51
Vendor Totals:			6,623.41	0.00	6,623.41
Vendor: MERS: MERS of Michigan					
00161224-1	11/15/2024	DB Credit Refund	-33.67	0.00	-33.67
00161939-7	11/30/2024	Retirement	70,673.42	0.00	70,673.42
Vendor Totals:			70,639.75	0.00	70,639.75
EFTP Grand Totals:		2 EFTP Vendors	77,263.16	0.00	77,263.16
Payment Type: Checks					
Vendor: ADVANCEE: Advance Electric					
Check Nbr: 620518					
425343	12/3/2024	Electrical Plug In	31.76	0.00	31.76
59267-01	11/13/2024	Ceiling Fan	124.20	0.00	124.20
Check Totals:			155.96	0.00	155.96
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 620519					
5512409040	11/30/2024	Cylinder Rental	14.18	0.00	14.18
Check Totals:			14.18	0.00	14.18
Vendor: ALERUS: Alerus Financial					
Check Nbr: 620520					
Batch 309	11/26/2024	Employer Portion 457	894.94	0.00	894.94
Batch 311	12/11/2024	Employer Match 457	899.00	0.00	899.00
Batch 343	11/26/2024	Employer Portion HCSP	2,698.04	0.00	2,698.04
Batch 345	12/11/2024	Employer Portion HCSP	2,699.04	0.00	2,699.04
Check Totals:			7,191.02	0.00	7,191.02
Vendor: ALMA: Alma Tire Service, Inc.					
Check Nbr: 620521					
517017934	11/27/2024	Tractor Tires	2,668.20	0.00	2,668.20
517018012	12/6/2024	Tire	89.00	0.00	89.00
Check Totals:			2,757.20	0.00	2,757.20
Vendor: ALTACONS: Alta Construction Equipment					
Check Nbr: 620522					
SP2/145125	12/9/2024	Roof	1,130.78	0.00	1,130.78
Check Totals:			1,130.78	0.00	1,130.78

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: ALTAEQUI: Alta Equipment Company					
Check Nbr: 620523					
SP2/144446	11/25/2024	Windshield & Mirror	1,265.34	0.00	1,265.34
Check Totals:			1,265.34	0.00	1,265.34
Vendor: BBCDIST: BBC Distributing					
Check Nbr: 620524					
378090-2	11/14/2024	Janitorial Supply	19.50	0.00	19.50
387305	11/21/2024	Janitorial & Walk Salt	290.54	0.00	290.54
Check Totals:			310.04	0.00	310.04
Vendor: CHATERCO: Charter Communications					
Check Nbr: 620525					
0054030011201	12/1/2024	Telephone/Internet	379.94	0.00	379.94
Check Totals:			379.94	0.00	379.94
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 620526					
4211328164	11/13/2024	Uniforms/Floor Mats	105.59	0.00	105.59
4211932851	11/19/2024	Uniforms/Floor Mats	169.88	0.00	169.88
4212617979	11/25/2024	Uniforms/Floor Mats	105.59	0.00	105.59
4213515162	12/4/2024	Uniforms/Floor Mats	105.59	0.00	105.59
Check Totals:			486.65	0.00	486.65
Vendor: CONSUME: Consumers Energy					
Check Nbr: 620527					
206970474640	11/30/2024	Bagley Traffic Lights	47.08	0.00	47.08
Check Totals:			47.08	0.00	47.08
Vendor: DORNBOS: Dornbos Sign, Inc.					
Check Nbr: 620528					
79515	12/3/2024	PVT Roadname Sign	76.25	0.00	76.25
Check Totals:			76.25	0.00	76.25
Vendor: ELECTRIC: Electrical Terminal Service, Inc.					
Check Nbr: 620529					
1864668-00	11/26/2024	Bin Stock	92.70	0.00	92.70
1864668-01	11/27/2024	Bin Stock	43.45	0.00	43.45
Check Totals:			136.15	0.00	136.15
Vendor: FIRSTB: First National Bank of Omaha					
Check Nbr: 620530					
1408	11/27/2024	D. Fox Card	1,760.14	0.00	1,760.14
4288	11/27/2024	S. Butkovich Card	611.79	0.00	611.79
8324	11/27/2024	R. Hilmert Card	17.78	0.00	17.78
9809	11/27/2024	S. Mench Card	867.82	0.00	867.82
Check Totals:			3,257.53	0.00	3,257.53
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 620531					
IF19065	11/6/2024	Boom Mower Cylinders	1,963.54	0.00	1,963.54
Check Totals:			1,963.54	0.00	1,963.54

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 620532					
0067894595	11/30/2024	Trash Removal	145.00	0.00	145.00
0067894623	11/30/2024	Trash Removal	208.35	0.00	208.35
Check Totals:			353.35	0.00	353.35
Vendor: GILLROY: Gill-Roys Hardware					
Check Nbr: 620533					
2411-600849	11/19/2024	Chainsaw, Bar & Chain	174.96	0.00	174.96
Check Totals:			174.96	0.00	174.96
Vendor: HURONENG: Huron Engineering and Surveying, Inc.					
Check Nbr: 620534					
6731	11/7/2024	Old State Road Engineering	7,720.00	0.00	7,720.00
6732	11/7/2024	Sparr Road LAP Engineering	2,880.00	0.00	2,880.00
6794	11/22/2024	Wilkinson Road LAP	2,934.00	0.00	2,934.00
6806	11/22/2024	Sand Pile Drone Flight	480.00	0.00	480.00
Check Totals:			14,014.00	0.00	14,014.00
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 620535					
10696241	11/19/2024	Carburetor Assembly	71.22	0.00	71.22
10708613	12/5/2024	Mower Pump Shaft	444.49	0.00	444.49
Check Totals:			515.71	0.00	515.71
Vendor: J&HFAMIL: Exit 76 Corporation					
Check Nbr: 620536					
CP-011842	11/30/2024	Fuel	23,726.14	0.00	23,726.14
Check Totals:			23,726.14	0.00	23,726.14
Vendor: JOENEDOW: Joe Nedow					
Check Nbr: 620537					
2024-04	11/25/2024	Accounting Support	600.00	0.00	600.00
Check Totals:			600.00	0.00	600.00
Vendor: JXTRUCK: JX Enterprises, Inc					
Check Nbr: 620538					
3752256P	12/4/2024	Hose	27.28	0.00	27.28
Check Totals:			27.28	0.00	27.28
Vendor: LACEQU: LACAL EQUIPMENT, INC.					
Check Nbr: 620539					
0423649-IN	11/26/2024	Mower Blades for Brush Chopper	446.76	0.00	446.76
Check Totals:			446.76	0.00	446.76
Vendor: LAWSONPR: Lawson Products, Inc.					
Check Nbr: 620540					
9312031865	11/22/2024	Crimp Fittings	683.91	0.00	683.91
Check Totals:			683.91	0.00	683.91
Vendor: LEWISTON: Lewiston Sand & Gravel					
Check Nbr: 620541					
36027	11/29/2024	23A Gravel	899.89	0.00	899.89
Check Totals:			899.89	0.00	899.89

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: M&MEXC: M&M EXCAVATING INC.					
Check Nbr: 620542					
07899	11/5/2024	Culvert	400.00	0.00	400.00
07902	11/14/2024	Processed Millings	250.00	0.00	250.00
Check Totals:			650.00	0.00	650.00
Vendor: MCRCSIP: MCRCSIP					
Check Nbr: 620543					
7188	11/29/2024	Physical Damage-Updated Values	1,051.00	0.00	1,051.00
Check Totals:			1,051.00	0.00	1,051.00
Vendor: MEEKHO: Meekhof Tire Sales & Service					
Check Nbr: 620544					
24-0333724-096	12/3/2024	New Loader Tires	14,724.80	0.00	14,724.80
Check Totals:			14,724.80	0.00	14,724.80
Vendor: MICAT: Michigan CAT					
Check Nbr: 620545					
PD16755531	11/20/2024	Loader Rim	2,919.74	0.00	2,919.74
Check Totals:			2,919.74	0.00	2,919.74
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 620546					
022P186382	11/18/2024	Pressure Sensor	138.15	0.00	138.15
022P186399	11/19/2024	Batteries	296.97	0.00	296.97
022P186772	12/4/2024	Filters	1,482.42	0.00	1,482.42
022P186773	12/6/2024	Filters	372.24	0.00	372.24
Check Totals:			2,289.78	0.00	2,289.78
Vendor: NORTHERN: Northern Energy, Inc.					
Check Nbr: 620547					
100897	12/3/2024	DEF	1,237.95	0.00	1,237.95
103754	12/4/2024	Oil & Coolant	379.36	0.00	379.36
104220	11/13/2024	Grease, Oil, Antifreeze	2,206.84	0.00	2,206.84
Check Totals:			3,824.15	0.00	3,824.15
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 620548					
11/1/24-11/30/24	11/30/2024	HRA Reimbursement	45.00	0.00	45.00
11/26/24-12/2/24	12/1/2024	HRA Reimbursement	651.16	0.00	651.16
12/1/24-12/7/24	12/7/2024	HRA Reimbursement	30.00	0.00	30.00
12/3/24-12/9/24	12/8/2024	HRA Reimbursement	618.39	0.00	618.39
Check Totals:			1,344.55	0.00	1,344.55
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
Check Nbr: 620549					
408080-004	9/16/2024	Washout Repair-Sparr Rd	4,650.00	0.00	4,650.00
408080-005	10/15/2024	Extra Striping-Sparr Rd	1,600.00	0.00	1,600.00
408080-007	11/7/2024	Extra Topsoil-Sparr Road	8,800.00	0.00	8,800.00
408261-001	10/14/2024	Michaywe Paving	253,511.50	0.00	253,511.50
408263-003	10/15/2024	Move Guardrail-Sparr Road	3,500.00	0.00	3,500.00
Check Totals:			272,061.50	0.00	272,061.50

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: QUAPLU: QUALITY PLUMBING AND MECHANICAL INC.					
Check Nbr: 620550					
1877	11/20/2024	Heat Repair	440.19	0.00	440.19
Check Totals:			440.19	0.00	440.19
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
Check Nbr: 620551					
53010134	11/12/2024	Hot Patch	228.80	0.00	228.80
5310106	11/8/2024	Hot Patch	195.65	0.00	195.65
Check Totals:			424.45	0.00	424.45
Vendor: RONAUT: RONS AUTO & WRECKER					
Check Nbr: 620552					
157180	11/30/2024	Heavy Duty Winching	1,300.00	0.00	1,300.00
157601	12/3/2024	Heavy Duty Winching	316.00	0.00	316.00
Check Totals:			1,616.00	0.00	1,616.00
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 620554					
0202133348	11/15/2024	Exhaust Parts	29.42	0.00	29.42
0202133461	11/20/2024	Brake Parts	166.79	0.00	166.79
0202133630	12/2/2024	Turn Signal Switch	95.76	0.00	95.76
0202133831	11/26/2024	Brake Hoses, Light & Mirror	226.68	0.00	226.68
0202133927	11/27/2024	Air Dryer Parts, Lights	253.39	0.00	253.39
0202133928	12/5/2024	Work Light	40.43	0.00	40.43
0202134012	12/3/2024	Mirror, Brake Chamber, Bin Stock	192.72	0.00	192.72
Check Totals:			1,005.19	0.00	1,005.19
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 620555					
975	12/1/2024	Rest Area Cleaning	11,479.14	0.00	11,479.14
Check Totals:			11,479.14	0.00	11,479.14
Vendor: SNETHKAM: Snethkamp					
Check Nbr: 620556					
5350453	11/27/2024	Seat Cushions	1,723.40	0.00	1,723.40
5350550	12/10/2024	Filters	100.80	0.00	100.80
Check Totals:			1,824.20	0.00	1,824.20
Vendor: STAPLES: Staples					
Check Nbr: 620557					
7002974434	11/13/2024	Desk Printer	236.49	0.00	236.49
7003251325	12/5/2024	Office Supply	7.94	0.00	7.94
7003313678	12/10/2024	Office Supply	46.99	0.00	46.99
Check Totals:			291.42	0.00	291.42
Vendor: STOOPS: Stoops Freightliner Western Star					
Check Nbr: 620559					
X316015760:01	11/13/2024	DPF Exhaust Clamp	60.67	0.00	60.67
X316016001:01	11/19/2024	Air Tank & U-Bolts	379.12	0.00	379.12
X316016077:01	11/20/2024	Clamp Kit Return	-750.00	0.00	-750.00
X316016231:01	12/4/2024	Filters	877.12	0.00	877.12
X316016231:02	12/5/2024	Filters	286.44	0.00	286.44

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
X316016295:01	12/4/2024	Wiper Motors	551.02	0.00	551.02
X316016306:01	12/5/2024	Coolant Tubes	156.92	0.00	156.92
Check Totals:			1,561.29	0.00	1,561.29
Vendor: TEDFES: TED FESTERLING LLC					
Check Nbr: 620560					
11254	10/14/2024	Cylinders, Springs	5,913.76	0.00	5,913.76
11342	12/9/2024	Hyd. Blade Cylinders	1,746.90	0.00	1,746.90
Check Totals:			7,660.66	0.00	7,660.66
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
Check Nbr: 620561					
BSO025491	11/21/2024	Sander Parts & Lights	1,110.19	0.00	1,110.19
Check Totals:			1,110.19	0.00	1,110.19
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
Check Nbr: 620562					
3-1227039	11/26/2024	Seat & Driveline Parts	889.31	0.00	889.31
3-1227041	11/26/2024	Silicone	75.48	0.00	75.48
3-1227083	12/5/2024	Clutch Parts	1,041.22	0.00	1,041.22
3-1227085	12/5/2024	Clutch Parts	30.40	0.00	30.40
Check Totals:			2,036.41	0.00	2,036.41
Vendor: VESOIL: VESCO OIL CORPORATION					
Check Nbr: 620563					
5679283-00	12/3/2024	Parts Cleaner	101.25	0.00	101.25
Check Totals:			101.25	0.00	101.25
Vendor: WELLERTR: Weller Truck Parts					
Check Nbr: 620564					
403252599	7/23/2024	Transmission Credit	-2,915.96	0.00	-2,915.96
403362429	11/21/2024	Front Differential	5,963.24	0.00	5,963.24
Check Totals:			3,047.28	0.00	3,047.28
Vendor: WILAUT: WILBER AUTOMOTIVE					
Check Nbr: 620565					
343584	11/13/2024	Bulbs, Hose	31.20	0.00	31.20
344561	11/25/2024	Air Filters	31.34	0.00	31.34
345027	12/2/2024	Wire, Plow Light, Window Switch	251.57	0.00	251.57
345032	12/2/2024	Mechanics Wire	10.77	0.00	10.77
345482	12/5/2024	Silicone Heater Hose	260.50	0.00	260.50
345905	12/10/2024	Air Filters	39.72	0.00	39.72
Check Totals:			625.10	0.00	625.10
Vendor: WONTIR: Wonderland Tire Company, Inc.					
Check Nbr: 620566					
0040025310	11/19/2024	Tires	-40.00	0.00	-40.00
0040025313	11/19/2024	Wheels & Tire Repair	206.65	0.00	206.65
Check Totals:			166.65	0.00	166.65
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 620567					
191775S	12/10/2024	Washer Pump	88.35	0.00	88.35
3038	11/26/2024	Navistar Fleet Software	1,384.00	0.00	1,384.00

Payables Prepay Report
12-12-2024 Board Meeting Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Check Totals:			1,472.35	0.00	1,472.35
Check Grand Totals:		48 Checks	394,340.95	0.00	394,340.95
Grand Totals:		50 EFTP Vendors/Checks	471,604.11	0.00	471,604.11

Accounts Payable Check Register

Low And High Check Date: 11/01/2024 - 11/30/2024
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	11/14/2024	Merchants Fleet	1,722.50
EFTP	11/14/2024	Merchants Fleet	2,093.50
EFTP	11/14/2024	Merchants Fleet	2,093.50
EFTP	11/14/2024	Merchants Fleet	1,722.50
EFTP	11/14/2024	Merchants Fleet	1,722.50
EFTP	11/14/2024	MERS of Michigan	73,264.92
EFTP	11/14/2024	MERS of Michigan	(152.12)
Electronic Funds Transfer Payments Totals:		7 Payments Listed	82,467.30
Regular Checks Payments			
620427	11/14/2024	Advance Electric	259.81
620428	11/14/2024	AIRGAS USA, LLC	63.31
620429	11/14/2024	AIS Construction/Interstate Billing Service	294.55
620430	11/14/2024	Alerus Financial	3,588.36
620431	11/14/2024	Alma Tire Service, Inc.	873.19
620432	11/14/2024	Alpena County Road Commission	219.35
620433	11/14/2024	Alta Construction Equipment	11,876.85
620434	11/14/2024	Auto Value of Gaylord	69.90
620435	11/14/2024	Blair Spray Foam Insulation	2,900.00
620436	11/14/2024	Bryce Seeley	527.95
620437	11/14/2024	Charter Communications	379.94
620438	11/14/2024	Cintas Corporation #729	594.08
620439	11/14/2024	Compass Minerals America	304,826.43
620440	11/14/2024	Consumers Energy	48.42
620441	11/14/2024	CRASIF	9,674.00
620442	11/14/2024	Cummins Inc	840.00
620443	11/14/2024	David Fox	150.00
620444	11/14/2024	Dornbos Sign, Inc.	14,253.25
620445	11/14/2024	DTE Energy	502.49
620446	11/14/2024	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	500.00
620447	11/14/2024	EVERON, LLC	325.03
620448	11/14/2024	Federal Fluid Power, Inc.	10.90
620449	11/14/2024	First National Bank of Omaha	3,323.10
620450	11/14/2024	GFL Environmental	353.35
620451	11/14/2024	Ginop Sales, Inc.	466.44
620452	11/14/2024	Grand Traverse Mobile Communications	803.48
620453	11/14/2024	Rebecca Hilmert	126.50
620454	11/14/2024	Hotsy of Mid-Michigan	419.63
620455	11/14/2024	Huron Engineering and Surveying, Inc.	71,447.25
620456	11/14/2024	Hutson, Inc.	348.73
620457	11/14/2024	Exit 76 Corporation	26,313.15
620458	11/14/2024	Jim Wernig Inc.	217.00
620459	11/14/2024	Johnson Oil Company	231.86
620460	11/14/2024	JX Enterprises, Inc	464.27

Check Nbr	Check Date	Vendor Name	Net Amount
620461	11/14/2024	Kimball-Midwest	66.75
620462	11/14/2024	Lewiston Sand & Gravel	39,280.50
620463	11/14/2024	Marcor Technologies, LLC	255.92
620464	11/14/2024	McVeigh's Truck Springs	4,533.43
620465	11/14/2024	Meekhof Tire Sales & Service	1,691.48
620466	11/14/2024	Meyer Ace Gaylord	39.98
620467	11/14/2024	Michigan CAT	814.43
620468	11/14/2024	MidMichigan Community Health Services	170.00
620469	11/14/2024	MID-North Printing, Inc.	42.00
620470 *	11/14/2024	Mid-States Bolt & Screw Co.	356.73
620471 *	11/14/2024	Mid-States Bolt & Screw Co.	176.07
		<i>* Totals For Multi Part Check Nbr: 620471:</i>	532.80
620472	11/14/2024	Michigan Kenworth, LLC	168.18
620473	11/14/2024	Mister T's Glass	138.00
620474	11/14/2024	Modern Crane Technologies, LLC	652.00
620475	11/14/2024	NORTHERN PROCESSING, LLC	420.00
620476	11/14/2024	Northern Energy, Inc.	1,972.12
620477	11/14/2024	Otsego County Road Commission	2,428.69
620478	11/14/2024	ODS THE DOOR SPECIALISTS	1,284.00
620479	11/14/2024	PAYNE & DOLAN, INC.	1,264,673.31
620480	11/14/2024	Road Commission Petty Cash	160.00
620481	11/14/2024	Poquette Leasing Company, Inc.	37,871.11
620482	11/14/2024	PURITY CYLINDER GASES, INC.	56.52
620483	11/14/2024	QUALITY PLUMBING AND MECHANICAL INC.	1,770.81
620484 *	11/14/2024	RIETH-RILEY CONSTRUCTION CO., INC.	5,439.45
620485 *	11/14/2024	RIETH-RILEY CONSTRUCTION CO., INC.	6,421.97
620486 *	11/14/2024	RIETH-RILEY CONSTRUCTION CO., INC.	3,784.37
620487 *	11/14/2024	RIETH-RILEY CONSTRUCTION CO., INC.	19,972.08
		<i>* Totals For Multi Part Check Nbr: 620487:</i>	35,617.87
620488	11/14/2024	RONS AUTO & WRECKER	766.00
620489 *	11/14/2024	SCIENTIFIC BRAKE & EQUIP.	2,039.97
620490 *	11/14/2024	SCIENTIFIC BRAKE & EQUIP.	376.23
		<i>* Totals For Multi Part Check Nbr: 620490:</i>	2,416.20
620491	11/14/2024	Shine Cleaning Service Inc.	11,479.14
620492	11/14/2024	Snethkamp	661.20
620493	11/14/2024	STANDARD ELECTRIC CO.	92.50
620494	11/14/2024	Staples	299.91
620495 *	11/14/2024	Stoops Freightliner Western Star	1,702.89
620496 *	11/14/2024	Stoops Freightliner Western Star	164,981.91
		<i>* Totals For Multi Part Check Nbr: 620496:</i>	166,684.80
620497	11/14/2024	TRUCK & TRAILER SPECIALTIES	7,051.60
620498	11/14/2024	US Bank Equipment Finance	680.46
620499	11/14/2024	VALLEY TRUCK PARTS, INC.	1,104.32
620500	11/14/2024	WILBER AUTOMOTIVE	257.46
620501	11/14/2024	Wonderland Tire Company, Inc.	5,334.04
620502	11/14/2024	ZAREMBA EQUIPMENT, INC.	125.11

Check Nbr	Check Date	Vendor Name	Net Amount
620503	11/26/2024	Alerus Financial	3,588.32
620504	11/26/2024	AT&T Mobility	242.87
620505	11/26/2024	Blue Care Network of MI	52,301.62
620506	11/26/2024	City of Gaylord	56.93
620507	11/26/2024	Consumers Energy	1,791.06
620508	11/26/2024	Delta Dental	3,981.14
620509	11/26/2024	DTE Energy	1,403.53
620510	11/26/2024	Great Lakes Pipe & Supply	78.82
620511	11/26/2024	Great Lakes Energy	46.79
620512	11/26/2024	Humana Insurance Co.	10,978.90
620513	11/26/2024	Johnson Oil Company	1,100.47
620514	11/26/2024	Mutual of Omaha	3,293.55
620515	11/26/2024	Otsego County Road Commission	6,949.40
620516	11/26/2024	State of Michigan MDOT	1,033.22
Regular Checks Payments Totals:		90 Payments Listed	2,135,731.83
All Payments Grand Totals:		97 Payments Listed	2,218,199.13

Payment Totals By Fund:

Fund	Net Amount
201	2,218,199.13
Grand Totals	2,218,199.13



Otsego County Road Commission

Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: December 12, 2024
AGENDA ITEM: 7. A
SUBJECT: OCRC FY 2025 Budget Public Hearing

PUBLIC HEARING PROCEDURE

- A. Hearing is called to order by the Board Chair
- B. Board Chair request public comment regarding the proposed FY 2025 Budget. Comments/Questions shall be limited to three minutes.
 - 1. Supporting comments (audience and letters)
 - 2. Opposing comments (audience and letters)
 - 3. General comment opportunity (Supporting, Opposing, General)
- C. Public comment portion closed by Board Chair
- D. Road Commission Board comment
- E. Hearing is closed by the Board Chair

OTSEGO COUNTY ROAD COMMISSION
2025 - 2029 5 YEAR BUDGET
SUPPORTING SCHEDULES -
REVENUES/EXPEDITURES

	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED
REVENUES					
TAXES					
County Millage/Per prop	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00
450 PERMITS & LICENSES	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
FEDERAL SOURCES					
510-071 Surface Trans/FAS/STP	489,014.00	2,770,000.00	603,000.00	616,000.00	628,000.00
	489,014.00	590,000.00	603,000.00	616,000.00	628,000.00
STATE SOURCES					
546 MTF	7,988,264.00	8,146,332.39	8,308,000.00	8,510,000.00	8,665,000.00
Engineering	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Primary	4,229,828.00	4,318,346.14	4,400,000.00	4,550,000.00	4,650,000.00
Local	2,568,110.00	2,621,853.01	2,700,000.00	2,750,000.00	2,800,000.00
Urban	755,326.00	771,133.24	773,000.00	775,000.00	780,000.00
Snow Funds	425,000.00	425,000.00	425,000.00	425,000.00	425,000.00
551 STATE FEDERAL AID	315,459.00	86,000.00	286,780.00	86,000.00	86,000.00
EDF - "D" Funds	229,459.00	0.00	200,780.00	0.00	0.00
EDF-Forest Rd "E"	86,000.00	86,000.00	86,000.00	86,000.00	86,000.00
CONTRIBUTIONS					
Townships	472,025.00	0.00	0.00	0.00	0.00
Other	472,025.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES					
State Maintenance	2,215,294.00	2,324,500.00	2,326,500.00	2,326,500.00	2,326,500.00
State Non-Maint	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
Salvage Sales	800,000.00	800,000.00	800,000.00	800,000.00	800,000.00
Signs	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Oil Well	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Drain Commission	5,000.00	10,000.00	12,000.00	12,000.00	12,000.00
Audit Refund	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	(108,206.00)	0.00	0.00	0.00	0.00
OTHER-LIST					
Interest	395,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Other/Rentals	375,000.00	250,000.00	250,000.00	250,000.00	250,000.00
671-693 Gain(loss) on equip disposals	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	0.00	30,000.00	30,000.00	30,000.00	30,000.00
TOTAL REVENUES	13,545,056.00	15,296,832.39	13,494,280.00	13,508,500.00	13,675,500.00

	2025 PROPOSED	2026 PROPOSED	2027 PROPOSED	2028 PROPOSED	2029 PROPOSED
EXPENDITURES					
PRI CONSTRUCTION/CAPACITY IMPROVE.					
PRIMARY PAVING - A458	2,862,613.00	6,644,632.00	2,824,000.00	2,770,000.00	2,785,000.00
Roads/includes millage projects	2,144,140.00	2,772,732.00	1,304,000.00	2,000,000.00	2,000,000.00
Federal Aid projects	718,473.00	3,871,900.00	1,520,000.00	770,000.00	785,000.00
PRIMARY ROUTINE MAINT. - A466	2,890,000.00	2,440,000.00	2,900,000.00	2,900,000.00	2,900,000.00
Roads	1,250,000.00	800,000.00	1,250,000.00	1,250,000.00	1,250,000.00
Traffic Control	240,000.00	240,000.00	250,000.00	250,000.00	250,000.00
Winter Maintenance	1,400,000.00	1,400,000.00	1,400,000.00	1,400,000.00	1,400,000.00
LOCAL PAVING - A488	2,151,796.00	1,422,600.00	3,227,960.00	0.00	0.00
Roads	2,151,796.00	1,422,600.00	3,227,960.00	0.00	0.00
LOCAL ROUTINE MAINT. -A496	2,825,000.00	2,800,000.00	2,300,000.00	2,300,000.00	2,300,000.00
Roads	2,000,000.00	2,000,000.00	1,500,000.00	1,500,000.00	1,500,000.00
Traffic Control	75,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Winter Maintenance	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00
LOC CONSTRUCTION/CAPACITY IMPROVE.					
STATE TRUNKLINE MAINT	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
STATE NON-MAINTENANCE	800,000.00	800,000.00	800,000.00	800,000.00	800,000.00
EQUIPMENT EXPENSE(NET)	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
Direct - A510	1,650,000.00	1,650,000.00	1,650,000.00	1,650,000.00	1,650,000.00
Indirect - A511	600,000.00	600,000.00	600,000.00	600,000.00	600,000.00
Operating - A512	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
Less Equipment Rental Credits	(2,500,000.00)	(2,500,000.00)	(2,500,000.00)	(2,500,000.00)	(2,500,000.00)
DISTRIBUTIVE EXPENSE					
Labor Related - Fringe Benefits - A513	0.00	0.00	0.00	0.00	0.00
Other - Non Labor - A514	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE EXPENSE (NET)	625,000.00	650,000.00	650,000.00	675,000.00	700,000.00
Administrative - A515	825,000.00	850,000.00	850,000.00	875,000.00	900,000.00
Less State Overhead	(200,000.00)	(200,000.00)	(200,000.00)	(200,000.00)	(200,000.00)
CAPITAL OUTLAY (NET) - A900	1,150,000.00	1,150,000.00	450,000.00	450,000.00	450,000.00
Road Equipment	1,750,000.00	1,750,000.00	1,250,000.00	1,250,000.00	1,250,000.00
Engineering	0.00	0.00	0.00	0.00	0.00
Misc. Shop Equipment	0.00	0.00	0.00	0.00	0.00
Garage/Shop/Build Improv	0.00	0.00	0.00	0.00	0.00
Road Equipment	0.00	0.00	0.00	0.00	0.00
Depletable Assets (987)	0.00	0.00	0.00	0.00	0.00
Less: Retirements	0.00	0.00	0.00	0.00	0.00
Less Depreciation	(600,000.00)	(600,000.00)	(800,000.00)	(800,000.00)	(800,000.00)
OTHER	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
995 Drain Commission	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
TOTAL EXPENDITURES	15,061,909.00	17,664,732.00	14,909,460.00	11,652,500.00	11,692,500.00
REVENUES	13,545,056.00	15,296,832.39	13,494,280.00	13,508,500.00	13,675,500.00
LESS TOTAL EXPENDITURES	15,061,909.00	17,664,732.00	14,909,460.00	11,652,500.00	11,692,500.00
NET IMPACT ON FUND BALANCE	(1,516,853.00)	(2,367,899.61)	(1,415,180.00)	1,856,000.00	1,983,000.00



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: December 12, 2024
AGENDA ITEM: 9. A
SUBJECT: FY 2024 Year-End Budget Amendments

DESCRIPTION

Pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, the Otsego County Board of Road Commissioners (“Board”) approved an operating budget for fiscal year commencing January 1, 2024, and ending December 31, 2024. Budget amendments are necessary from time-to-time and at year-end when a deviation from the original general appropriations act occurs and new information is available. The Board is authorized by statute to amend the budget from the original general appropriations act as necessary.

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the fiscal year-end 2024 Otsego County Road Commission budget amendments as recommended by the Finance Manager, and to allow the finance manager to make line-item adjustments to the budget as necessary for year-end transactions.

**OTSEGO COUNTY ROAD COMMISSION
2024 2nd Amendment**

				As of *12/10/2024		
		2024	2024	2024	2024	
		ADOPTED	1st AMENDED	ACTUAL	2ND	
						AMENDED
REVENUES						
TAXES						
	County Millage/Per prop	1,300,000.00	1,300,000.00	1,357,821.18	1,357,821.18	
	450 PERMITS & LICENSES	70,000.00	70,000.00	78,602.40	85,000.00	
FEDERAL SOURCES						
	510-071 Surface Trans/FAS/STP	566,000.00	566,000.00	419,983.08	419,983.08	
STATE SOURCES						
	546 MTF	7,647,686.00	7,647,686.00	6,401,600.05	7,703,610.96	
	Engineering	10,000.00	10,000.00	10,000.00	10,000.00	
	Primary	4,039,104.00	4,039,104.00	3,355,596.67	4,050,000.00	
	Local	2,452,313.00	2,452,313.00	1,994,558.60	2,460,000.00	
	Urban	721,269.00	721,269.00	580,833.82	723,000.00	
	Snow Funds	425,000.00	425,000.00	460,610.96	460,610.96	
	551 STATE FEDERAL AID	86,000.00	86,000.00	85,110.00	85,110.00	
	EDF - "D" Funds	0.00	0.00	0.00	0.00	
	EDF-Forest Rd "E"	86,000.00	86,000.00	85,110.00	85,110.00	
CONTRIBUTIONS						
	Townships	655,000.00	1,188,000.00	1,098,193.00	1,098,193.00	
	Other	0.00	108,000.00	118,193.00	118,193.00	
CHARGES FOR SERVICES						
	State Maintenance	2,717,000.00	2,717,000.00	1,964,775.43	2,219,100.00	
	State Non-Maint	1,900,000.00	1,900,000.00	779,504.55	990,000.00	
	Salvage Sales	800,000.00	800,000.00	1,177,368.61	1,220,000.00	
	Signs	3,000.00	3,000.00	3,022.47	3,100.00	
	Oil Well	2,000.00	2,000.00	870.00	1,000.00	
	Drain Commission	12,000.00	12,000.00	4,009.80	5,000.00	
	Audit Refund	0.00	0.00	0.00	0.00	
OTHER-LIST						
	Interest	310,000.00	310,000.00	531,543.64	575,000.00	
	Other/Rentals	250,000.00	250,000.00	501,438.13	540,000.00	
	671-693 Gain(loss) on equip disposals	30,000.00	30,000.00	30,105.51	35,000.00	
		30,000.00	30,000.00	0.00	0.00	
TOTAL REVENUES		13,351,686.00	13,884,686.00	11,937,628.78	13,543,818.22	

	2024	2024	As of *12/10/2024 2024	2024
	ADOPTED	IST	ACTUAL	2ND
		AMENDED		AMENDED
EXPENDITURES				
PRI CONSTRUCTION/CAPACITY IMPROVE.				
PRIMARY PAVING - A458	4,707,723.00	5,007,723.00	5,190,043.59	5,277,000.00
Roads/includes millage projects	4,000,000.00	4,300,000.00	4,613,750.88	4,700,000.00
Federal Aid projects	707,723.00	707,723.00	576,292.71	577,000.00
PRIMARY ROUTINE MAINT. - A466	3,600,000.00	3,600,000.00	1,871,258.98	2,025,000.00
Roads	2,000,000.00	2,000,000.00	881,990.10	885,000.00
Traffic Control	200,000.00	200,000.00	239,671.43	240,000.00
Winter Maintenance	1,400,000.00	1,400,000.00	749,597.45	900,000.00
LOCAL PAVING - A488	200,000.00	1,600,000.00	1,316,846.31	1,320,000.00
Roads	200,000.00	1,600,000.00	1,316,846.31	1,320,000.00
LOCAL ROUTINE MAINT. -A496	2,975,000.00	2,475,000.00	2,391,302.58	2,573,000.00
Roads	2,000,000.00	1,500,000.00	1,943,788.36	1,975,000.00
Traffic Control	75,000.00	75,000.00	66,844.20	68,000.00
Winter Maintenance	900,000.00	900,000.00	380,670.02	530,000.00
LOC CONSTRUCTION/CAPACITY IMPROVE.				
STATE TRUNKLINE MAINT	1,900,000.00	1,900,000.00	918,882.52	990,000.00
STATE NON-MAINTENANCE	800,000.00	800,000.00	1,219,971.46	1,220,000.00
EQUIPMENT EXPENSE(NET)	450,000.00	450,000.00	(19,325.27)	0.00
Direct - A510	1,650,000.00	1,650,000.00	1,396,075.21	1,500,000.00
Indirect - A511	600,000.00	600,000.00	519,812.54	550,000.00
Operating - A512	500,000.00	500,000.00	280,601.14	300,000.00
Less Equipment Rental Credits	(2,300,000.00)	(2,300,000.00)	(2,215,814.16)	(2,350,000.00)
DISTRIBUTIVE EXPENSE				
Labor Related - Fringe Benefits - A513	0.00	0.00	0.00	0.00
Other - Non Labor - A514	0.00	0.00	0.00	0.00
ADMINISTRATIVE EXPENSE (NET)	600,000.00	600,000.00	532,761.36	605,000.00
Administrative - A515	800,000.00	800,000.00	707,820.32	800,000.00
Less State Overhead	(200,000.00)	(200,000.00)	(175,058.96)	(195,000.00)
CAPITAL OUTLAY (NET) - A900	440,000.00	440,000.00	(41,308.44)	10,000.00
Road Equipment	1,240,000.00	1,240,000.00	452,668.14	630,000.00
Engineering	0.00	0.00	0.00	0.00
Misc. Shop Equipment	0.00	0.00	0.00	0.00
Garage/Shop/Build Improv	0.00	0.00	0.00	0.00
Road Equipment	0.00	0.00	0.00	0.00
Depletable Assets (987)	0.00	0.00	0.00	0.00
Less: Retirements	0.00	0.00	0.00	0.00
Less Depreciation	(800,000.00)	(800,000.00)	(493,976.58)	(620,000.00)
OTHER	0.00	0.00	0.00	0.00
995 Drain Commission			0.00	0.00
TOTAL EXPENDITURES	15,672,723.00	16,872,723.00	13,380,433.09	14,020,000.00
REVENUES	13,351,686.00	13,884,686.00	11,937,628.78	13,543,818.22
LESS TOTAL EXPENDITURES	15,672,723.00	16,872,723.00	13,380,433.09	14,020,000.00
NET IMPACT ON FUND BALANCE	(2,321,037.00)	(2,988,037.00)	(1,442,804.31)	(476,181.78)



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: December 12, 2024
AGENDA ITEM: 9. B
SUBJECT: Resolution No. R24-3 General Appropriations Act (FY 2025 Budget)

DESCRIPTION

Pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the “Act”) local units of government, including road commissions, are required to pass a General Appropriations Act. In accordance with the Act, the OCRC has provided the required notice and hearing in order to comply with the Act.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** Resolution R24-3 and adopt the OCRC General Appropriations Act as presented.

**OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R24-3**

**2025 OTSEGO COUNTY ROAD COMMISSION ROAD FUND GENERAL
APPROPRIATIONS ACT**

Board Member _____, offered the following Resolution and moved for its adoption, seconded by Board Member _____:

RECITALS

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, (the "Act") local units of government are required to pass a General Appropriations Act; and

WHEREAS, in accordance with the Act, the Otsego County Road Commission ("OCRC") has provided the required notice and public hearing; and

WHEREAS, in order to comply with the Act, the Otsego County Board of County Road Commissioners ("Board") has reviewed the recommended 2024 Budget submitted by the Managing Director and Finance Manager during regular meetings held on December 12, 2024, and wishes to adopt an Appropriations Act pursuant to this Resolution.

NOW, THEREFORE, IT IS RESOLVED, THAT:

1. For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, Kirk Harrier, Managing Director, is designated Chief Administrative Officer, and Rebecca Hilmert, Finance Manager, is designated as Fiscal Officer.
2. The Chief Administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.
4. The following budget, with fund revenues, appropriations, and the projected fund balance at the end of year for 2024 as set forth below, is hereby approved and adopted for the fiscal year beginning January 1, 2025.

		2025
		Requested
REVENUES		
TAXES		
	County Millage/Per prop	1,600,000.00
PERMITS & LICENSES		70,000.00
FEDERAL SOURCES		
	Surface Trans/FAS/STP	489,014.00
STATE SOURCES		
	MTF	7,988,264.00
	Engineering	10,000.00
	Primary	4,229,828.00
	Local	2,568,110.00
	Urban	755,326.00
	Snow Removal	425,000.00
STATE FEDERAL AID		315,459.00
	EDF- "D" Funds	229,459.00
	EDF-Forest Rd "E"	86,000.00
CONTRIBUTIONS		472,025.00
	Townships	472,025.00
CHARGES FOR SERVICES		2,215,294.00
	State Maintenance	1,500,000.00
	State Non-Maintenance	800,000.00
	Other-Salvage Sales	10,000.00
	Other/Signs	1,000.00
	Oil Wells	5,000.00
	Drain Commission	7,500.00
	Audit Refund	(108,206.00)
OTHER-LIST		395,000.00
	Interest	375,000.00
	Other/Rentals	20,000.00
	Gain(loss) on equip disposals	0.00
TOTAL REVENUES		13,545,056.00
EXPENDITURES		
PRI CONSTRUCTION/CAPACITY IMPROVE.		
PRI PRESERVATION-STRUCTURAL IMPROVE.		2,862,613.00
	Roads (includes millage projects)	2,144,140.00
	Federal Aid	718,473.00
PRI ROUTINE/PREVENTATIVE MAINT.		2,890,000.00
	Roads	1,250,000.00
	Winter Maintenance	1,400,000.00
	Traffic Control	240,000.00
LOC CONSTRUCTION/CAPACITY IMPROVE.		

LOC PRESERVATION-STRUCTURAL IMPROVE.		2,151,796.00
	Roads	2,151,796.00
LOC ROUTINE/PREVENTATIVE MAINT.		2,825,000.00
	Roads	2,000,000.00
	Winter Maintenance	750,000.00
	Traffic Control	75,000.00
STATE TRUNKLINE MAINT		1,500,000.00
STATE NON-MAINTENANCE		800,000.00
EQUIPMENT EXPENSE(NET)		250,000.00
	Direct – A510	1,650,000.00
	Indirect – A511	600,000.00
	Operating – A512	500,000.00
	Less Equipment Rental Credits	(2,500,000.00)
DISTRIBUTIVE EXPENSE		0.00
ADMINISTRATIVE EXPENSE (NET)		625,000.00
	Administrative - A515	825,000.00
	Less State Overhead	(200,000.00)
CAPITAL OUTLAY (NET) - A900		1,150,000.00
	Road Equipment	1,750,000.00
	Less Depreciation	(600,000.00)
OTHER		7,500.00
	Drain Commission	7,500.00
TOTAL EXPENDITURES		15,061,909.00
TOTAL REVENUES		
LESS TOTAL EXPENDITURES		13,545,056.00
		15,061,909.00
ACTUAL/PROPOSED FUND BALANCE		(1,516,853.00)

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ADOPTED December 12, 2024

OTSEGO COUNTY ROAD COMMISSION

BY: _____
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held December 12, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Rebecca Hilmert, Board Secretary



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: December 12, 2024
AGENDA ITEM: 9. C
SUBJECT: Road Commissioner Appointment Review/Recommendation

DESCRIPTION

Current Road Commissioner Michael Dipzinski's term expires 12-31-2024. The County Board of Commissioners are required to appoint an individual to fill the position. The County Administration Office posted the vacant Road Commissioner Board position as required per their Board/Commission/Committee Appointment Policy. Michael Dipzinski was the only application received by the posted deadline. County Administration has asked the Road Commission Board to make a recommendation for appointment to the County Board of Commissioners for consideration prior to their last meeting in December.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTIONS

Motion to recommend re-appointment of Mike Dipzinski to the Otsego County Road Commission with a term expiring 12-31-2030 and direct the Board Secretary to submit the Road Commission Board's recommendation and rationale to the County Board of Commissioners for consideration.

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2024

Month	2024	2023	2022	2021	2020	2019	2018	2017	2016	2024 + (-)	% Change
January	\$618,718.01	\$622,850.41	\$593,353.49	\$574,401.56	\$574,774.41	\$538,379.39	\$490,104.69	\$390,160.67	\$321,869.31	-\$4,132.40	-0.70%
February	\$659,154.39	\$632,255.99	\$632,457.35	\$570,732.78	\$617,395.30	\$510,402.80	\$493,989.46	\$455,570.44	\$384,810.44	\$26,898.40	4.25%
March	\$593,247.27	\$593,772.93	\$575,363.14	\$539,585.23	\$475,901.84	\$526,923.30	\$471,139.06	\$411,992.14	\$325,540.83	-\$525.66	-0.09%
April	\$590,636.20	\$562,332.71	\$560,418.55	\$575,876.65	\$393,985.28	\$450,756.80	\$429,606.59	\$406,411.01	\$312,258.71	\$28,303.49	5.05%
May	\$586,077.27	\$619,941.51	\$510,827.52	\$512,183.97	\$342,370.15	\$508,546.35	\$472,952.47	\$427,827.98	\$304,005.07	-\$33,864.24	-6.63%
June	\$613,333.27	\$618,893.80	\$568,665.93	\$568,305.39	\$484,874.11	\$485,931.51	\$444,296.57	\$435,976.07	\$333,449.21	-\$5,560.53	-0.98%
July	\$527,063.94	\$547,335.20	\$487,410.63	\$481,649.26	\$478,387.21	\$439,213.70	\$410,646.53	\$384,860.23	\$248,094.07	-\$20,271.26	-4.16%
August	\$608,192.14	\$579,431.44	\$561,092.90	\$593,695.30	\$579,216.00	\$482,547.69	\$447,571.55	\$427,215.93	\$326,316.22	\$28,760.70	5.13%
September	\$619,861.90	\$556,303.94	\$601,029.67	\$604,028.14	\$525,737.94	\$511,558.85	\$420,077.12	\$444,246.34	\$313,741.07	\$63,557.96	10.57%
October	\$985,315.66	\$972,976.58	\$880,770.30	\$815,008.13	\$822,087.88	\$792,490.98	\$794,622.88	\$632,043.72	\$490,458.83	\$12,339.08	1.40%
November		\$569,651.09	\$521,034.79	\$524,074.66	\$460,489.59	\$449,835.16	\$414,508.44	\$375,345.55	\$329,867.86		0.00%
December		\$783,401.92	\$750,365.33	\$680,865.37	\$524,167.55	\$538,568.32	\$332,726.17	\$398,345.79	\$328,757.47		0.00%

Totals	\$6,401,600.05	\$7,659,147.52	\$7,242,789.60	\$7,040,406.44	\$6,279,387.26	\$6,235,154.85	\$5,622,241.53	\$5,189,995.87	\$4,019,169.09	\$95,505.54	13.85%
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

(2016 Snowfunds \$238,533.88)
(2017 Snowfunds \$241,593.93)
(2018 Snowfunds \$315,151.81)
(2019 Snowfunds \$347,614.46)
(2020 Snowfunds \$368,691.80)
(2021 Snowfunds \$387,431.27)
(2022 Snowfunds \$418,096.13)
(2023 Snowfunds \$438,396.03)
(2024 Snowfunds \$460,610.96)



Wendy Hardt, Claims Director, presents for Road Commissioners and their staff:

Zoom Training: County Road Commissioners - Overview and Orientation

Road Commissioners face challenges every day that call for them to act appropriately within their authority. Having a clear understanding of the Rules, Regulations and limitations of your position will help you to provide the Leadership and Organization needed to make your time on this Governmental Board meaningful to your community, your families and your Legacy.

Spend two hours with us to learn the foundation of your position. Give yourself a head start . . .

What Does It Mean to be a County Road Commissioner

Statutory Duties and Cautions

Following the County Road Law is essential for a County Road Commissioner to function well. Knowing what the legislature has said is your Role, your Duties, your Responsibilities and how to avoid Conflicts of Interest will help you make better decisions with more confidence.

Road Commission Board Meetings

Following the Rules

There is a very well-defined set of rules for conducting the meetings of a governmental entity. The Open Meetings Act is the most well-known, but understanding the rules for Setting Board Agendas, Special Meetings, and Closed Sessions is also critical. How to actually conduct the business of the Board, and what the roles of each Board Officer are will help you get through the meetings smoothly.

Special Topics

Overseeing the Processes Governed by County Road Law

There are many special processes that are set by a combination of statute and case law. From the Adoption of an Annual Budget to the Procedures for Abandoning a Road, many processes require strict adherence in order to stand up in court and/or public opinion. This part of the class is an overview of some of the more common special Processes and some ways to watch out for the others.

Via Zoom

December 19,
2024
10:00 am

January 10, 2025
10:00 am

Register Now:
MCRCSIP Zoom Training

Zoom Training to help you bring :

- *Leadership*
- *Organization*
- *Problem solving*
- *Teamwork*

To your Road Commission

Charlton Township

Otsego County

P.O. Box 367 – Johannesburg, Michigan 49751 – ph. (989) 731-1920 – Fax (989) 731-1070

Otsego County Road Commission
669 W. McCoy Road
P.O. Box 537
Gaylord, MI 49734-0537

11/12/2024

Dear Kirk Harrier,

It was brought to the attention of the Charlton Township Board that there are new signs posted on some of the roads within the township.

Tin Shanty, Johnson Crossing, and other roads now have signs placed within the road right of way that read "**NO O.R.V.'s**".

Upon inquiring with the O.C.R.C. it was discovered that these signs were provided by others, but installed by the road commission. Although most of these roads are indeed closed per an Otsego County Ordinance, at least one road (Johnson Crossing Road) has not been closed by this ordinance and is now posted as closed.

The Charlton Township Board requests that the signs on Johnson Crossing be removed immediately.

The road commission needs to review all of the sign postings to make sure that they are all posted correctly, and rightfully so.

Currently the County of Otsego is reviewing the existing ordinance and have requested input from the townships as to which roads the township would like to have closed or open to O.R.V. traffic. In the case of Charlton Township our official position in the initial creation of the county wide ordinance was that we did not have any roads that we wanted to have closed to O.R.V.'s within our township. We recently affirmed that same position with Otsego County as the ordinance is being updated.

The Roads that are currently closed by this ordinance that are within Charlton Township have been closed by declaration of the Pigeon River Advisory Board. It is my understanding that it has now been determined the Pigeon River Advisory Board lacks the legal authority to declare any county road closed.

Therefore, we expect that Otsego County will abide by the wishes of Charlton Township and open ALL county roads within Charlton Township to O.R.V. traffic, per an updated Otsego County O.R.V. Ordinance.

Thank you for your time and understanding.

Sincerely,
George Pewinski
Charlton Township Clerk

CC: Brett McVannel, Commissioner
Matt Barresi, Administrator

Dover Township

Otsego County
Established April 1, 1879

1189 Whitehouse Trail
Gaylord, MI 49735
Phone: 989-732-1223

Rudi Edel, Supervisor
Janet C. Kwapis, Clerk
Theresa Taskey, Treasurer
Rebecca House, Trustee
Trevor Boughner, Trustee

November 13, 2024

Otsego County Road Commission
Attn: Kirk Harrier
P.O. Box 537
Gaylord, MI 49734
Email address: harrierk@ocrc-mi.org

Otsego County Commissioners
Attn: Matt Barresi
225 W. Main Street
Gaylord, MI 49735
mbarresi@otsegocountymi.gov

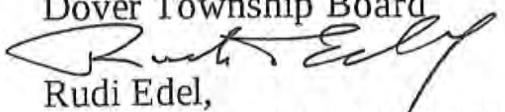
Gentlemen:

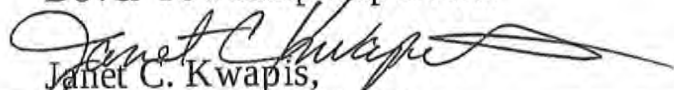
This letter serves as Dover Township's recommendations for updating the roads in the township of Dover which are open to all ORV use. Dover Township deems it necessary to change the County of Otsego, ORV Ordinance No. 09-03 to match the changes as per the maps on the Department of Natural Resources on-line printable maps. As identified on the DNR map, roads in Dover Township that are publicly owned and maintained by the Otsego County Road Commission should be open to all ORV use. By following the DNR printable maps as our guide line, there will be no confusion on what roads are open and what roads are closed to ORV use.

If you have any questions or comments, please do not hesitate to contact us at your earliest convenience.

Sincerely,

Dover Township Board


Rudi Edel,
Dover Township Supervisor


Janet C. Kwapis,
Dover Township Clerk

CC: Christine Boyak-Wohlfeil, email address: cboyak-wohlfeil@otsegocountymi.gov

RECEIVED

NOV 20 2024