



**OTSEGO COUNTY ROAD COMMISSION
2025 23A AGGREGATE BID**

NOTICE TO BIDDERS

The Otsego County Road Commission invites qualified Contractors to bid the following work:

*Production of 23A Aggregates
and/or
Delivery of 23A Aggregates to the Gaylord garage.*

All proposals must be in sealed envelopes, plainly marked **2025 Annual 23A Aggregate** and include the **Bidder's Name**. Bids must be on a Road Commission-furnished form (attached to this invitation). All unmarked bids will be rejected.

If mailed through the postal service, bids must arrive at the Gaylord Post Office Box by 1:00 p.m. on Monday, February 4, 2025.

Mail to: Otsego County Road Commission
P.O. Box 537
Gaylord, MI 49734-0537

If delivered, bids must arrive at the physical address of the Otsego County Road Commission by 2:00 p.m. on Tuesday, February 4, 2025. (Closed noon-12:30 for lunch):

Otsego County Road Commission
669 West McCoy Road
Gaylord, MI 49735

The bid opening will be at 2:00 p.m. on Tuesday, February 4, 2025.

The Board reserves the right to accept or reject any and all bids, to waive any irregularities in the bids, and to award the bid in any manner deemed in the best interests of Otsego County.

By agreement of both parties, these bids may be extended for additional one (1) year period, but not to exceed a maximum of two (2) years.

INSTRUCTIONS AND CONDITIONS

NON-DISCRIMINATION CLAUSE

The Contractor, including any Subcontractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age, or limited English proficiency. The Road Commission's non-discrimination requirements apply to all road construction projects regardless of funding source.

PRE-QUALIFIED

Unless specified, materials and application shall be as specified in the "2020 Michigan Department of Transportation Standard Specifications for Construction", or as amended.

HOLD HARMLESS AGREEMENT

The Bidder shall hold the OCRC harmless against all claims for damages or injuries specifically resultant from and attributable to the Contractor's (or Subcontractor's) work on this project. By signing this bid, the bidder agrees to all provisions of the hold harmless and insurance requirements.

MARK ENVELOPES

All bids shall be in sealed envelopes plainly marked as to **2025 23A Aggregate** and **Bidders Name**.

BID DEADLINE

Late bids shall not be accepted.

BID PRICE AND WITHDRAWAL

Bid price shall include all labor, equipment, and material costs to complete the proposed work, unless otherwise noted. All bids shall be firm for 30 days from bid opening.

RIGHT TO REJECT

The OCRC reserves the right to reject any or all bids but will only award in the best public interest.

PAYMENT

Payment shall be within 30 days of invoice, providing all deliveries invoiced have met all contract specifications.

BELT SCALE CALIBRATION / VERIFICATION

Contractor shall calibrate belt once set-up at pit location. Proof shall include belt scale weight verified against a certified truck load scale. Proof shall be submitted to the Road Commission before any payments are made.

The contractor shall contact the Road Commission before and after gravel production starts and concludes to verify and record initial and final belt scale readings.

GENERAL REQUIREMENTS FOR 23A OCRC loaded and transferred

- Aggregate shall meet current MDOT specifications for 23A Aggregate.
- The OCRC will perform the loading and transferring of 23A aggregate with their own staff and equipment from the source (pit or stock yard) to the destination.
- Each truck load of 23A aggregate will be required to be weighed on a certified scale that produces a load ticket (two each), paper or digital form. At that time the OCRC will take possession of one load ticket and the producer of the 23A aggregate will receive the other load ticket.
- Aggregate producer must supply copy of record that scales to be used for quantity tracking are certified to date.
- Delivery truck boxes will be cleaned of all foreign materials before aggregate is loaded and shall be tarped during transportation. Delivery trucks are to determine their tare weight **AT LEAST** once daily when hauling aggregate.

GENERAL REQUIREMENTS FOR 23A Aggregate Delivered to OCRC Garage in Gaylord

- Aggregate shall meet current MDOT specifications for 23A Aggregate.
- The Contractor will perform the loading and transferring of 23A aggregate from the source) pit or stock yard) to OCRC Garage in Gaylord.
- Each truck load of 23A aggregate will be required to be weighed on a certified scale that produces a load ticket (two each), paper or digital form. At that time the OCRC will take possession of one load ticket and the producer of the 23A aggregate will receive the other load ticket.
- Aggregate producer must supply copy of record that scales to be used for quantity tracking are certified to date.
- Delivery truck boxes shall be cleaned of all foreign materials before aggregate is loaded and shall be tarped during transportation. Delivery trucks are to determine their tare weight **AT LEAST** once daily when hauling in aggregate.
- All deliveries SHALL be coordinated through the OCRC. The contractor shall contact OCRC County Foreman, Steve Mench at (989) 370-1379, Forty-Eight (48)-hours prior to initial delivery. The County Foreman will explain where the delivery is to be made. OCRC deliveries shall be accepted between 7:00 A.M. and 3:30 P.M. Monday through Friday. Hours may be modified upon OCRC verbal approval.

23A Aggregate Production Specifications

DESCRIPTION:

These specifications cover manufacturing/producing MDOT Specification 23A Dense-Graded Aggregate.

GENERAL REQUIREMENTS:

As incidental, contractor shall employ a “MDOT Michigan Certified Aggregate Technician” to perform aggregate testing as required herein.

- The following Michigan Test Methods for sampling and testing shall be followed:
 1. **MTM 107-97** (Sampling Aggregates)
 2. **MTM 109-97** (Sieve Analysis of Fine, Dense Graded, Open Graded and Coarse Aggregates in the Field)

GRADATION (DENSE-GRADED AGGREGATES):

| Material Type | Series/ Class | Item of Work by Section Number (Sequential) | Sieve Analysis (MTM 109) Total % Passing ^(a) | | | | | | | | | | LBW (MTM 108) % Passing | |
|---------------|---------------|---|---|--------|---------|--------|--------|--------|--------|-------|-------|--------|-------------------------|--|
| | | | 2½ inch | 2 inch | 1½ inch | 1 inch | ¾ inch | ½ inch | ⅜ inch | No. 4 | No. 8 | No. 30 | No. 200 ^(a) | |
| | 23A | 306, 307 | — | — | — | 100 | — | — | 60–85 | — | 25–60 | — | 9–16 ^(e) | |

(a) Based on dry weights.

(e) The limits for LBW of dense-graded aggregates are significant to the nearest whole percent.

MATERIAL ACCEPTANCE:

The Otsego County Road Commission will randomly verify tests. OCRC engineer shall have material tested for adherence to MDOT Specification 23A Aggregate requirements and his/her findings shall be final for determining contract requirement adherence. OCRC tests shall determine acceptance or rejection. 23A Aggregate not meeting above specifications SHALL be rejected and unpaid.

The Road Commission Engineer shall determine if rejected material is to be re-processed (at Contractors expense) to meet specification; or stockpiled separately from passing material.

TESTING FEQUENCY:

The Contractor shall have each **1000-TON** produced 23A gradation tested by an MDOT Michigan Certified Aggregate Technician and forward test results to Road Commission prior to invoicing.

2025 23A AGGREGATE BID SHEET

| 23A Aggregate | Price Per Ton |
|---|---------------|
| 23A Aggregate – OCRC loaded and transferred | \$ |
| 23A Aggregate delivered to OCRC Garage in Gaylord | \$ |

Anticipated Quantity: 15,000 Tons*

*NOTE: Anticipated quantity only. Actual quantity may fluctuate.

BIDDER INFORMATION

| |
|-------------------------|
| COMPANY: _____ |
| COMPLETED BY: _____ |
| BIDDER SIGNATURE: _____ |
| TITLE: _____ |
| ADDRESS: _____ |
| TELEPHONE: _____ |
| EMAIL: _____ |
| FAX NUMBER: _____ |

BIDDER HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS AS STATED ON THE NOTICE TO BIDDERS AND SPECIFICATIONS AND AGREES TO COMPLY WITH THE SAME.